

T E R R I T O R Y

The following description was communicated by Lord Alcock, Secretary to the Admiralty, to the Admiralty, in the year 1819.

1819	1820	1821	1822	1823	1824	1825	1826	1827	1828	1829	1830	1831	1832	1833	1834	1835	1836	1837	1838	1839	1840	1841	1842	1843	1844	1845	1846	1847	1848	1849	1850	1851	1852	1853	1854	1855	1856	1857	1858	1859	1860	1861	1862	1863	1864	1865	1866	1867	1868	1869	1870	1871	1872	1873	1874	1875	1876	1877	1878	1879	1880	1881	1882	1883	1884	1885	1886	1887	1888	1889	1890	1891	1892	1893	1894	1895	1896	1897	1898	1899	1900	1901	1902	1903	1904	1905	1906	1907	1908	1909	1910	1911	1912	1913	1914	1915	1916	1917	1918	1919	1920	1921	1922	1923	1924	1925	1926	1927	1928	1929	1930	1931	1932	1933	1934	1935	1936	1937	1938	1939	1940	1941	1942	1943	1944	1945	1946	1947	1948	1949	1950	1951	1952	1953	1954	1955	1956	1957	1958	1959	1960	1961	1962	1963	1964	1965	1966	1967	1968	1969	1970	1971	1972	1973	1974	1975	1976	1977	1978	1979	1980	1981	1982	1983	1984	1985	1986	1987	1988	1989	1990	1991	1992	1993	1994	1995	1996	1997	1998	1999	2000	2001	2002	2003	2004	2005	2006	2007	2008	2009	2010	2011	2012	2013	2014	2015	2016	2017	2018	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	2035	2036	2037	2038	2039	2040	2041	2042	2043	2044	2045	2046	2047	2048	2049	2050	2051	2052	2053	2054	2055	2056	2057	2058	2059	2060	2061	2062	2063	2064	2065	2066	2067	2068	2069	2070	2071	2072	2073	2074	2075	2076	2077	2078	2079	2080	2081	2082	2083	2084	2085	2086	2087	2088	2089	2090	2091	2092	2093	2094	2095	2096	2097	2098	2099	2100	2101	2102	2103	2104	2105	2106	2107	2108	2109	2110	2111	2112	2113	2114	2115	2116	2117	2118	2119	2120	2121	2122	2123	2124	2125	2126	2127	2128	2129	2130	2131	2132	2133	2134	2135	2136	2137	2138	2139	2140	2141	2142	2143	2144	2145	2146	2147	2148	2149	2150	2151	2152	2153	2154	2155	2156	2157	2158	2159	2160	2161	2162	2163	2164	2165	2166	2167	2168	2169	2170	2171	2172	2173	2174	2175	2176	2177	2178	2179	2180	2181	2182	2183	2184	2185	2186	2187	2188	2189	2190	2191	2192	2193	2194	2195	2196	2197	2198	2199	2200	2201	2202	2203	2204	2205	2206	2207	2208	2209	2210	2211	2212	2213	2214	2215	2216	2217	2218	2219	2220	2221	2222	2223	2224	2225	2226	2227	2228	2229	2230	2231	2232	2233	2234	2235	2236	2237	2238	2239	2240	2241	2242	2243	2244	2245	2246	2247	2248	2249	2250	2251	2252	2253	2254	2255	2256	2257	2258	2259	2260	2261	2262	2263	2264	2265	2266	2267	2268	2269	2270	2271	2272	2273	2274	2275	2276	2277	2278	2279	2280	2281	2282	2283	2284	2285	2286	2287	2288	2289	2290	2291	2292	2293	2294	2295	2296	2297	2298	2299	2300	2301	2302	2303	2304	2305	2306	2307	2308	2309	2310	2311	2312	2313	2314	2315	2316	2317	2318	2319	2320	2321	2322	2323	2324	2325	2326	2327	2328	2329	2330	2331	2332	2333	2334	2335	2336	2337	2338	2339	2340	2341	2342	2343	2344	2345	2346	2347	2348	2349	2350	2351	2352	2353	2354	2355	2356	2357	2358	2359	2360	2361	2362	2363	2364	2365	2366	2367	2368	2369	2370	2371	2372	2373	2374	2375	2376	2377	2378	2379	2380	2381	2382	2383	2384	2385	2386	2387	2388	2389	2390	2391	2392	2393	2394	2395	2396	2397	2398	2399	2400	2401	2402	2403	2404	2405	2406	2407	2408	2409	2410	2411	2412	2413	2414	2415	2416	2417	2418	2419	2420	2421	2422	2423	2424	2425	2426	2427	2428	2429	2430	2431	2432	2433	2434	2435	2436	2437	2438	2439	2440	2441	2442	2443	2444	2445	2446	2447	2448	2449	2450	2451	2452	2453	2454	2455	2456	2457	2458	2459	2460	2461	2462	2463	2464	2465	2466	2467	2468	2469	2470	2471	2472	2473	2474	2475	2476	2477	2478	2479	2480	2481	2482	2483	2484	2485	2486	2487	2488	2489	2490	2491	2492	2493	2494	2495	2496	2497	2498	2499	2500	2501	2502	2503	2504	2505	2506	2507	2508	2509	2510	2511	2512	2513	2514	2515	2516	2517	2518	2519	2520	2521	2522	2523	2524	2525	2526	2527	2528	2529	2530	2531	2532	2533	2534	2535	2536	2537	2538	2539	2540	2541	2542	2543	2544	2545	2546	2547	2548	2549	2550	2551	2552	2553	2554	2555	2556	2557	2558	2559	2560	2561	2562	2563	2564	2565	2566	2567	2568	2569	2570	2571	2572	2573	2574	2575	2576	2577	2578	2579	2580	2581	2582	2583	2584	2585	2586	2587	2588	2589	2590	2591	2592	2593	2594	2595	2596	2597	2598	2599	2600	2601	2602	2603	2604	2605	2606	2607	2608	2609	2610	2611	2612	2613	2614	2615	2616	2617	2618	2619	2620	2621	2622	2623	2624	2625	2626	2627	2628	2629	2630	2631	2632	2633	2634	2635	2636	2637	2638	2639	2640	2641	2642	2643	2644	2645	2646	2647	2648	2649	2650	2651	2652	2653	2654	2655	2656	2657	2658	2659	2660	2661	2662	2663	2664	2665	2666	2667	2668	2669	2670	2671	2672	2673	2674	2675	2676	2677	2678	2679	2680	2681	2682	2683	2684	2685	2686	2687	2688	2689	2690	2691	2692	2693	2694	2695	2696	2697	2698	2699	2700	2701	2702	2703	2704	2705	2706	2707	2708	2709	2710	2711	2712	2713	2714	2715	2716	2717	2718	2719	2720	2721	2722	2723	2724	2725	2726	2727	2728	2729	2730	2731	2732	2733	2734	2735	2736	2737	2738	2739	2740	2741	2742	2743	2744	2745	2746	2747	2748	2749	2750	2751	2752	2753	2754	2755	2756	2757	2758	2759	2760	2761	2762	2763	2764	2765	2766	2767	2768	2769	2770	2771	2772	2773	2774	2775	2776	2777	2778	2779	2780	2781	2782	2783	2784	2785	2786	2787	2788	2789	2790	2791	2792	2793	2794	2795	2796	2797	2798	2799	2800	2801	2802	2803	2804	2805	2806	2807	2808	2809	2810	2811	2812	2813	2814	2815	2816	2817	2818	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THE LAW SOCIETY OF SINGAPORE

OUR MISSION

To serve our members and the community by
sustaining a competent and independent Bar
which upholds the rule of law and ensures
access to justice.

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OUR PEOPLE

O1

THE COUNCIL

(Standing L to R)

Tan Beng Hwee Paul, Lim Seng Siew, Chia Boon Teck, Koh Choon Guan Daniel, Ng Huan Yong, Ng Lip Chih, Anand Nalachandran, Md Noor E Adnaan, Foo Guo Zheng Benjamin, Adrian Chan Pengee



(Seated L to R)

Low Ying Li, Christine, Lisa Sam Hui Min, Tan Gim Hai Adrian (Vice-President), Gregory Vijayendran, SC (President), Tito Shane Isaac (Treasurer), Simran Kaur Toor, Michael S Chia

Not in main picture:



M Rajaram
(Vice-President)



Seah Zhen Wei Paul



Tan May Lian Felicia



Chan Tai-Hui Jason
(Zeng Taihui)

EXECUTIVE COMMITTEE

(L to R)

**Koh Choon Guan Daniel, Tan Beng Hwee Paul, Tan Gim Hai Adrian,
Low Ying Li, Christine, Gregory Vijayendran, SC, Michael S Chia,
Tito Shane Isaac**



Not in main picture:



M Rajaram



Tan May Lian Felicia

COUNCIL REPORT

Outgoing Council Members for 2018

The term of the following Council member ended on 31 December 2018:

Sui Yi Siong (Xu Yixiong)

The following members of Council for 2019 are Statutory Members appointed by the Minister of Law to serve on the Council:

M Rajaram
Ng Lip Chih
Seah Zhen Wei Paul

Council Members for the Period 1 January 2019 to 31 December 2019

SENIOR CATEGORY

(NOT LESS THAN 15 YEARS' STANDING)

Gregory Vijayendran, SC (President)
Tan Gim Hai Adrian (Vice-President)
M Rajaram (Vice-President)
Tito Shane Isaac (Treasurer)
Lim Seng Siew
Adrian Chan Pengee
Koh Choon Guan Daniel
Chia Boon Teck
Ng Lip Chih
Lisa Sam Hui Min
Michael S Chia
Anand Nalachandran

The following members of Council for 2019 are Statutory Members appointed by Council to serve on the Council:

Lim Seng Siew
Adrian Chan Pengee
Anand Nalachandran

MIDDLE CATEGORY

(5 TO 15 YEARS' STANDING)

Seah Zhen Wei Paul
Tan May Lian Felicia
Tan Beng Hwee Paul
Chan Tai-Hui Jason (Zeng Taihui)
Simran Kaur Toor

JUNIOR CATEGORY

(LESS THAN 5 YEARS' STANDING)

Low Ying Li, Christine
Md Noor E Adnaan
Ng Huan Yong
Foo Guo Zheng Benjamin

COUNCIL REPORT

There were 4 ordinary meetings of the Council from September 2018 to December 2018. The attendance of members was as follows:

Member	Present	Absent
Gregory Vijayendran, SC (President)	4	0
Tan Gim Hai Adrian (Vice-President)	2	2
M Rajaram (Vice-President)	3	1
Tito Shane Isaac (Treasurer)	4	0
Lim Seng Siew	4	0
Adrian Chan Pengee	4	0
Koh Choon Guan Daniel	3	1
Chia Boon Teck	4	0
Ng Lip Chih	2	2
Lisa Sam Hui Min	2	2
Michael S Chia	3	1
Anand Nalachandran	3	1
Seah Zhen Wei Paul	4	0
Tan May Lian Felicia	4	0
Tan Beng Hwee Paul	1	3
Chan Tai-Hui Jason (Zeng Taihui)	2	2
Simran Kaur Toor	4	0
Low Ying Li, Christine	3	1
Sui Yi Siong (Xu Yixiong)	1	3
Ng Huan Yong	3	1
Foo Guo Zheng Benjamin	4	0

There were 8 ordinary meetings from January 2019 to August 2019. The attendance of members was as follows:

Member	Present	Absent
Gregory Vijayendran, SC (President)	8	0
Tan Gim Hai Adrian (Vice-President)	6	2
M Rajaram (Vice-President)	3	5
Tito Shane Isaac (Treasurer)	7	1
Lim Seng Siew	8	0
Adrian Chan Pengee	7	1
Koh Choon Guan Daniel	6	2
Chia Boon Teck	6	2
Ng Lip Chih	4	4
Lisa Sam Hui Min	4	4
Michael S Chia	6	2
Anand Nalachandran	4	4
Seah Zhen Wei Paul	5	3
Tan May Lian Felicia	7	1
Tan Beng Hwee Paul	4	4
Chan Tai-Hui Jason (Zeng Taihui)	3	5
Simran Kaur Toor	2	6
Low Ying Li, Christine	6	2
Md Noor E Adnaan	5	3
Ng Huan Yong	6	2
Foo Guo Zheng Benjamin	8	0

THE SECRETARIAT

(Standing L to R)

Rejini Raman, Assistant Manager & Department Head (Anti-Money Laundering, and Compliance); **Anamika Bagchi**, Assistant Director (Conduct); **Sharmaine Lau**, Director & Department Head (Partnership & Sponsorship, and Publications); **Genie Sugene Gan**, Director & Department Head (Representation & Law Reform); **Pearlyn Quek**, Director & Department Head (Finance); **Rajvant Kaur**, Assistant Director (Conduct); **Stefanie Lim**, Assistant Director & Department Head (Legal Productivity & Innovation); **Jean Wong**, Director & Department Head (Continuing Professional Development)



(Seated L to R)

Clifford Hang, Director & Department Head (Unclaimed Money Fund); **Alvin Chen**, Director & Department Head (Legal Research & Development); **Delphine Loo Tan** (Chief Executive Officer); **K Gopalan**, Director & Department Head (Conduct); **Shawn Toh**, Director & Department Head (Membership, Communications & International Relations)

PRESIDENT'S MESSAGE

Introduction

This has undoubtedly been the most challenging year in all my years of service on Council and during my term as Presidency. We exercised our statutory powers of intervention in the law practice of JLC Advisors in a high profiled imbroglio involving a sum of S\$33 million placed in an escrow account with the firm. In terms of our self-regulation duties, we have had to prosecute a few matters, consistent with our duties in the public interest, that courted media publicity. A profession-wide challenge that we have been sensitised too is the economic pressures faced by some of our small and medium sized firms. I shall return to that later in this message.

The salient facts and figures of what the Society has done in the year under review has been neatly and nicely captured in CEO, Delphine Loo Tan's succinct report which I shall be referencing in this message.

I shall touch on some of the broad themes of the year and how the Council has stewarded the leadership of the Society.

1. Promoting Diversity and Inclusiveness

We have been promoting the diversity and inclusiveness initiative. I had stated that we will embrace the same in my Opening of Legal Year speech this year. The Women in Practice idea turned Taskforce turned Committee has taken strides. This despite the relatively short time of its birth. The WIP Committee has organised a number of impactful initiatives [see 2(a) of CEO's report] including a novel diagnostic. That survey cum study will lead in the future to what I am sure will be a valuable report containing practical recommendations for retention and advancement of our female lawyers in practice. I reiterate that fundamentally, this initiative is not about affirmative action. It is instead a talent

management issue for the profession.

For young lawyers, we (the senior lawyers) remain committed to "parent" them. We have institutionalised the Annual Forum. One of the meaningful ways in which we have tried to move the dial this year is our Career Path initiative. (see 2(c) of CEO's report). We will feature the unsung heroines and hero providing such invaluable career guidance to members. As a measure of the demand involved, almost immediately after we announced this new pastoral scheme in May 2019, there were more than 50 sign ups. The intangible takeaway in Career Path is greater self-awareness by the career counselee including discerning his or her own gifts and talents as well as strengths and weaknesses. This will enable him or her to have a more accurate compass on the way ahead as well as stress management coping mechanisms.

2. Pastoral Care

Pastoral care is not just for young lawyers. Members need appropriate welfare schemes too. While we solve an important threshold tax issue for our envisaged Practice Resilience Fund, we have done the following this past year:

(a) provide cover gratis to all ordinary members of the Society effective November last year for a global 24 hours' group insurance personal accident policy. Everyone of you reading this is automatically insured for up to S\$50,000 in situations involving Total Permanent Disability, Accidental Causes and in the unlikely event of demise [see 2(c) of CEO's report];

(b) to provide for contingencies such as a member passing away, prolonged hospitalization or an unexpected medical emergency during pregnancy, we launched a Practice Pal Scheme. To

summarise 2(d) of CEO's report, this service serves as an interim, stop gap, caretaking facility to ensure no practice interruption or at the very least, minimising adverse impact on clients' matters. Fundamentally flowing from compassion, Practice Pal seeks to encourage sole proprietors (for whom this scheme is especially targeted) to have best buddies. A friend in time of need.

3. Protecting and Assisting the Public

We have a statutory objective (in fact, an enshrined privilege) to protect and assist the public in Singapore in all matters touching or ancillary or incidental to the law: see section 38(1)(f) Legal Profession Act. To select 3 examples of how we fulfilled that goal this year:

(a) the Vulnerable Witness Best Practice Toolkit [see 3(a) of CEO's report] on cross-examination of vulnerable witnesses (including tips on cross-examination of child witnesses, complainants of sexual offences, the mentally incapacitated and the elderly). This was soft-launched in late August at a joint training session conducted with AWARE for the Criminal Defence Bar;

(b) the Legal Fact Check facility to address the danger of legal fake news [see 7(b) of CEO's report]. The aim, as shared during my OLY Speech this year, is to provide the public with reliable and accurate answers to legal questions arising out of current news reports (online or print) via a law fact check service. A special note of commendation goes out to Alvin Chen, Director of Legal Research and Development Department for running with this idea and launching this service to benefit the public; and

(c) having discerned an alarming trend of scamming involving conveyancing transactions, apart from an advisory to our members [see 3(e) of CEO's report], we called an

unprecedented media conference where Vice-President Rajaram and I alerted the public and shared best practices and tips for their protection from online fraud seeking to siphon away payments to conveyancing law firms.

4. Best Practices Guide

The best practices guide was not just in the context of cross-examination of vulnerable witnesses. Among the valuable guides released this year to meaningfully share expert and experienced counsel include:

- (a) Art of Family Lawyering;
- (b) Professional Ethics Digest;
- (c) Personal Injury and Property

Damage Claims involving Foreign Workers. [See 3(c)–(e) of CEO's report]

Plans are afoot to launch the much awaited Cybersecurity Guide later this year for our members. Council has reviewed a semi-finalised version.

5. Continuing Professional Development

The data and details are in (10) of CEO's report. There continues to be a huge demand for CPD activities. The CPD team (Committee and our Directorate headed by Jean Wong) strives to reform and refine our offerings to ensure relevance to our members. Among the marquee conferences this year touched on in [10(b) to (d) of CEO's report] are:

(a) the 4th Criminal Law Conference 2019. This was an excellent collaboration between the AGC, Singapore Academy of Law, Association of Criminal Lawyers of Singapore and Law Society. More needs to be, and will be, done in the training space for our criminal lawyers;

(b) the Litigation Conference 2019. It is a sign of the stature of this conference when the Senior Minister of State for Law and Health, Edwin Tong chose to use his keynote address here

to make major policy announcements. These touched on civil litigation reforms and details about the new intermediate appellate court in the Supreme Court; and

(c) the Family Conference 2019. A special shout out goes to our Family Law Practice Committee, Probate Practice and Succession Planning Committee and Muslim Law Practice Committee. They joined hands to collaborate on this 2-day workshop providing a multifaceted view of Family Practice and expanding on the theme of "Supporting, Healing, Reconstructing".

While landmark conferences make for headlines, we did not, and will never, forget that we need to cross-subsidise a number of our offerings to ensure that training continues to be affordable to our practitioners who need to secure the mandatory CPD points. In this regard, our CPD Day continues to be a hit. Kudos to our practitioners who pay it back to the profession by imparting wisdom, knowledge and skills in this and many other settings. The profession's standards and quality will only be maintained if our distinctive ethos of sharing know-how and knowledge is sustained for the long haul.

6. Technology

I have said many things about technology in different speeches. I shall not reiterate them here. It is a source of immense pride for me to see what the Legal Productivity and Innovation Department headed by Stefanie Lim with the operational drive of our CEO, Delphine Loo Tan, has achieved despite being a fledgling department [see (11) of CEO's Report]. The 4-pronged strategy adopted by the department - needs analysis, capability development, cost management and marketing advantage - continues to yield dividends in retooling and (new) tooling our profession. Critical top line findings of a sector wide technology study of law firms and in-house counsel surveyed in 2018 (supported by

Ministry of Law and Singapore Academy of Law) have been shared with the profession via an effective infographic. We still have our work cut out for us in terms of tech adoption (baseline and advanced including AI) by the profession. Through our ongoing Tech-celerate for Law (a public-private partnership between Ministry of Law, Enterprise Singapore, IMDA and Law Soc), we continue to be strategic and intentional to prepare our law firms for tech disruptions, catalyse law firms and lawyers' technology journeys from baseline technology adoption to more advanced technology offerings (including electronic discovery and due diligence). The endgame is to empower our Singapore law practices to focus on delivering enhanced legal services. This future-readying to surmount digital disruption will only serve to increase our lawyers' competitiveness not just locally but also regionally and globally.

One of the standout features this year is the launch of SmartLaw Guild on 15 May 2019. This is a privileged "club membership" for SmartLaw certified law firms and successful applicants of past and present tech support schemes. Through SmartLaw Guild, we have taken important steps to create a community of like-minded practitioners. These are forerunners who will showcase their experiences and innovative offerings for other members. SmartLaw Guild is also a platform to share strategies, best practices, trends and resources and also enjoy discounts for relevant seminars. Encouragingly, more than 200 law firms have adopted progressive technologies. These are the digitally ready and SMART lawyers among our midst. May many others of you who have yet to start the tech journey jump in on the bandwagon.

Working complementarily with our invaluable partners, SAL, the Judiciary and Ministry of Law, we will continue to do our level best to stimulate innovation and nurture technology adoption in the profession.

7. Consultations

We continued as in previous years to actively engage in consultations with the Government on draft legislation and the administration and practice of law in Singapore. At times, this was via public consultations and, at other times, private consultations with the Law Ministry. Specific details of the consultations are found in (4) of CEO's report. A massive exercise involved the civil justice reforms [see (4) of CEO's report]. The Bar responded splendidly. Substantial, substantive feedback was received in the form of survey responses and townhalls. These were combined with data-driven analytics, Singapore jurisprudence research, comparative law studies and a multidisciplinary approach of law and economics. The end result: a magnum opus (the "mother of all submissions") submitted to Ministry of Law. A sequel piece on the same theme involving costs has a longer tail. Even as I pen this, a further submission will be made to the Government later this year. We have a vision sketched for the policymakers to consider; we have mooted a proposed Costs Commission. But we are also aiming for low hanging fruit. The first order of things is to redress historical inequities and ensure costs better reflect present market conditions, inflationary pressures and the costs of doing business. That way, P&P costs can be commercially realistic for civil litigators.

8. Mission

We continue to grow from strength to strength in our Lawyers Go Global Mission trips. For the reporting period, it has been Sri Lanka, Beijing (China), Japan and Jakarta (Indonesia) [see 9(a) of CEO's report]. There has been positive response from practitioners seeking to regionalise their practices in a strategic fashion. Law Soc's aim is to open doors for our members (especially our smaller and medium-sized practices yet to venture to these countries) to expand and grow their practices. We promote our practitioners during these trips according to their specialist expertise. Our objective is to position for cross-border

deals or disputes (whether inbound or outbound work) by collaborating intelligently with professionals from these destination countries. The feedback has been positive and we effectively "hunt as a pack". A special note of commendation goes out to Shawn Toh, Director of International Relations and his team. They have become more and more experienced and professional with every trip organised.

Our strategy with MOUs [see (9c) of CEO's report] is to operationalise strongly for the bilateral benefit of both our Bar and our MOU partners. So, it is also a means to an end and not just for diplomatic ties or international relations. We are intentional to grow economic ties for our practices and professionals. An exemplar is the Exchange Programme with Guangdong Lawyers Association. I am grateful to Exco Member Daniel Koh for his excellent work in spearheading the beachhead reciprocal exchange programme.

9. Move to Maxwell Chambers Suites

The second last part of my report focusses on the first part of CEO's report. Candidate for the greatest move of the year is not an overseas mission but our move, Law Soc's move to Maxwell Chambers Suites (MCS) on 2 August 2019. As I wrote in my Law Soc Gazette message on this, we are moving our Service Centre location to serve you, the members, better. Details of MCS are set out in (1) of CEO's report. Members will be invited to our launch in the last quarter. We will showcase its features and functions for members to use and enjoy on that occasion. I shall not say more now but leave you to have a visual appreciation when the time comes for us to host you during your visit. Council and Secretariat are optimistic that the new premises will catapult and catalyse our fulfilment of our mission and vision. MCS must become a cosy, conducive, casual and caring place for members that will foster collegiality and camaraderie. Home is where the heart is. We remain quietly confident that as our membership grows over time, MCS will grow on our members.

We are grateful to the Law Ministry for procuring a reduced rental and subvention to make this MCS move possible. We acknowledge that a pivotal consideration underlying our move was the strong support by the Law Ministry. I am also appreciative to Vice-President Rajaram and Treasurer Tito for their starring roles in teaming with me to liaise with the Law Ministry to realise this societal dream.

10. Economic Review

As shared in CEO's Report [see 2(e)], we have been taking steps first to conceptualise, and then to organise ourselves into 7 focus groups. In the light of an important "Conversations" dialogue with Chief Justice Sundaresh Menon, after the year under review, Council has agreed to restructure the Economic Review Committee into a single Economic Council. That will focus on rolling out immediate action steps (with Council's endorsement) and a holistic set of streamlined recommendations. Of course, the higher hanging fruit will be thought leadership and a considered review report. It goes without saying that economic reforms, given the prioritization of economic health of our law firms will be a major agenda for the Society, in the next lap, with appropriate (and immediate, where necessary) action steps to be effected where feasible.

Conclusion

Last but not least, I record my sincere appreciation to my Exco and Council colleagues in 2019. The team is experienced and have niche, expert views on a variety of practice areas. They bring a diversity of perspectives to the table but are united with a singular focus. Collaborating with other stakeholders of the administration of justice, we aspire to make the legal profession a better place for every lawyer.

I am also grateful to CEO Delphine Loo Tan and all our staff for their unstinting dedication and diligence to sharpen and strengthen services for our members and the public. They

operationalise the vision and execute the decisions of Council so that Law Soc continues to be efficient and effective.

We continue to welcome all feedback and input from members on how we can improve programmes, practice and the profession even as we remain ready and resilient to overcome present and future challenges.

Considering what we have weathered in the past decades of our history, I am confident that our society, this Society, of smart lawyers will remain alert, nimble, responsive and retool to be good, better and best in class to serve our clients and the public.



Gregory Vijayendran, SC
President

CEO'S REPORT

The key activities and initiatives of the Law Society of Singapore during the period 1 September 2018 to 31 August 2019 are outlined as follows.

1. New Premises

We moved to our new office at Maxwell Chamber Suites on 2 August 2019 from 39 South Bridge Road, the place we have called home since 1996. The former Red Dot building, Maxwell Chamber Suites is a conserved heritage building and part of the expanded Maxwell Chambers, the leading Alternate Dispute Resolution (ADR) complex in the region. Our new premises span some 9,700 square feet and include 5 small meeting rooms and a members' lounge on the first floor as well as a seminar room on the second floor that can accommodate up to 100 participants.

Our new office address is 28 Maxwell Road, #01-03 Maxwell Chambers Suite, Singapore 069120. Our main telephone number (+65 6538 2500), fax number (+65 6533 5700), and DID numbers of our staff remain unchanged. The Secretariat's operating hours remain at 9am to 5.45pm on Mondays to Fridays.

We are confident that the new premises will enable us to meet our objectives to equip the legal profession to meet present and future challenges and provide a conducive setting to foster camaraderie among our members. We continue to own the shophouse at 39 South Bridge Road which we have rented out to cover the rental of our new office.

2. Membership and Member Care

As of 31 August 2019, the Society has 5,920 Practitioner Members, 56 Associate Members, 187 Non-Practitioner Members, and 13 Honorary Members. 529 lawyers were called during Mass Call this year and we expect our membership to increase to close to, or even

exceed, 6,000 members by the end of 2019.

(a) Women in Practice

Building on the success of the taskforce set up in March 2018 to examine issues faced by women lawyers, a formal Standing Committee of the Law Society named the "Women in Practice Committee" was instituted at the start of 2019. The Committee continues to expand on the taskforce's work to:

- (i) Represent, encourage and provide for the entry, retention and advancement of women lawyers in legal practice in Singapore;
- (ii) Protect the interests of women lawyers in legal practice in Singapore;
- (iii) Identify, highlight and assist in eradicating gender-based harassment or discrimination in legal practice;
- (iv) Raise awareness about issues faced by women lawyers in legal practice;
- (v) Create and enhance awareness of contribution to the legal practice and the development of the law by women lawyers;
- (vi) Provide mentoring and support opportunities for women lawyers in legal practice;
- (vii) Promote welfare and wellness to women lawyers in legal practice; and
- (viii) Provide a forum to promote the exchange of information and ideas on the above matters amongst all members of the Law Society of Singapore, both male and female.

To better understand the needs of women lawyers and the issues that they face and following from a month-long "Women in Practice Survey" in September 2018, 5 roundtables were conducted from May to July 2019 with various groups from the legal fraternity to gather their views on women in practice. The results of the survey, coupled with feedback gleaned from the roundtables, will enable the Women in Practice Committee to publish a report in the coming months containing recommendations for retaining and advancing women in private practice.

The Women in Practice Committee also organises regular events to not only help inspire and motivate fellow female practitioners, but to also encourage them to develop skills that would be useful in the progression of their careers. The "Change and Impact" event in January 2019 touched on the themes of "Women in Leadership" and "Women in Technology". April 2019's "Inspire and Aspire" was a networking event that saw members interacting with The Honourable Justice Judith Prakash and other senior female practitioners of the Bar. "Pushing Base, Brand and Boundaries" in July 2019 had Minister Indranee Rajah, SC, join 3 other female lawyers on a panel to share strategies on what lawyers can do to identify their unique brand and advise on other unique skills necessary for keeping relevant and abreast of a changing marketplace.

(b) Young Lawyers

We continue to support young lawyers' attendance at overseas conferences. We updated the terms of our sponsorship so that in 2019, we have given or will be giving partial sponsorship to 2 young lawyers to attend the Inter-Pacific Bar Association (IPBA) Annual Conference (held in April 2019) and another 2 young lawyers to attend the LAWASIA Annual Conference (to be held in November 2019), as well as fully sponsoring one lawyer to the International Bar Association (IBA) Annual Conference (to be held in September 2019).

(c) Members' Support Schemes

As part of our efforts to enhance support for members, we launched "Career Path", a new pastoral scheme, on 6 May 2019. Through this scheme, members can consult with career guidance or counselling volunteers on career and work related issues. There are currently 3 counsellors under this scheme. Career Path seeks to help members better understand their strengths and weaknesses, in order to chart his or her own career path, as well as to address work related issues. This scheme is not, however, intended to assist members with job placement or career transition.

In addition, we procured a global 24 hours' insurance group personal accident policy for all members of the Society effective 1 November 2018. The Law Society of Singapore is the Master Policy Holder and each of our members is automatically covered with an assured sum of S\$50,000. The policy provides coverage in situations of Accidental Death and Total Permanent Disability and Accidental Causes.

(d) Practice Pal Scheme

To ensure continuance of members' practice, the Practice Pal Scheme was launched in February 2019. This Scheme serves as an interim stop gap measure to facilitate the smooth running of a Singapore law practice if there are unforeseen events which impede the practitioner's ability to continue administering his or her firm.

Under the Scheme, members, especially sole practitioners, are encouraged to appoint in advance a fellow practitioner who is ready, willing and able to act as a Practice Pal who can step in to attend hearings, meet court deadlines and temporarily manage clients' ongoing files on behalf of a member who is temporarily indisposed. The aim is to overcome or reduce any difficulties or inconvenience for members' clients and the practice. This Scheme will be particularly beneficial for sole proprietors and small firm practitioners.

In the unfortunate situation where the member passes away, the Practice Pal is permitted only to help in administering the law firm practice and taking care of matters unrelated to the estate. At all times, the Practice Pal is expected to liaise with the deceased member's legal personal representative on matters relating to the practice until such time that the nominated solicitor assumes his/her role. We hope that the Scheme can also provide assistance to a member's personal representative or other persons concerned.

(e) Economic Review Committee

Arising from members' feedback received at the Economic Dialogue in June 2018 on the issues and challenges faced by members regarding the economic health of their law practices, a Special Executive Council Meeting was convened in October 2018 which resolved that an Economic Review Committee (ERC) be established. The ERC (co-chaired by President Gregory Vijayendran, SC and Immediate Past President Thio Shen Yi, SC) has been sub-divided into the following 7 focus groups:

- (i) Law Firm Management in the 21st Century
- (ii) Alternative Business Structure and Regulatory Sandbox
- (iii) Blue Ocean Legal Services and Economic Opportunities
- (iv) Technology and Law
- (v) Survival of Small Firms in the 21st Century
- (vi) Training Needs and Retooling of Lawyers
- (vii) Publicity

Each of the Focus Groups has been tasked to look into their assigned areas and to submit their reports with recommended follow-up action plans.

3. Advisory and Guidances

(a) Vulnerable Witness Best Practices Toolkit

We first issued the "Vulnerable Witness Best Practices Toolkit 1" last August on the cross-examination of vulnerable witnesses, outlining what legal practitioners may wish to bear in mind when handling the cross-examination of child witnesses and complaints of sexual offences. An updated "Best Practices Toolkit" was launched in August 2019 to ensure alignment with the recommendations made by the Penal Code Review Committee and to include tips on the cross-examination of two other sets of vulnerable witnesses – witnesses with a mental disorder, as well as the elderly.

Since every child, victim of a sexual offence, or elderly person, or each type of mental disorder will somehow differ from the next, the toolkit provides general tips to advocates and are not meant to be prescriptive nor exhaustive on how to approach the cross-examination of vulnerable witnesses, which should ultimately be left to the discretion of an experienced counsel.

(b) Review of 137 Practice Directions and Guidance Notes in light of the Professional Conduct Rules 2015

The Law Society's Practice Directions and Guidance Notes have been fully updated and aligned with the Legal Profession (Professional Conduct) Rules 2015 (S 706/2015). In addition, the update aims to standardise the nomenclature used and align the content with current practices. The design of our Ethics Portal has also been refreshed to make it more user friendly.

(c) Art of Family Lawyering

Subsequent to the addition of rules 15A and 15B to the Legal Profession (Professional Conduct) Rules 2015 (S 706/2015), the Family Law Practice Committee spearheaded the development of a best practices guide, "The Art of Family Lawyering (2019 Special Edition)",

which was published on 9 January 2019.

The publication contains 52 best practice tips and numerous practical pointers on how to buttress constructive problem solving, conciliation and the prevention of conflict of interest. This is to aid family law practitioners in the adoption of a constructive and conciliatory approach to the resolution of family proceedings while having regard to and focuses on taking a child-centric approach towards resolving issues that involve or relate to children. Members may access the publication from the Members' Library online.

(d) Professional Ethics Digest 2019

The Professional Ethics Digest 2019 was published in July 2019, with a complimentary copy given to every Singapore law practice. The Digest comprises 26 illustrations based on past guidances given by the Advisory Committee of the Professional Conduct Council to legal practitioners on the application of the Legal Profession (Professional Conduct) Rules 2015. Key topics covered in the Digest include conflicts of interest, referral fees and executive appointments.

(e) Ad hoc Advisories

The Personal Injury and Property Damage (PIPD) Committee issued a best practices note (on 10 April 2019) to provide helpful tips for lawyers who intend to and/or are acting for foreign workers in their PIPD claims.

We also issued an advisory on 22 May 2019 to bring to members' attention a worrying trend of scammers and criminals targeting firms which do conveyancing work.

4. Feedback to Consultations and Law Reform

We have maximised the opportunities given to us to provide constructive feedback on behalf of the legal profession to the Judiciary, the Ministry of Law, the Attorney-General's Chambers and other Government bodies

and stakeholders, through consultations open to the public as well as during closed door consultations. Some examples are as follows:

(i) Ministry of Law's Consultation on Intellectual Property Dispute Resolution Reforms from 26 October 2018 to 10 December 2018;

(ii) Ministry of Law's Consultation on Proposed Reforms to the Civil Justice System from 26 October 2018 to 31 January 2019;

(iii) Ministry of Law's Consultation on Draft Intellectual Property Dispute Resolution Bill from 11 March 2019 to 5 April 2019;

(iv) Ministry of Law's Consultation on Proposed Amendments to the Reciprocal Enforcement of Foreign Judgments Act from 15 April 2019 to 24 May 2019;

(v) Ministry of Law's Consultation on the Protection from Online Falsehoods and Manipulation Bill in April 2019;

(vi) Ministry of Law's Consultation on International Arbitration Act from 26 June 2019 to 21 August 2019;

(vii) Urban Redevelopment Authority's Consultation on Digitalising Qualified Person's Certificate for Notice of Payment and Electronic Payment for Progress Payments in July and August 2019;

(viii) Infocomm Media Development Authority's Consultation on the Review of the Electronic Transactions Act from 27 June 2019 to 27 August 2019;

(ix) Ministry of Law's Consultation on Draft Singapore Convention on Mediation Bill (August 2019).

There were also other occasions where we were privately consulted on proposed

amendments or initiatives by the Judiciary and the Ministry of Law, which included proposed amendments to the Supreme Court of Judicature Act to introduce a new court division which will sit as an appellate court.

The Ministry of Law engaged our Criminal Practice Committee on 6 September 2018 to present the Penal Code Review Committee Report to our criminal practitioners. Our committee as well as other criminal practitioners offered valuable feedback in a subsequent session on 1 November 2018 which was well-received by the Ministry of Law. On 14 June 2019, the Criminal Practice Committee met officers from the Ministry of Home Affairs and the Attorney-General's Chambers on proposed amendments to the Road Traffic Act.

5. Law Society Alternative Dispute Resolution Schemes (Schemes)

The ADR Committee, with the assistance of the Representation and Law Reform department, has undertaken a branding exercise to market the Schemes to our members, businesses and the wider public. The branding exercise is focused on producing a variety of physical and digital collaterals that raise awareness of the Schemes through online and offline platforms. Details of other initiatives with respect to the Schemes can be found in the ADR Committee Report below.

6. Amendment of the Legal Profession Act

The Legal Profession (Amendment) Bill 2018 was passed in Parliament in March 2018. Amongst the amendments were as follows:

(a) Unclaimed Client Monies

Law practices, after exhausting all reasonable efforts to return the unclaimed money to the client, will soon be able to transfer such money to the Law Society upon satisfying the application requirements. The amendments aim to make it administratively easier for the

lawyers or the law practice involved to transfer the money to the Law Society and close the client account if necessary. Under the new framework, a lawyer who pays unclaimed client monies to the Law Society will be subject to record-keeping requirements even after the money is transferred. We envisaged that the unclaimed client monies will be utilised for pro bono matters. The Unclaimed Client Monies fund is expected to be operational in the last quarter of 2019.

(b) "Softer" Disciplinary Powers

The amendments to introduce additional remedial measures such as counselling and training to the disciplinary framework of lawyers are expected to come into effect by the end of this year. These measures will allow for greater flexibility and nuances in dealing with root causes of less serious disciplinary cases involving minor ethical transgressions, for example, errors and lapses arising from genuine ignorance or inexperience that are not suggestive of a serious want of probity on the part of the errant lawyer. The rules defining remedial measures are in the process of being drawn up.

7. Legal Research and Development Department

From the start of 2019, the Legal Research and Development (LRD) department has expanded its scope of work to provide Secretariat support to the Cybersecurity and Data Protection Committee and the Information Technology Committee. From late July 2019, LRD has also taken over the Secretariat support for the Advisory Committee of the Professional Conduct Council, which gives guidance to legal practitioners in Singapore on ethical issues.

The primary work of LRD continues to be to promote thought leadership on professional and practice issues, through the publication of regular articles in the Singapore Law Gazette and other publications. At the same time, LRD

provides thought leadership to the Council on a wide range of issues, through the drafting of decision papers and preparation of legal data trends reports.

In addition, LRD was involved in the following major initiatives in 2019:

(a) Feedback on Civil Justice Reforms

Between November 2018 and January 2019, LRD assisted Council to research and draft a detailed response to the Ministry of Law on the public consultation on the proposed civil justice reforms. The response was based on a multi-faceted approach of data-driven analytics, comparative law analysis, law and economics as well as Singapore jurisprudence. Our response was submitted to the Ministry of Law at end January 2019.

Subsequently, we conducted an online survey of the Bar on party-and-party costs (P&P costs) in the Supreme Court and State Courts, which culminated in our detailed representations to the Ministry of Law in end March 2019. These representations emphasised the Bar's views that P&P costs should be revised upwards as: (i) it is in the public interest for a winning party not to be disproportionately out-of-pocket in litigation; and (ii) P&P costs need to be commercially realistic for disputes practitioners, accounting for market conditions, inflationary pressures and costs of living.

Based on a considerable amount of views received, our representations also mooted the establishment of a Costs Commission to study and focus on the issue of costs afresh from a long-term perspective, and on a regular and permanent basis with more rigorous and holistic analysis. Council is in the process of finalising its views on the proposed Costs Commission.

(b) Legal Fact Check Facility

In June 2019, LRD launched the Law Society's Legal Fact Check Service (the Service), the first of its kind in Singapore, to address the

danger of legal fake news. The Service is part of our efforts, as a responsible civil society organisation, to provide members of the public with reliable and accurate responses to general legal questions arising out of current news reports. Topics covered by the Service to date include compensation orders and the Vulnerable Adults Act.

8. Electronic Communication

In addition to the weekly Tuesday e-bulletin Jus News, we introduced in November 2018 another e-bulletin each Thursday, called Weekly Pulse. Weekly Pulse carries important Law Society news that we wish to bring to members' attention. Weekly Pulse differs from Jus News in that the latter also carries third party practice news, such as those issued by the courts and government agencies whereas Weekly Pulse focuses only on Law Society news.

In addition to these two weekly e-bulletins, we also disseminate almost on a daily basis, eblasts (EDMs) which carry specific announcements on the Society's initiatives and programmes, including CPD programmes.

We continue to publish the Singapore Law Gazette in digital form on its own portal at www.lawgazette.com.sg.

We aim to revamp our website by the end of this year and will launch a brand new look for the website, with easier navigation and a user friendly interface.

9. Globalisation and International Relations

(a) Lawyers Go Global

Following the successful Lawyers Go Global (LG2) missions to Guangzhou and Sydney in the previous reporting period, we organised 4 other LG2 trips in this reporting period: Colombo, Sri Lanka from 10 to 14 September 2018; Beijing, China from 22 January 2019

to 26 January 2019; Tokyo, Japan from 11 to 14 March 2019; and Jakarta, Indonesia at the end of August 2019.

Over the next 2 years, we plan to organise at least 5 more trips to countries of interest to its members.

(b) Exchange Programme with Guangdong Lawyers Association

The Law Society and Guangdong Lawyers Association (GLA) jointly organised an exchange programme for lawyers in the Guangdong region to be attached to Singapore law firms for a 2-week period from 11 March 2019 to 24 March 2019. 21 lawyers from GLA participated in this inaugural exchange programme. In addition to the attachment, we also organised various visits over the 2-week period for the participants to visit other legal institutions in Singapore such as Ministry of Law, State Courts, Singapore International Arbitration Centre and Singapore International Commercial Court.

In August 2019, 11 Singapore lawyers went to Guangzhou/Shenzhen to be attached to China's law firms as part of the reciprocal exchange programme.

(c) Signing of MOUs with Foreign Lawyers Associations

The Law Society entered into MOUs with the following foreign lawyers' associations during the reporting period:

Date	Name of Bar Association / Law Society
30 September 2018	The Law Society of England and Wales
7 January 2019	Daini Tokyo Bar Association
26 January 2019	Tianjin Lawyers Association
26 April 2019	Korean Bar Association

(d) Committee-Initiated Mission Trips

(i) Intellectual Property Practice Committee's Mission Trip to Hong Kong

The Intellectual Property Practice Committee (IP Committee) went on a mission trip to Hong Kong from 4 to 7 December 2018. The objectives of the trip were to explore business opportunities, networking and to build on existing linkages with the Law Society of Hong Kong. The trip coincided with the Business of IP Asia Forum (Forum), co-organised by the Hong Kong Trade Development Council which was held from 6 to 7 December 2018. The IP Committee attended the Forum and was provided with opportunities to network with various service providers.

(ii) Court Practice Chairpersons' Committee's Mission Trip to Beijing and Guangzhou

The Court Practice Chairpersons Committee (CPCC), formerly known as "State Courts and Family Justice Courts Committee", went on a mission trip to Beijing and Guangzhou from 25 November to 1 December 2018. The objectives of the trip were to learn about the latest legal and technological developments in the said regions, networking and to explore the increasing relevance of alternative dispute resolution in resolving disputes (including those arising from the Belt and Road Initiative and the Greater Bay Area Initiative. Our delegation for this mission trip comprised 26 Council members, Chairpersons and representatives from various practice committees, other members of the Law Society and Secretariat staff.

(iii) Court Practice Chairpersons' Committee's Mission Trip to Wellington, New Zealand

The CPCC will be going on another mission trip to Wellington, New Zealand from 1 to 5 September 2019. Our delegation for the mission trip will comprise about 20 Council members, Chairpersons and representatives from various practice committees, and

Secretariat. The delegation will meet with representatives of the New Zealand Law Society, New Zealand Bar Association, New Zealand Law Commission, and the New Zealand Supreme Court, among others, to discuss current issues in New Zealand and Singapore legal practice and explore opportunities for collaboration.

10. Continuing Professional Development (CPD)

(a) Overview

The CPD Committee, together with the CPD Department of Secretariat and several other committees, has organised many conferences and seminars to help members upskill and stay on top of legal developments. We also engage closely with the Singapore Institute of Legal Education (SILE) to ensure that courses with contents which are relevant for the legal practice of our members are duly accredited with CPD points.

We have actively managed the operating costs of providing such conferences and seminars and pursued sponsorships to ensure that programme fees are kept affordable for members. Seminar fees have remained unchanged since 2012 and the average fee for a 2-day conference is S\$485 (inclusive of GST) – well below similar conferences organised by other legal training providers. The following summary of the CPD activities we have organised from 2015 to 2018 shows the growth in the number of participants each year, a testament to the relevance of our programmes.

Year	Total no. of CPD activities organised (inclusive of advocacy related programmes and e-learning programmes)	No. of conferences organised	Total no. of participants (both members & non-members)
2015	67	6	5,476
2016	90	3	6,281
2017	100	5	7,738
2018	95	3	7,526

(b) 4th Criminal Law Conference 2019 (6-7 March 2019)

Jointly organised with AGC, SAL and ACLS, the theme for the 4th Criminal Law Conference 2019 was "Seeing Justice Done: Enhancing the Integrity of the Criminal Justice Process". Criminal justice is multi-faceted and encompasses many dimensions. While substantive criminal law represents an important part of the equation, as a criminal justice system matures, due process safeguards will be an increasingly significant part of the criminal legal landscape. This Conference discussed the many facets of the criminal justice process, including recent legislative amendments and developments in technology, from the perspectives of the various stakeholders to understand how they serve to further the ends of justice and to deliberate on the way forward. 220 participants attended the Conference.

(c) Litigation Conference 2019 (22-23 April 2019)

Organised by our Civil Practice Committee, the focus of the 2-day Conference was the Civil Justice Reforms. International, regional and Singapore speakers from common law and civil law jurisdictions took part in panel discussions exchanging experiences and shared with conference delegates their views on the significant change in the landscape of Singapore civil litigation and what litigation lawyers of all ages may expect in the future. The Conference was also a collaboration with the Supreme Court and State Courts, who contributed panellists with whom participants engaged on how the proposed reforms are expected to be implemented. 341 participants signed up for the Conference.

(d) Family Conference 2019 – "Supporting, Healing, Reconstructing" (3-4 July 2019)

Organised by our Family Law Practice Committee, Probate Practice and Succession Planning Committee and the Muslim Law Practice Committee, this 2-day Conference encompassed both specialized panel sessions

as well as smaller workshops, which discussed the various issues pertaining to Family Law to practitioners of all levels of seniority providing a holistic and multi-faceted view on the Family Practice. Expanding on the theme of "Supporting, Healing, Reconstructing", experts and professional spoke on a range of diverse and important issues including safety in relationships, parental alienation, estate planning, mental capacity issues, mental health issues in practice, comparative review on jurisdictional issues in the Family Justice Court and Syariah Court and practical knowledge like improving court craft skills. Delegates also had an opportunity to network with fellow practitioners, distinguished panellists and speakers to exchange insights and knowledge which will be useful for their practice. Additional special bonus sessions were also included for both days of the Conference. 253 participants were at the Conference.

(e) The College of Law (Australia)

Following the Memorandum of Understanding (MOU) which we had signed with the College of Law (Australia) (COL) on 19 March 2018, COL is providing a suite of online CPD programmes for any of our members who signs up for Law Society's Unlimited e-Learning programme 2019. This expanded list of e-learning programmes will assist members in fulfilling their CPD requirements.

Further, in partnership with COL, the programme for the 21st run of the Legal Practice Management Course which took place from 26 to 27 February 2019 was also expanded. COL supplemented the previous curriculum with 2 online modules - Business Planning and Management of Self. These 2 modules provided participants guidance on how to prepare and implement a business plan to set goals and delineate the future direction of the practice, and examined the underlying causes of unproductive behaviours, and focuses on how to override these behaviours and adopts "habit of excellence" respectively.

11. Boosting Tech Adoption

Our Legal Productivity and Innovation (LPI) Department continues to adopt a 4-pronged approach to boost tech adoption by Singapore law practices – needs analysis, capability development, cost management and marketing advantage. LPI has launched a new microsite (<https://www.lawsociety.org.sg/lpi/>) as a one-stop portal for our members to easily access information on our latest news, events and initiatives.

(a) Needs Analysis:

Legal Industry Technology Study & In-House Counsel Survey

Following our sector-wide technology study of law firms and in-house counsel survey in 2018 which were supported by the Ministry of Law and the Singapore Academy of Law respectively, we collated the responses and released the topline results in the form of an infographic and a summary report to members on 4 January 2019.

The key findings from both the Legal Industry Technology Study and In-House Counsel Survey are as follows:

- Technology is changing the way that legal services are being delivered. Singapore law practices are still in the early stages of responding to this disruptive force.
- Nevertheless, decision makers in Singapore law firms recognise the value of legal technology. 88% agreed that technology boosts the delivery of legal services, while 82% agreed that technology adoption is crucial to stay competitive.
- While technology adopters agreed that legal technology helps to increase productivity, saves time and reduces administrative workload, it is not yet seen as a business "game

changer" (only 52% of decision makers in Singapore law firms see its potential as a value proposition for the firm in terms of elevating practice or enabling business). On the other hand, in-house counsel are facing cost pressures and will look to legal technology to deal with document volumes and alleviate cost pressures.

- Key challenges for law firms to adopt technology include: (a) high cost of adoption and maintenance; (b) know-how to decide which solution to adopt; and (c) how much to invest.
- Data security remains a key area of concern, in addition to unproven returns on investment (ROI) and costs for small and medium-sized law firms.
- The adoption of legal technology looks set to rise. 75% of decision makers believe that they need to increase the level of technology adoption; more than 40% added that they would invest more in legal technology in the next two years.

(b) Capability Development

i. Events & Workshops

A series of SmartLaw events and product training sessions were organised in collaboration with legal technology vendors to create more awareness and educate members on technology. Following the launch of the Tech-celerate for Law programme, we also organised a 1-day conference on 15 May 2019 which featured talks and panel discussions exploring issues relating to legal technology strategies, implications of AI and the digital era on the future legal workforce and the innovation experience of other sectors.

During the Reporting Period, 10 events and workshops were organised with more than 480 participants.

SmartLaw Events	Tech-celerate for Law Events	Others
4 events	3 events	3 events
82 participants	375 participants	27 participants

ii. SmartLaw Guild

The SmartLaw Guild, a new initiative launched by the Law Society on 15 May 2019, creates a platform to share strategies, best practices, trends and resources to gear our law practices for the future. By bringing together like-minded practitioners under the SmartLaw Guild, we aim to tailor our initiatives for these forerunners and showcase their experiences for other members of the profession.

The SmartLaw Guild membership comprises SmartLaw certified law firms as well as successful applicants of our past and present technology support schemes. We are heartened to note that to date, over 200 of such law firms have adopted progressive technologies to keep themselves at the forefront of productivity and innovation.

(c) Cost Management

Tech-celerate for Law

Tech-celerate for Law is a joint initiative by the Law Society of Singapore, the Ministry of Law, Enterprise Singapore, and the Information Communications Media Development Authority (IMDA). Building on the success of the Tech Start for Law programme, Tech-celerate for Law prepares Singapore Law Practices (SLPs) for future disruptions beyond baseline technology adoption, empowering SLPs to focus on delivering enhanced legal services, strengthening their capabilities and increasing their competitiveness in the global landscape. Under Tech-celerate for Law, qualified SLPs are able to choose and adopt legal technology solutions from 7 pre-scoped solution categories from baseline to advanced, with up to 70% funding support in the first year of implementation. This programme was launched on 2 May 2019 and ends on 1 May 2020.

(d) Marketing Advantage

SmartLaw Certification

We aim to provide law firms who have adopted technology to improve productivity and increase their business capabilities with a marketing advantage under the SmartLaw certification scheme. The certification aims to give recognition to law practices which have: (1) adopted a practice management or accounting software; (2) an online knowledge database; and (3) an online presence (whether through a marketing portal or their own dedicated website) by allowing them to display a "SmartLaw" logo on their websites and marketing collaterals. As of 31 August 2019, 52 law firms have been SmartLaw certified.



Delphine Loo Tan
Chief Executive Officer

TREASURER'S REPORT

The financial year ended 31 March 2019 has been a busy year for the Law Society.

The Finance Committee is a standing committee of the Council of the Law Society of Singapore. Our principal functions include:

- Working with the Secretariat to prepare the Society's overall budget for Council's approval;
- Working with the respective Committees to prepare detailed annual work plan budgets for Council's approval;
- Developing the financial and investment policies and guidelines for the Society;
- Reviewing the Society's financial investments and appointment of bankers;
- Reviewing financial protocols and internal controls of the Society;
- Ensuring financial accountability to Council, the Society and its members; and
- Generally aligning the Society's financial resources and procedures with the overall objectives and goals of the Society.

The Finance Committee comprises the Treasurer and 7 other members. The members are Vice-President M Rajaram, Adrian Tan, Adrian Chan, Michael S Chia, Gary Pryke, Kuah Boon Theng, SC and Dinesh Dhillon. We are assisted in the discharge of our work by the Chief Executive Officer Delphine Loo Tan and Finance Department of the Secretariat. The Finance Committee meets at least once a month.

We acknowledge the fine work of Dinesh Dhillon, who had carried on in his role as Treasurer of the Law Society Pro Bono Services for the second year running and his team.

This report covers the main highlights of the financial performance of the Society during the financial year ended 31 March 2019 (Current Financial Year).

A. INCOME AND EXPENDITURE - GENERAL FUND

The General Fund reported a before-tax surplus of \$396K for the Current Financial Year (cf a before-tax surplus of \$1.12 million for the financial year ended 31 March 2018 (Previous Financial Year)). Total income in the Current Financial Year decreased slightly by 0.4% from \$7.52 million to \$7.49 million whilst total expenditure increased by \$690K from \$6.4 million to \$7.09 million.

1. Income

Our main income – subscriptions received from members – maintained its 4% increase as compared to the previous year from \$5.25 million to \$5.49 million. Number of practising members who applied for/renewed their practising certificates increased from 5,827 members to 6,087.

Net surplus (before overheads allocation) from Continuing Professional Development (CPD) programmes and Conferences decreased slightly by \$56K or 5% from \$1.15 million to \$1.10 million.

Investment income and income from fixed deposits increased by about 11%. Our revenue from advertisements in the Society's directory, classifieds and online Law Gazette increased by \$49K or about 21% from \$233K to \$282K.

2. Expenditure

Overall expenditure increased by 11% or \$690K from \$6.40 million to \$7.09 million due to the following:

- a. Increase in the Society's mandatory contribution to the SILE, from \$544K in the Previous Financial Year, to \$566K, in line with the increase in ordinary members.
- b. Increase in personnel expenditure from \$4.49 million to \$4.82 million, representing an increase of \$328K or 7%.
- c. Increase in administrative expenses from \$0.86 million to \$0.93 million or about 8%, largely due to expenditure related to the rental, depreciation & maintenance of 37 South Bridge Road.
- d. Expenditure for Council's activities (including meetings and special projects) increased from \$298K in the Previous Financial Year to \$429K with more outreach to our stakeholders and global outreach.
- e. Expenditure on regulatory matters increased to \$314K compared to Previous Financial Year of \$122K due to accruals for work done amounting to about \$120K at financial year end.

B. INCOME AND EXPENDITURE – COMPENSATION FUND

There was a decrease in surplus from \$1.06 million in the Previous Financial Year to \$891K due to a higher transfer in unclaimed moneys under the Legal Profession Act First Schedule Part II Section 11(3) in the Previous Financial Year.

A transfer of \$354K (prior year: \$346K) was made to the Compensation Fund – Library. This amount represented the accretions of capital arising from the Compensation Fund.

The Compensation Fund – Library was set up for the purposes of purchasing or maintaining a library for the use of the members.

C. INCOME AND EXPENDITURE – LAW SOCIETY PRO BONO SERVICES

Law Society Pro Bono Services (the Subsidiary) was incorporated on 4 January 2017 to take over the operations of Pro Bono Learning, and Support Services, a division of The Law Society of Singapore (the Division) as a going concern.

There was an overall surplus of \$739K for the Current Financial Year, compared to a surplus of \$159K in the Previous Financial Year.

Key highlights are as follows:

- a. Increase in income of 12.1% or \$577K to \$5.34 million due partially to the following:
 - Donations from lawyers - increase of \$946K due to waiver of honorarium and disbursements accrued in prior years
 - NCSS Care and Share grant - increase of \$585K
 - This was partially offset by a decrease in grant received from the Ministry of Law amounting to \$1 million
- b. Slight decrease in expenditure of 0.07% or \$3K to \$4.6 million, partly attributable to:
 - Decrease in fund-raising expenses of \$57K
 - Decrease in office rental \$13K

This was partially offset by an increase in Criminal Legal Aid Scheme (CLAS) Honorarium and disbursements amounting to \$72K.

D. OTHER FUNDS

a. Other Funds comprises the Sports Meet Fund, Welfare Fund, Library Fund, Jus Curio Fund, Pastoral Care Fund and Practice Resilience Fund. Our new Practice Resilience Fund was established to assist members, who are proprietors of their own legal practice and facing temporary financial difficulty in relation to their practice, to meet short-term needs that will help them to stay in practice.

b. Overall, there was a deficit of \$27K for the Other Funds (cf a deficit of \$52K in the Previous Financial Year). The reduction in the deficit was mainly due to the Malaysia/Singapore Bench and Bar Games being hosted by Malaysia in the Current Financial Year.

E. BALANCE SHEET

The key highlights of the balance sheet of the Society as at 31 March 2019 are as follows:

- a. General Fund reserves stood at \$20.41 million, a slight increase of about 1%.
- b. General Fund total assets amounted to \$23.14 million, including \$10.99 million being held as fixed deposits, bank and cash balances, and \$5.47 million being held as bonds and equity investments.
- c. Compensation Fund total assets amounted to \$16.07 million, including \$9.04 million being held as fixed deposits, cash at bank and in hand, and \$6.61 million being held as bonds and equity investments.
- d. General Fund total liabilities stood at \$2.73 million, largely in relation to advance payment of application fees for practicing certificates for FY2019/2020, which were received

prior to 31 March 2019.

e. The Society had no external borrowings.

f. The Society continues to invest in blue-chip securities and bonds which provide a conservative yet steady return to keep up with inflation. The net income from investments was \$422K (cf \$463K in the Previous Financial Year). There was a surplus of \$493K in the fair value reserve of the Society's investments (representing the increase in the market value as at 31 March 2019 over the historical transacted price).

Conclusion

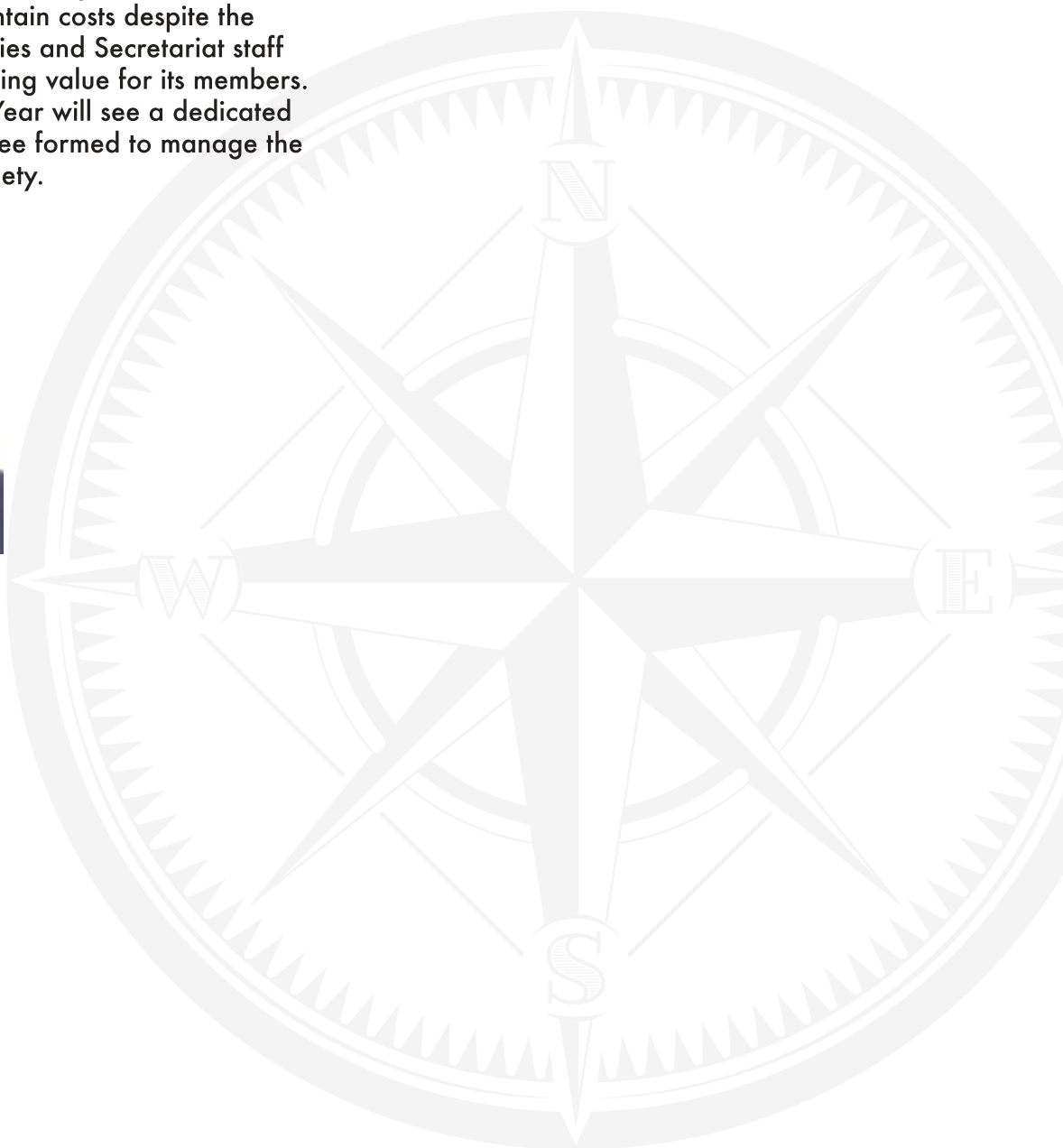
The Society's strong financial performance despite the increased activities and costs challenges during the Current Financial Year is in no small part due to the vigilance, controls and efforts of the Society's Chief Executive Officer, Delphine Loo Tan and its Finance Department. I record my sincere appreciation for their sustained hard work throughout an extremely busy year.

I also wish to thank each member of my Finance Committee – Kuah Boon Theng, SC, Adrian Tan, Adrian Chan, Gary Pryke, Michael S Chia, Vice-President M Rajaram and Dinesh Dhillon for their unwavering support, counsel, guidance and contributions. The Finance Committee continues to be mindful of the financial needs of the Society, and at the same time, exercise prudent financial direction and controls in overseeing the funds of the Society.

The coming year will be an even busier one, with the projected increase in the activities of the Council and the various sub-committees, and the move from its South Bridge Road premises to Maxwell Chambers Suites at Tanjong Pagar. The Society will continue its hard work to contain costs despite the expansion of activities and Secretariat staff with the aim of adding value for its members. The new Financial Year will see a dedicated Investment Committee formed to manage the reserves of the Society.



Tito Shane Isaac
Treasurer



AUDIT COMMITTEE REPORT

MICHAEL HWANG, SC, CHAIRPERSON

The Audit Committee (AC) is established by the Council and the Chairperson and members are appointed directly by the Council. The AC comprises Chairperson, Michael Hwang SC and two other members, Patrick Ang and Robson Lee.

The external auditors, Baker Tilly TFW LLP, issued a clean Audit Opinion on the financial statements of the Society for the year ended 31 March 2019.

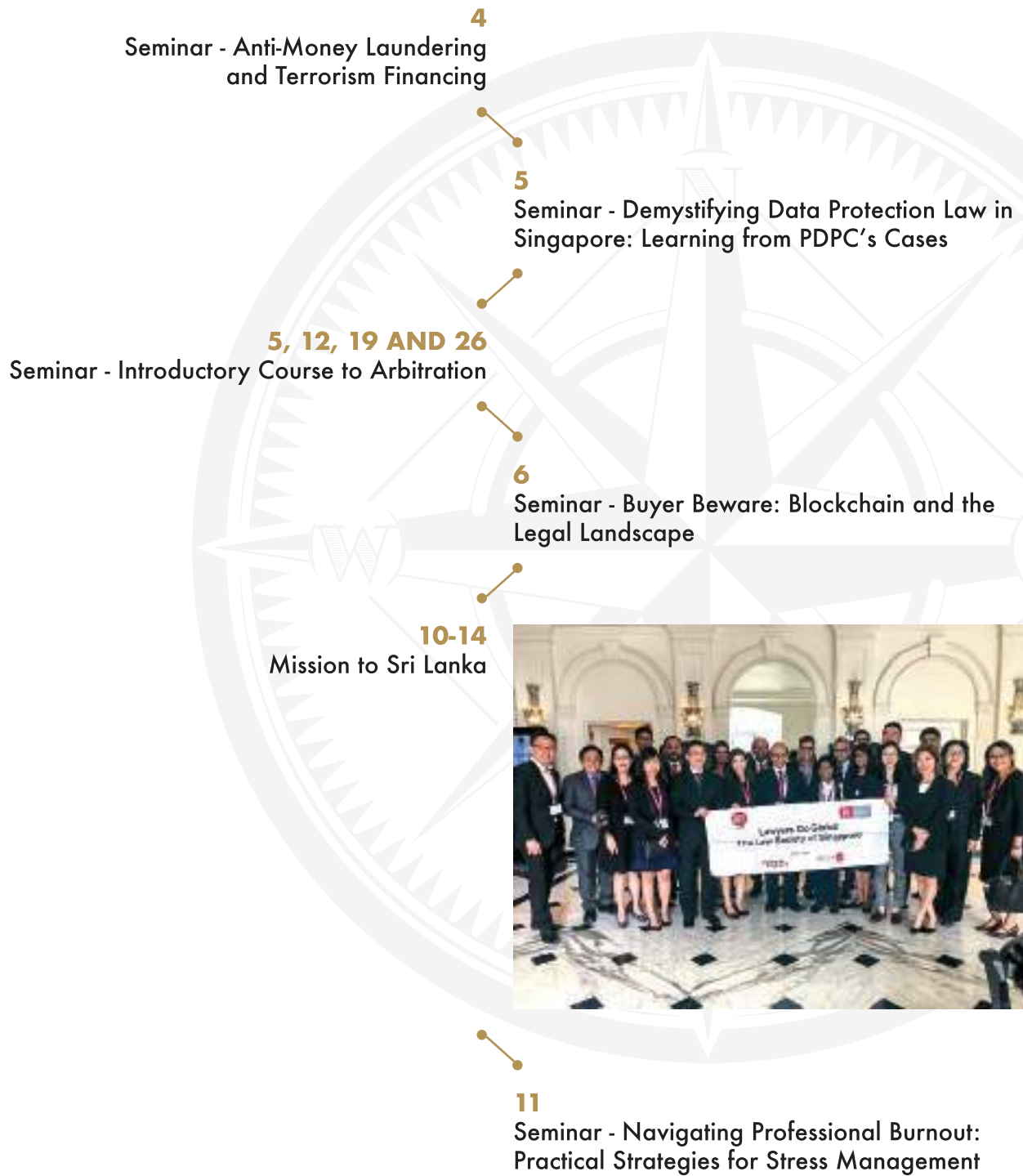
During the reporting year, Secretariat evaluated and made improvements to internal controls in the following areas:

- Bank authorised person mandate
- Bank approval authority matrix
- Payment cycle
- Petty cash
- Approval authority for unbudgeted and budgeted expenditure

The Secretariat will continue with its ongoing efforts to evaluate and improve internal controls across all operational and financial processes. Greater emphasis will continue to be placed on raising awareness to improve internal controls and financial protocols. The Society will be engaging an outsourced internal auditor to help further strengthen the governance framework.

YEAR IN REVIEW

SEPTEMBER 2018



YEAR IN REVIEW

SEPTEMBER 2018

13
3rd Small Law Firms and State Courts & Family Justice Courts Committees' Luncheon



13
How Learned Are You ... My Learned Friend (Pub Quiz Social Event)

17
The Law Society Neutral Evaluation & Determination Forum

18
Seminar - Conveyancing Highlights 2018 - Day One


19
Annual Lawyer-Doctor Networking Session 2018



20
Seminar - Claims Involving Companies and Misdirected Funds/Opportunities

YEAR IN REVIEW

SEPTEMBER - OCTOBER 2018

- 
- 24**
Seminar - Lawyers' Undertakings
- 25**
Westlaw Asia Training Session
- 25**
Seminar - Sanctions, Risk and Cross-Border Investigations
- 28**
Seminar - Globalisation of the Legal Profession – A Comparative Discussion of Singapore and Japan
- 28**
AG's Cup
- 2 OCTOBER**
Family Justice Practice Forum 2018
- 2**
Seminar - Legal Drafting Skills: Calling a Spade a Spade and Writing for Effectiveness



YEAR IN REVIEW

OCTOBER 2018

- 
- 5**
LSeminar - Certificate in Paralegal Skills (Module 3)
- 5**
Inter-Professional Games 2018 Closing Dinner
- 6**
Seminar - Handling Financial Experts in Court (Part 1)
- 9**
SMARTLAW Event – The New Path to Legal Innovation: Law, Tech & Collaboration
- 9**
Seminar - GDPR (General Data Protection Regulation): Q&A with Practitioners
- 11 & 12**
Seminar - Handling Financial Experts in Court (Part 2)
- 12**
Annual General Meeting



YEAR IN REVIEW

OCTOBER 2018

12
Seminar - Certificate in Paralegal Skills
(Module 4)

13
Seminar - Handling Financial Experts
in Court (Part 2)

16
Seminar - Personal Injury and Property Damage

17
Seminar - Time Limits in Challenging the
Arbitral Tribunal's Jurisdiction

18
Seminar - Conveyancing Highlights 2018 -
Day Two

18
Hosting UAE Delegates



19
Hosting Lunch for SMS Edwin Tong, SC

YEAR IN REVIEW

OCTOBER 2018

19

Visit by Daini Tokyo Bar Association

19

Seminar - Certificate in Paralegal Skills (Module 5)

22Career Awareness Talk at Commonwealth
Secondary School**22-23**Seminar - Developing Personal Effectiveness
for Legal Practitioners (2nd Run)**23**

Westlaw Training Session 3

24

Annual Elections of Council 2019

24Women in Practice (#WIP): We Mean Business
– Business Development**26**Seminar - Workshop on Strategic Languageing
in Conflict Resolution

YEAR IN REVIEW

OCTOBER - NOVEMBER 2018

31 - 1 NOVEMBER

Annual CPD Day/Contracts Masterclass 2018

**1**

Networking Session between the Law Society of Singapore and the Institution of Engineers, Singapore

2

4th Lunchtime Sharing Session

**5**

SMARTLAW Special - A Lawpreneur in the Making / Transform Your Legal Practice with Cloud Document Management & Collaboration

8

Deepavali Luncheon

8

Townhalls on Civil Justice Reforms

YEAR IN REVIEW

NOVEMBER - DECEMBER 2018

9

Annual Dinner & Dance

**12**

Special Townhall with Ministers on Civil Justice Reforms

21

Junior Bar Townhall

22

Further Townhall with Minister for Further Feedback on Cost Proposals in the Civil Justice Commission Report

7 DECEMBER

Visit by Korean Ministry of Justice



YEAR IN REVIEW

DECEMBER 2018 - JANUARY 2019

8
Annual Piala Pala Bowling Tournament 2018



13
Hosting of Delegates from Shaanxi Lawyers Association

16 JANUARY 2019
Women in Practice (#WIP): Change and Impact

18
Thank You Dinner for Volunteers

22-26
Mission to Beijing, China



YEAR IN REVIEW

JANUARY - FEBRUARY 2019

23

Visit by the Shanghai Bar Association

**24**

SmartLaw Event: The Lawyer vs Big Data – How Do We Make This Work

25

Law Fraternity Games Welcome Reception

13 FEBRUARY

Lunar New Year Luncheon

20

Small Law Firms and State Courts & Family Justice Courts Committees' Luncheon

**20**

SMARTLAW Event – Beyond Keywords: Making the Case for Visual Analytics in eDiscovery

YEAR IN REVIEW

FEBRUARY - MARCH 2019

22

Visit by Senior Delegation from Hainan Province, People's Republic of China

26-27

Seminar - Legal Practice Management Course (21st Run)

28

Seminar - Developing Personal Effectiveness for Legal Practitioners (1st Run)

1 MARCH

Seminar - Developing Personal Effectiveness for Legal Practitioners (1st Run)

6 & 7

4th Criminal Law Conference 2019

8

Seminar - PIPD 2019 Seminar



YEAR IN REVIEW

MARCH - APRIL 2019

11 - 14

Mission to Japan

**12**

Seminar - Business Simulation Workshop for Legal Practitioners (1st Run)

25

Roundtable Discussion for Small Law Firms

3 APRIL

Visit by the Hainan Lawyers Association

8

Seminar - Recognition and Enforcement of Foreign Judgments in Asia

10

Visit by the Liaoning Lawyers Association

11

Seminar - Warranty and Indemnity Insurance and its Strategic Uses in M&A Transactions

YEAR IN REVIEW

APRIL 2019

12

2nd Small Law Firms Committee and
the State Courts & Family Justice Courts
Committees Luncheon



12

Seminar - Four Ways to Keep Young Lawyers
Engaged & Fulfilled at Work

17

Council Luncheon

17

Seminar - How to Win Cases with Digital
Evidence

17

Women in Practice (#WIP): Inspire & Aspire



YEAR IN REVIEW

APRIL 2019

17

Criminal Bar Townhall

22 - 23

Litigation Conference 2019

24Seminar - Mergers and Acquisitions Practice
in the ASEAN +6 Region**25**

Visit by the Seoul Bar Association

25

Seminar - New Variable Capital Companies Act

25 - 29Golden Jubilee Malaysia/Singapore
Bench & Bar Games

YEAR IN REVIEW

APRIL - MAY 2019

26

Signing of Memorandum of Understanding between the Law Society of Singapore and the Korean Bar Association

6 MAY

Seminar - Basic Written Advocacy Workshops 2019 (Session 1)

9

Visit by the Vice Minister of Justice of the People's Republic of China

14

Seminar - Book-Keeping for Law Practices Course

15

Tech-celerate for Law

**15**

Seminar - Business Simulation Workshop for Legal Practitioners (2nd Run)

YEAR IN REVIEW

MAY 2019

15

Seminar - Basic Written Advocacy Workshop
(Session 2)



16

Whiskey Appreciation (Social Event)

22

Visit by the Bar Association of the
Kingdom of Cambodia

22

Seminar - Basic Written Advocacy Workshop
(Session 3)

24

Criminal Bar Get-Together

29

Seminar - Basic Written Advocacy Workshop
(Session 4)

30

Town Hall for PIPD Practitioners on the
Proposed Online Dispute Resolution System

YEAR IN REVIEW

JUNE 2019

6

Seminar - Basic Written Advocacy Workshop
(Session 5)

11

Hari Raya cum Council Luncheon

20 - 21

Seminar - Facilitating Workplace Coaching
Conversations for Legal Practitioners (Part 1)

24

Luncheon with Law Society's Past Presidents

**24 - 26**

Seminar - The Law Society Trial Advocacy
Course 2019

YEAR IN REVIEW

JULY 2019

3 & 4

Family Conference 2019

**11**

Law Society-Singapore Institute of Surveyors and Valuers Networking Event

**25**

Seminar - An Introduction to and Workshop on Award Writing

25

Seminar - Workshop on Drafting Awards and Procedural Orders

YEAR IN REVIEW

JULY – AUGUST 2019

25

Pub Quiz (Social Event)

**31**

Seminar - Minority Oppression – Strategising and Litigating the Endgame

1 - 2 AUGUST

Workshop on How to Negotiate Effectively

**3**

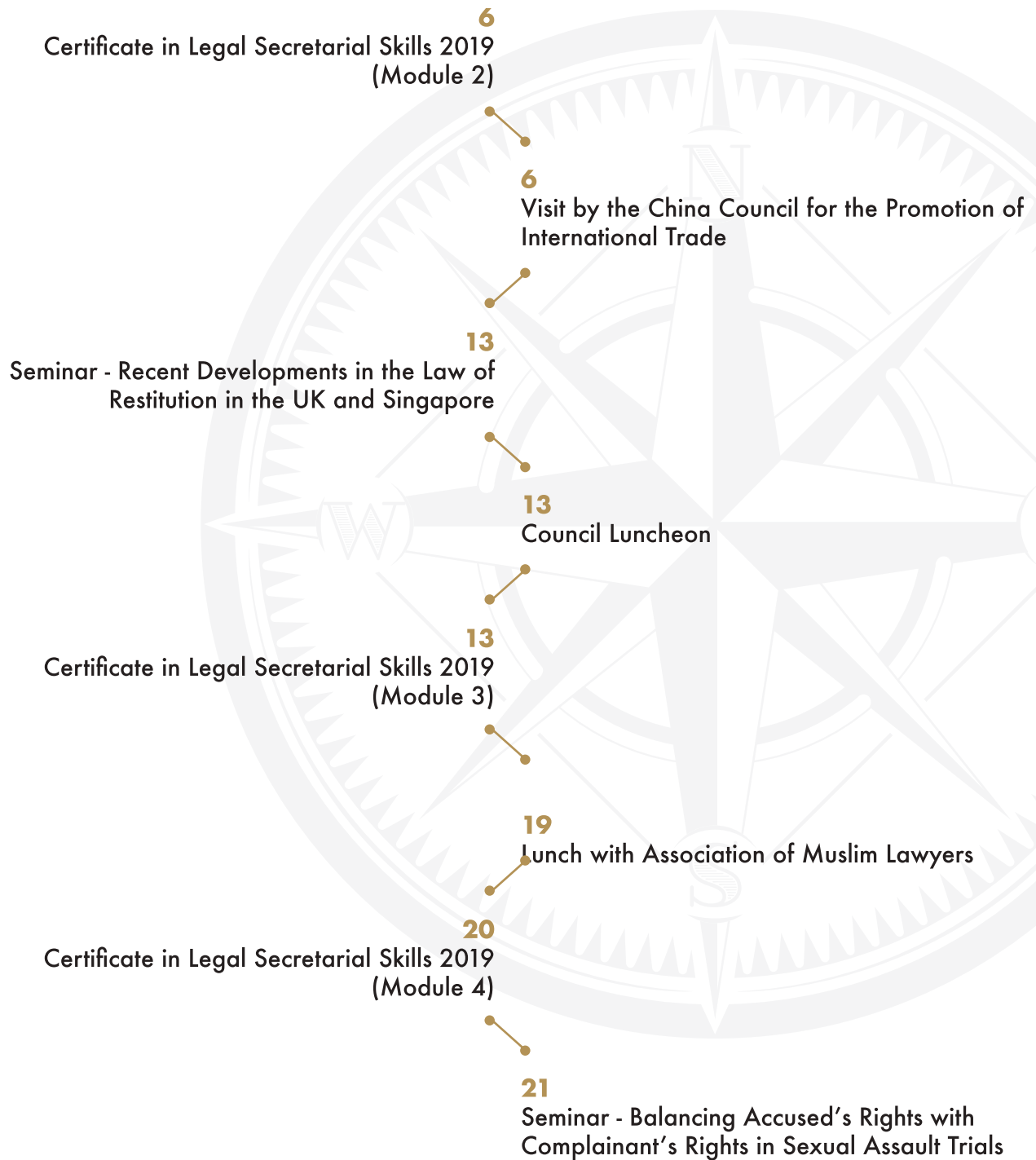
Law Society Annual Cross Country Run 2019

5

Visit by the Shenzhen Court of International Arbitration

YEAR IN REVIEW

AUGUST 2019



YEAR IN REVIEW

AUGUST 2019

22 - 23

Seminar - Developing Personal Effectiveness
for Legal Practitioners (2nd Run)

**23**

Visit by the Sri Lanka - Singapore Business
Council Business Delegation

26

Certificate in Legal Secretarial Skills 2019
(Module 5)

**27 - 28**

Mass Call

YEAR IN REVIEW

AUGUST 2019

27 - 30

Lawyers Go Global Mission to Jakarta,
Indonesia

**28**

Seminar on Challenging Clients, Challenged
Lawyers

29

Seminar - Privilege in International Arbitration

**29**

LegalComet: 7 Game Changing Insights to
Future-Proof Your Practice with eDiscovery

STATISTICS

As at 31 August 2019

Comparison of Size of Law Practices in the Last Five Years

Year	1 to 5 lawyers	6 to 30 lawyers	> 30 lawyers
2015	729	128	22
2016	715	127	21
2017	720	140	21
2018	751	151	20
2019	761	131	20

Profile of Practitioners

No. of Practitioners in Last Five Years

	2015	2016	2017	2018	2019
No. of Practitioners	4,834	4,885	5,191	5,336	5,920

Years in Practice Based on Date of Admission in 2019

Year	< 5 years	5 to 15 years	> 15 years
2019	2,897	1,065	1,958

Gender

Year	Male	Female
2019	3,364	2,556

GROWING OUR PRACTICE



02

ADVOCACY

SAMUEL CHACKO, CHAIRPERSON

The Advocacy Committee of the Law Society of Singapore consists of 25 members, with a good mix of junior, middle and senior members of the profession. The main focus of the Committee is to provide advocacy training for members of the profession.

The Committee and its pool of advocacy trainers run the Advocacy Workshops for law graduates undertaking the Part B course conducted by the Singapore Institute of Legal Education. This year, the Part B advocacy workshops will be held on

Saturdays with each trainee lawyer attending two half-day workshops. These workshops are conducted from July to October. To effectively conduct these workshops, the Advocacy Committee maintains a pool of over 100 advocacy trainers who are either practising lawyers or judicial officers with at least 5 years of active advocacy experience. To ensure consistency and quality in the teaching of advocacy, the Committee conducted 2 advocacy teacher training workshops where the trainers were schooled in the NITA methodology of teaching advocacy.

As part of the Committee's continuing professional development efforts, the Committee has developed a range of training



At The Law Society Trial Advocacy Course 2019 – 24 to 26 June 2019

programmes specifically aimed at enhancing both the oral and written advocacy skills of practitioners. Since 2015, the Committee has conducted the Basic Written Advocacy Workshop as well as the Trial Advocacy Course (intermediate) yearly.

The Trial Advocacy Course was conducted in June 2019 with silks and practitioners who are senior advocacy trainers from Australia, Hong Kong, South Africa and Malaysia forming the international teaching faculty, whilst our local senior advocacy trainers formed the local teaching faculty. The highlight of the workshop was a mock trial where participants examined and cross examined witnesses, as well as made closing oral submissions. At the end of the mock

trial, the presiding judge delivered an extempore judgment and provided comments and feedback on the participants' performance.

The teaching expertise of our advocacy trainers is well sought after by the overseas legal community. Our senior trainers have been invited to teach at advocacy courses conducted by the Australian Bar Association, the General Council of the Bar of South Africa, the Hong Kong Bar Association and the Bar Council of Malaysia since 2017.

In order to ensure that our trainers are kept up to date on developments in teaching methodology, a number of our senior trainers are sent each year to attend the advanced advocacy courses conducted in Australia.

The Committee wishes to thank all trainers, the Judiciary and the Attorney-General's Chambers for their support of the advocacy programmes run by the Committee and looks forward to their continuing support in the year ahead.

COMMITTEE MEMBERS

Samuel Chacko **Chairperson**
 Joseph Liow Wang Wu **Vice-Chairperson**
 Koh Choon Guan Daniel **Council Representative**
 Chelva Retnam Rajah, SC
 Narayanan Sreenivasan, SC
 Chenthil Kumar Kumarasingam
 Goh Siong Pheck Francis
 Anthony Yvette Loretta
 Bhargavan Sujatha
 Chia Ru Yun Megan Joan
 Colin Ong Yee Cheng
 Daniel Chia Hsiung Wen
 Darrell Low Kim Boon
 Harish Kumar s/o Champaklal
 Johannes Hadi Hadi
 Kim Shi Yin
 Lakshanthi Kumari Fernando
 Lam Kuet Keng Steven John
 Lee Soong Yan Kevin (Li Chong'En)
 Pang Hui Min
 Quah Wei Sheng Danny
 Raeza Khaled Salem Ibrahim
 Tan Pang Leong Nicholas
 Tan Yi Yin Amy
 Rai Vijay Kumar

SECRETARIAT REPRESENTATIVE

Jean Wong

ALTERNATIVE DISPUTE RESOLUTION

CHONG YEE LEONG, CHAIRPERSON

The Alternative Dispute Resolution (ADR) Committee comprises 4 Sub-Committees, each focusing on different areas: Arbitration, International Arbitration, Mediation, and Neutral Evaluation and Determination.

For the reporting period of 1 September 2018 to 31 August 2019 ("Reporting Period"), the ADR Committee has been actively involved in a variety of activities. Information regarding the ADR Committee's key activities and projects during the Reporting Period is as follows:

1. Law Society Alternative Dispute Resolution (Schemes)

Following the launch of the Law Society Neutral Evaluation & Determination Scheme (LSNEDS) at the Law Society Neutral Evaluation & Determination Forum on 17 September 2018, the Law Society now administers a full suite of alternative dispute resolution options. The Schemes now consist of the Law Society Arbitration Scheme (LSAS), the Law Society Mediation Scheme (LSMS), and the LSNEDS.

Since its inception on 10 March 2017, the LSMS has seen a steady growth in take-up



Alternative Dispute Resolution Committee 2019

with a high rate of settlement year-on-year. In the past year the Mediation Sub-Committee has taken the opportunity to revise the Appointment Protocols for the appointment of Senior and Associate Mediators to LSMS matters. Looking forward, the Mediation Sub-Committee is considering developing a mediation course that will allow the Law Society to partner with the Singapore International Mediation Institute under their Qualifying Assessment Program. This initiative is being considered at a conceptual stage this year and is likely to be included in the work plan for 2020.

The Committee has undertaken a marketing exercise to introduce the Schemes to the members and the industries. The marketing exercise was focused on producing a variety

of physical and digital collaterals that could be used to raise awareness of the Schemes through platforms such as the Law Society website, e-newsletters, and brochure stands at the courts. This is necessary as, while the LSMS has enjoyed a steady stream of applications since its launch, the Committee considers that the LSAS is generally overshadowed by other more well-known arbitration institutions such as the Singapore International Arbitration Centre and the International Chamber of Commerce Arbitration. Even amidst these huge and well-known arbitration institutions, the ADR Committee considers that the Schemes constitute a valuable addition to the Singapore alternative dispute resolution landscape.

In addition, the Committee is now exploring collaboration opportunities with a number of industry organisations that are interested in customising the LSNEDS for their specific requirements. This exercise is expected to continue into next year. The Committee is optimistic that such collaboration would further improve the profile of the Schemes among the industry users and improve the take-up rate.

2. Courses and Seminars

As with previous years, the highly popular “Introductory Course to Arbitration” returned in September 2018 to provide beginners with an overview on arbitration. This was followed by a seminar on “Challenging Tribunals Decisions and Arbitral Awards” by Professor Lawrence Boo and Mr Chan Leng Sun SC on 17 October 2018.

The Mediation Sub-Committee organised an Information-Sharing Session for LSMS Mediators, which took place on 8 July 2019 and featured Mr George Lim SC, Assistant Professor Dorcas Quek, Ms Neoh Sue Lynn, and Mr Andre Arul as speakers.

The International Arbitration Sub-Committee organised an Award Writing Workshop, which took place on 25 July 2019, as well as a talk on Privilege in International Arbitration on 29 August 2019.

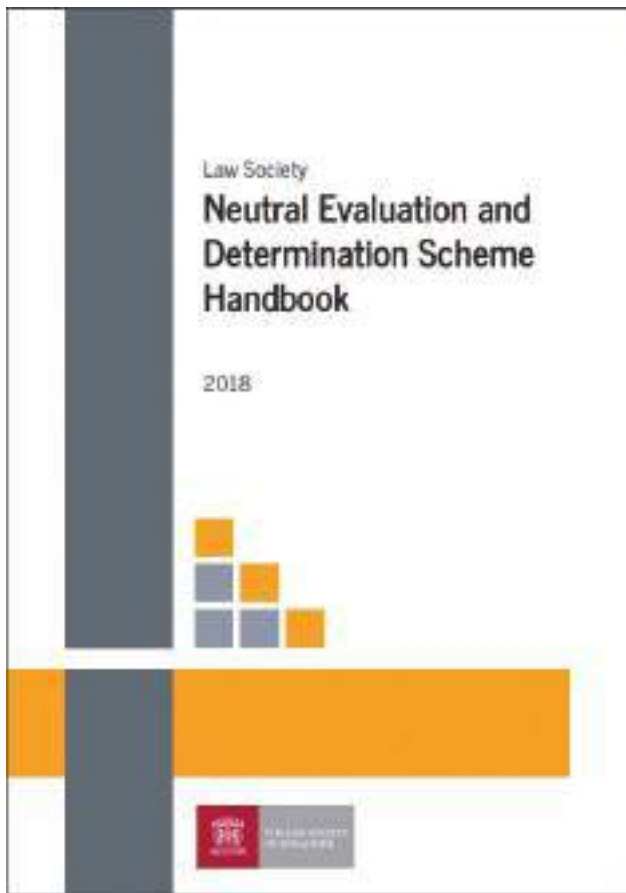
3. The Big Deal: Managing Disputes in Asia

To commemorate the signing of the Singapore Convention on Mediation on 7 August 2019, the Committee collaborated with the Singapore Academy of Law, the Asian Business Law Institute, and the Singapore Corporate Counsel Association to organise an event titled The Big Deal: Managing Disputes in Asia. The event took place on 5 August 2019 and consisted of 3 panel discussions offering a holistic range of perspectives on how businesses and legal industry stakeholders can effectively manage and resolve disputes while also preserving relationships, lowering transaction costs, and creating new commercial opportunities.

Channel News Asia produced a documentary on The Big Deal event, which premiered at prime time on 29 August 2019 with repeat telecasts.

4. Consultation

The Committee attended a dialogue with the State Courts on 19 November 2018 to provide feedback on its Conciliation Initiative. The dialogue touched on State Courts’ Conciliation Scheme and Neutral Evaluation Scheme, the latest modalities in the case management strategy which was implemented on 1 October 2018. Under the Conciliation Scheme, a judge would take a proactive role in suggesting and proposing a settlement solution to parties, essentially a cross between mediation and neutral evaluation.



Law Society Neutral Evaluation and Determination Scheme Handbook

COMMITTEE MEMBERS

Chong Yee Leong **Chairperson**
 Chia Chor Leong **Co Vice-Chairperson**
 Andre Ravindran Saravanapavan Arul
Co Vice-Chairperson
 Syahrul Bahiah Binti Jamaludin **Co Vice-Chairperson**
 Ng Lip Chih **Council Representative**
 Chui Lijun
 Kimarie Cheang
 Lee Hui Yi
 Lim Si Cheng
 Maheswari Krishna
 Rengarajoo Balasamy
 Camilla Godman
 Cathryn Neo
 Christine Low
 Colin Ong QC
 Farrah Isaac
 Gerald Yee
 Kevin Lee
 Michelle Yong
 Nicholas Tan
 Os Agarwal
 Paul Sandosham
 Samuel Chacko
 See Chern Yang
 Shobna Chandran
 Wilbur Lim

SECRETARIAT REPRESENTATIVE

Genie Sugene Gan

CIVIL PRACTICE

IAN LIM WEI LOONG, CHAIRPERSON

The Civil Practice Committee presents its report for the period 1 September 2018 to 31 August 2019 (Reporting Period). In addition to its regular ongoing work, the Committee's key activities and projects during the Reporting Period were as follows:

1. Litigation Conference 2019

The Litigation Conference was held this year on 22 and 23 April 2019 and has been part of a conference series organised by the Civil Practice Committee since 2013. The event alternates between workshop and conference formats each year.

This year's event, in conference format, was organised in collaboration with the Supreme Court and the State Courts of Singapore. President of the Law Society, Gregory Vijayendran SC, welcomed participants to the conference, and Senior Minister of State for Law and Health, Edwin Tong, SC delivered the keynote address. In his address, the Senior Minister of State announced ground breaking news on changes to the proposed reforms of the civil justice system and the introduction of a new "mezzanine" appellate court.

Key topics covered during the two-day conference included the following:



Civil Practice Committee 2019

- a. Civil Justice Reform – Overview;
- b. The Future of ADR in Singapore;
- c. Pre-Trial I: Pleadings, CMC, Single Interlocutory Application;
- d. Pre-Trial II: Discovery, Factual & Expert Witness Statement;
- e. The Trial;
- f. New Rules, Same Pains: Challenges Faced by the Young Lawyer (litigator); and
- g. Costs.

The conference consisted of 7 plenary sessions where various issues relating to all stages of the litigation process were discussed. The panellists for the sessions comprised Supreme Court and State Courts Judges, and Senior Counsel and other senior members of the Singapore Bar.

Numerous concerns and concepts were raised and discussed during the sessions. Practitioners found the conference informative and useful, in particular the insights shared by the Senior Minister of State and the Judges. Overall, the Conference was a resounding success with more than 340 participants, a record breaking number for the Litigation Conference.

2. Dialogues and Engagement with the Courts

The Committee continues its involvement with the Supreme Court Registry and State Courts in furthering the interests of the Civil Bar.

The Committee attended a dialogue with the Supreme Court Registry on 8 November 2018 to discuss the Civil Justice Reforms. The Committee also attended a dialogue with the State Courts Civil Justice Division on 19 November 2018 over the pre-action protocol for debt claims between businesses (the introduction of which having now been put on hold pending the introduction of the civil justice reforms). The Committee also engaged in a discussion on the report of the Committee for the Professional Training of Lawyers which was released in March 2018.

3. Feedback on Public Consultation on Proposed Amendments to Legislation

The Committee also assisted the Law Society in consolidating its preliminary feedback on the public consultation on the proposed reforms to the Civil Justice System, which ran from 26 October 2018 to 31 January 2019 and touched on the following subjects:

- a. Rules relating to the parties' ability to extend time by consent;
- b. Courts' power to order parties to attend ADR;
- c. Courts' discretion to suggest possible terms of settlement;
- d. Limitation on the endorsement of Originating Claims;

- e. Court's power to direct parties to file and serve AEICs after pleadings are filed;
- f. Rules relating to parties' ability to file interlocutory application;
- g. Rules relating to discover of documents;
- h. Rules relating to appointment of expert witness;
- i. Court's power to call witnesses; and
- j. Scale for party and party costs.

Following the town hall discussion with the Ministry of Law, the Committee provided further feedback on the party and party costs. The Committee also provided feedback to the Supreme Court Registry on the proposed amendment to procedures for a request to seek urgent hearing date before Judge.

COMMITTEE MEMBERS

Ian Lim Wei Loong **Chairperson**
 Felicia Tan May Lian **Co Vice-Chairperson and Council Representative**
 Yeoh Kar Hoe Richard **Co Vice-Chairperson**
 Allister Brendan Tan Yu Kuan
 Ang Hsueh Ling Celeste
 Ashok Kumar Rai
 Chan Hian Young
 Chan Ming Onn David
 Chia Boon Teck
 Chia Swee Chye Kelvin
 Chua Sin Yen, Jacqueline
 Darrell Low Kim Boon
 Davis Tan Yong Chuan
 Eusuff Ali s/o N B M Mohamed Kassim
 Joanna Seetoh Wai Lin
 Koh Li Qun, Kelvin
 Kronenburg Edmund Jerome
 Kyle Gabriel Peters
 Muk Chen Yeen Jonathan
 Nirmala Ravindran
 Rengarajoo Balasamy
 Suang Wijaya
 Tan Wee Kio Terence
 Tan Yi Yin, Amy
 Tham Lijing
 Yeong Kai Jun, Geraldine

SECRETARIAT REPRESENTATIVE

Genie Sugene Gan

CONTINUING PROFESSIONAL DEVELOPMENT

MOHAMAD RIZUAN BIN PATHIE, CO-CHAIRPERSON
RAEZA IBRAHIM, CO-CHAIRPERSON

The Law Society's CPD programmes continue to perform well this past year. Over 90 seminars, workshops, conferences and e-learning programmes were organised and supported by the Society from 1 September 2018 to 31 August 2019, which attracted more than 7,500 registrations from both members and non-members.



Participants at Annual CPD Day 2018 / Contracts Masterclass 2018 in October 2018

2019 marks the third year of Mandatory CPD Scheme for lawyers with up to 15 years of practice experience. The CPD Committee, together with the various practice committees continues to develop and deliver a diverse range of programmes to cater to the different categories of our membership.

With the Society moving to new premises, there will be a dedicated training room for CPD purposes. With this, more lunch time seminars will be planned and rolled out from January 2020.

Some highlights of the CPD calendar this year include:

- The Law Society Neutral Evaluation & Determination Forum on 17 September 2018 (organised by Alternative Dispute Resolution Committee)
- Globalization of the Legal Profession

- A Comparative Discussion of Singapore and Japan on 28 September 2018

- Seminar on GDPR (General Data Protection Regulation): Q&A with Practitioners on 9 October 2018 (organised by Cybersecurity & Data Protection Committee)

- Annual CPD Day 2018/Contracts Masterclass 2018 on 31 October and 1 November 2018

- Criminal Law Conference 2019 on 6 & 7 March 2019 (jointly organised with AGC, SAL and ACLS)

- PIPD 2019 Seminar on 8 March 2019 (organised by Personal Injury/Property Damage Committee)

- Four Ways to Keep Young Lawyers Engaged and Fulfilled at Work on 12 April 2019
- Business Simulation Workshop for Legal Practitioners on 12 March 2019 & 15 May 2019
- Litigation Conference 2019 on 22 & 23 April 2019 (organised by Civil Practice Committee)
- Seminar on Mergers and Acquisitions Practice in the ASEAN+6 Region (jointly organised with College of Law)
- Family Conference 2019 on 3 & 4 July 2019 (organised by Family Practice Committee; Probate and Succession Planning Committee; and Muslim Law Practice Committee)
- Contracts Masterclass 2019 on 15 July 2019
- Workshop on How to Negotiate Effectively on 1 & 2 August 2019



Networking Reception during Litigation Conference 2019 in April 2019

Moving forward, the Committee will continue to develop and roll out programmes of relevance to our members and at the same time, work closely with practice committees of the Law Society. The Committee will also continue to work closely with SILE and to strengthen our collaborations with our partners, i.e. the Judiciary, Attorney-General's Chambers and Singapore Academy of Law.

We will continue to focus on how we can deliver more quality and cost effective services to our members to meet the demands of the mandatory CPD scheme over the next few years.

COMMITTEE MEMBERS

Mohamad Rizuan Bin Pathie **Co-Chairperson**
 Raeza Ibrahim **Co-Chairperson**
 Pang Keep Ying Joey **Co Vice-Chairperson**
 Malcolm Tan Ban Hoe **Co Vice-Chairperson**
 Seah Zhen Wei Paul **Council Representative**
 Ng Huan Yong **Council Representative**
 Andrew Chan Chee Yin
 Alex Wong Li Kok
 Anthony John Grundy
 Chen Jianhao Kennedy
 Chew Gek Tee Sally Nee Ong Sally
 Chng Jiahui Audrey
 Edward Stanley Tay Wey Kok
 Foo Fei Ying Sandy
 Gregory Xu Weicheng
 Kimarie Cheang Xiao Pin
 Koh Swee Yen
 Nadia Ahmad Samdin
 Song Ruoh Jin
 Swah Yeqin Shirin
 Vijay Kumar Rai

SECRETARIAT REPRESENTATIVE

Jean Wong

CONVEYANCING PRACTICE

LEE LIAT YEANG, CHAIRPERSON

The Conveyancing Practice Committee presents its report for the period 1 September 2018 to 31 August 2019 (Reporting Period). Information regarding the Committee's key activities and projects during the Reporting Period is set out as follows:

1. Requests by Members for the Committee's Ruling, Direction or Guidance on Conveyancing Practice Issues

The Committee continues to assist members by providing, whenever possible, rulings, directions and guidance on various conveyancing practice issues encountered by practitioners which are not legal disputes of a magnitude that ought to be brought to the Court for a determination. Supreme Court and State Courts Judges, and Senior Counsel and other senior members of the Singapore Bar.

2. Conveyancing Highlights Seminar

As the annual "Day of Conveyancing Highlights" series which has been running for the seventh consecutive year continues to receive much attention from the members of the Bar, the Committee has considered the feedback received and decided that the event be split into 2 half-day sessions to accommodate the attendance of practitioners with busy schedules.



Conveyancing Practice Committee 2019

The "Conveyancing Highlights Seminar 2018" (CHS 2018) was held on 18 September and 18 October 2018. Speakers at these seminars included members from both public and private sector entities such as the Singapore Land Authority, Inland Revenue Authority of Singapore, Lockton Companies (Singapore) Pte Ltd, CBRE Asia Pacific, and Singapore Management University.

A range of relevant topics for conveyancing practitioners were presented at CHS 2018, with speakers discussing topics such as "Restrictions on Foreign Ownership of Properties in Singapore", "Common Pitfalls in Additional Buyer Stamp Duty and Additional Conveyance Duties", "Digitising Conveyancing Process - Glimpse of Changes Ahead" and "Collective Sales - Key

Issues of Concern". Practitioners were also given an update on recent developments in land law and the common pitfalls in conveyancing. The CHS 2018 was well-attended, with a healthy distribution of practitioners ranging from the junior to the senior categories.

The Committee is now preparing for Conveyancing Highlights Seminar 2019 which is scheduled to take place in September and October 2019.

3. Committee Meetings and Dialogue Sessions

The Committee held a total of 5 committee meetings in the Reporting Period, and discussed various issues via e-mail correspondence when necessary.

In light of the recent scam alerts on Conveyancing transactions, the Committee was consulted and provided useful measures for the protection of both the lawyer and the client.

The Committee also provided valuable feedback to the Inland Revenue Authority of Singapore on two occasions to ensure that any proposed enhancements will protect and help users make informed decisions:

- a. Feedback on Stamp Duty Changes (September 2018); and
- b. Review of the e-Notice of Property Transfer System (June 2019).

Members of the Committee (Chuang Keng Chiew, Lina Chua and Alice Tan) also provided support and representation on the Digitalised Property Transactions Workgroup to provide feedback from a Conveyancing practitioner's perspective during the interviews and focus group discussions conducted.

COMMITTEE MEMBERS

Lee Liat Yeang **Chairperson**
 Selina Chin Bau Tze **Vice-Chairperson**
 Chan Pengee Adrian **Council Representative**
 Ang Keng Lee
 Chew Mei Choo
 Chia Hsien Lin Jennifer
 Chua Lei Kwan Lina Mary
 Chua Shang Chai
 Chuang Keng Chiew
 Haryadi Hadi
 Jenny Lai Ying Ling
 Lee Lai Yong Ivan Athanasios
 Lee Pin Wen Karin
 Loh Kent Shin Timothy
 Tan Ching Chern
 Tan-Goh Song Gek Alice
 Teo Eng Thye Gary
 Tow Chew Choy
 Vivian Kuok Ming Koong
 Yeoh Oon Weng Vincent
 Wong Mei Yoke Wendy Nee Leong
 Yeo Hoon Gek @ Yang Bisuen

SECRETARIAT REPRESENTATIVE

Genie Sugene Gan

CORPORATE PRACTICE

CHAN PENGEE ADRIAN, CHAIRPERSON

During the reporting period of 1 September 2018 to 31 August 2019, the Corporate Practice Committee's (the Committee) activities included the following:

1. Seminar on the New Variable Capital Companies (VCC) Act

The Committee organised a well-attended seminar on the new VCC Act on 25 April 2019. The seminar aimed to explore the VCC framework from a legal perspective by identifying its key features and benefits, highlighting its potential as an alternative vehicle for funds and the impact it will have on the fund industry. Committee members Petrus Huang, Low Kah Keong and Yeoh Lian Chuan were panelists for the panel discussion.

2. Corporate Law Day 2019

The inaugural Corporate Law Day, scheduled to be held on or about 17 September 2019, will cover topics on the new Insolvency Bill, the Goods and Service Tax, and a wide ranging update on important issues relevant to corporate practitioners. The Committee hopes that this landmark CPD event for corporate law practitioners can be a way to uplift and raise corporate practice standards across the board and one that corporate practitioners can look forward to annually.



Corporate Practice Committee 2019

3. Consultations

The Committee provided views on the Venture Capital Starter Kit, an initiative by the Singapore Academy of Law and the Singapore Venture Capital and Private Equity Association which was intended to enhance the venture capital investment process. The Venture Capital Investment Model Agreements initially named the Venture Capital Starter Kit was launched to help founders and investors reduce time and costs incurred from preparing and negotiating each investment from scratch.

4. Dialogues

The Committee has regular dialogue sessions with the Accounting and Corporate Regulatory Authority (ACRA) to discuss issues encountered

in the area of corporate law and to be apprised of the new initiatives and policies introduced by ACRA. The Committee also actively supports ACRA on an ongoing basis by providing feedback on corporate law and policy changes.

5. Representative on the IRAS's Committee – Study of the Tax Ecosystem and Practices in Singapore

Ong Ken Loon, as the Law Society's representative on the IRAS Committee to participate in the study of the tax ecosystem and practices in Singapore, has been engaged in meetings and matters relating to this study.

COMMITTEE MEMBERS

Chan Pengee Adrian **Chairperson**
Low Kah Keong **Vice-Chairperson**
M Rajaram **Council Representative**
Abdul Jabbar Bin Karam Din
Chen Cuiying Janelene
Farhana Siddiqui
Huang Yen San Petrus
Kao Kwok Weng Jonathan
Liam Yang Ming Alex
Ong Ken Loon
Sarita Misir
Sharon Wee Hsu Oon
Sing Faith Joy
Sundareswara Sharma
Tan Chin Kwan, Jonathan
Tay Yew Choon
Tong Wei Min Raymond
Victor Looi Yi En (Lu Yi'En)
William John Jamieson
Yeoh Lian Chuan Nigel

SECRETARIAT REPRESENTATIVE

Genie Sugene Gan

CRIMINAL PRACTICE

WENDELL WONG, CO-CHAIRPERSON
RAMESH CHANDR TIWARY, CO-CHAIRPERSON

This report of for the period 1 September 2018 to 31 August 2019.

It has been a fruitful and fulfilling year for the Criminal Practice Committee (the Committee) as members continued to be involved in several projects and dialogue sessions. The Committee sustained its engagement with stakeholders from the courts and government agencies, addressing matters of concern to criminal practice and various issues affecting criminal practitioners. Committee members continued to organise and participate in meetings, townhalls and several new initiatives.

1. Committee Meetings

On 21 November 2018 the Committee held its year-end meeting for 2018, looking back on an eventful year and preparing for an even more exciting 2019. Topics discussed included the Penal Code review, the Committee's position on the Certificate of Substantive Assistance, the second run of the Pamphlet of Rights and the economic health of criminal practitioners.

The Committee held its kick-off meeting for 2019 on 23 January 2019 and prepared for an ambitious schedule of programmes, events and dialogues with stakeholders.

The mid-year meeting on 9 July 2019 was well-attended and discussed the various projects the Committee had embarked on as well as the dialogues already concluded and those coming up. The Committee also talked about the new protocol for Community Case Conferences in the State Courts, engagement with the Singapore Management University and the launch of the CrimLaw Digest.

2. Meetings and Dialogues

6 September 2018: SMS Edwin Tong and officers from the Ministry of Law presented the Penal Code Review Committee Report to over 50 criminal practitioners.

26 October 2018: The Committee attended a briefing by SMS Edwin Tong on amendments to the Misuse of Drugs Act. Some amendments came into effect on 1 April 2019 and the rest are scheduled to take effect in the second half of this year.

1 November 2018: MHA and Ministry of Law engaged our Committee members and Law Society President, Gregory Vijayendran, SC on the Penal Code reforms.

20 February 2019: Interns from the Criminal Bar Internship Programme participated in a meet and greet held at Drew and Napier LLC with Justice See Kee Oon.

4 April 2019: The State Courts invited the Committee to the regular dialogue session between the Bar and the State Courts Bench. Items discussed included securing IMH reports, uploading of documents on ICMS and video-link facilities in the new State Courts building.

22 May 2019: The Committee held a dialogue session with the AGC to present Chambers with feedback and concerns from the Criminal Bar. Several important issues were raised including lack of clarity about Section 20 Criminal Procedure Code (Production Orders), Rule 31 of the Professional Conduct Rules, rising sentencing tariffs and a general increase in tension between defence counsel and DPPs.

14 June 2019: The Committee met officers from MHA and the AGC on proposed amendments

to the Road Traffic Act. Our feedback was well received.

18 July 2019: The Committee invited Prisons for a meeting to engage them on issues affecting criminal practitioners. Topics discussed included delay in access to client, home detention schemes and operational matters such as interview booking and video-links for interviews.

26 August 2019: Interns from the Criminal Bar Internship Programme participated in a meet and greet held at Drew & Napier LLC with Justice Audrey Lim.

3. Townhalls

2 October 2018: A townhall was held at the State Courts Bar Room where the Committee Co-Chair discussed the Penal Code reforms with the Criminal Bar. Members of the Bar gave feedback to the Committee on the proposed reforms.

17 April 2019: A townhall was held at the State Courts Bar Room to update the Criminal Bar on the Committee's activities to date and to discuss the findings of the CLAS review report. The findings showed that a majority of the Criminal Bar support enhanced CLAS but want more rigorous means testing to prevent any abuse.

4. New and Continuing Initiatives



4th Criminal Law Conference

The 4th Criminal Law Conference was held on 6 and 7 March 2019. The conference was well-attended and received extremely good feedback from attendees as well as keynote speaker, Swiss Attorney-General Michael Lauber.

The Committee successfully launched a new module, the CrimLaw Digest, in April this year. The module is a collaboration between SAL and Law Society and carries case digests and commentaries on criminal sentencing jurisprudence. The digests are published on LawNet. The second instalment of the CrimLaw Digest was published in July this year. The Committee is currently working on the third set of digests.



The Committee proceeded with the print run of the second edition of the Law Society's Pamphlet of Rights. In addition, we received approval for a Poster of Rights to be placed in the lockups of the police centres so a suspect will have sight of the poster during questioning.

Know Your Rights pamphlet

The Committee met with the Community Justice Centre to raise concerns about the Automated Court Document Assembly programme, especially the mitigation plea document and how it might disadvantage the accused if there was no lawyer present. These meetings took place on 20 February 2019, 13 March 2019 and 17 June 2019.

5. Social Events

4 September 2018: Appreciation dinner for SMS Indranee Rajah, SC as she left her position of Second Minister for Law.

26 September 2018: AG's Cup at Jalan Besar Stadium.

26 October 2018: Criminal Bar get together at Octapas.

29 January 2019: Appreciation dinner for Justice Kan Ting Chiu as he completed his term as Senior Judge.

26 April 2019: Tripartite lunch hosted by AGC.

24 May 2019: Criminal Bar get together at Stickies.

COMMITTEE MEMBERS

Wendell Wong **Co-Chairperson**
 Ramesh Chandr Tiwary **Co-Chairperson**
 Amolat Singh **Co-Vice-Chairperson**
 Suresh Damodara **Co-Vice-Chairperson**
 Chenthil Kumar Kumarasingam **Co-Vice-Chairperson**
 Simran Kaur Toor **Council Representative**
 Abdul Salim Ahmed Ibrahim
 Amardeep Singh s/o Gurcharan Singh
 Amogh Nallan Chakravarti
 Anil Narain Balchandani
 Chia Boon Teck
 Chia Ru Yun Megan Joan
 Chin Li Wen Tania
 Cheong Fook Hing Nicholas
 Cho Kenwei Jonathan
 Choh Thian Chee Irving
 Chong Yi Mei
 Chooi Jing Yen
 Derek Kang Yu Hsien
 Eoon Zizhen Benedict
 Gloria James-Civetta
 Gopinath Pillai
 Johannes Hadi
 Josephine lezu Costan
 Lam Kuet Keng Steven John
 Lim Tanguy
 Lua Limian Jeremy
 Lulla Ammar Khan
 Luo Ling Ling
 Malcolm Tan Ban Hoe
 Navin Shanmugaraj Thevar
 Ng Huiling Cheryl
 Raphael Louis
 Renuga Devi Sivaram
 Siaw Kin Yeow
 Siraj Shaik Aziz
 Sui Yi Siong
 Sunil Sudheesan
 Tham Lijing
 Thong Chee Kun
 Vikram Rajan Ramasamy
 Professor Walter Woon Cheong Ming

SECRETARIAT REPRESENTATIVE

Rejini Raman

CYBERSECURITY AND DATA PROTECTION

LIM KIAN KIM, CHAIRPERSON

The reporting period (1 September 2018 to 31 August 2019) was an extremely busy one for the Committee, in light of the growing emphasis on cybersecurity and data protection within the legal profession, as well as ongoing developments in the cybersecurity and data protection landscape.

During this period, the Committee engaged in the following key activities:



General Data Protection Regulation Seminar

1. Organised a seminar on the General Data Protection Regulation (GDPR) in October 2018 for almost 120 lawyers.

2. Participated in a focus group discussion in October 2018 on cybersecurity which was organised by the Association of Information Security Professionals (AISP).

3. Organised private briefings for Committee and Council members in March and April 2019 by Checkpoint, Microsoft and Cloud Security Alliance on cybersecurity standards, Microsoft Office 365 and cloud security respectively.

4. Provided written feedback on private consultations by the Personal Data Protection Commission (PDPC) in April and May 2019 on various draft PDPC guides relating to data protection, namely:

- Private consultation on voluntary breach notification;
- Private consultation on enforcement framework; and
- Private consultation on data protection by design framework for ICT systems.

5. Organised a closed-door session with the PDPC in May 2019 on its proposed Model Artificial Intelligence Governance Framework, which was launched for public consultation in January 2019.

6. Supported and participated in a seminar in May 2019 on PDPC's Data Protection Regulatory Action framework organised by the PDPC and the Singapore Business Federation, and supported by the Law Society.

7. Assisted the Council of the Law Society to issue a data protection advisory to members in July 2019.

8. Participated in the Personal Data Protection Seminar in July 2019 by facilitating a workshop on "Introduction to Data Protection by Design".

9. Arranged for the Law Society's participation in the Singapore Computer Society's Tech3 Forum in July 2019.

10. Worked on drafting a set of cybersecurity guidelines for the legal profession, which will be released in the later part of 2019. These guidelines are a follow-up to the Cyber-Readiness and Response Advisory issued by the Council to members in August 2018.

11. Planned upcoming seminar on data breaches, cybersecurity and business email compromise, which will be held for the legal profession in September 2019.

In 2019, to better streamline its work, the Committee also formed sub-committees dealing with the following aspects: technical advisory, policy research and practice direction advisory, publicity/submission of consultation papers, government relations, PDPC/PDPC Digest publication and training/Institutes of Higher Education.

The Committee is grateful to the various government agencies for their support and the collaboration extended by the professional technical experts. With the advice of the Council and support of the Secretariat, the Committee will continue to look for opportunities to serve its members in 2020.

COMMITTEE MEMBERS

Lim Kian Kim **Chairperson**

Lim Sui Yin Jeffrey **Vice-Chairperson**

Lim Seng Siew **Council Representative**

Amira Budiyo

Avinderjit Singh

Aw Jansen

Chiam Zhi Wen Nick

Chow Ci En Grace

Darren Grayson Chng

Foo Yu Kang Wilson

Ho Jun Yi (He Junyi)

Jason Kang

Jevon Louis

Kao Kwok Weng Jonathan

Leow Jiamin

Lua Limian Jeremy (Lua Limian)

Maheswari Rani Krishna

Nadia Yeo

Ong Chin Kiat

Ow Shi Jack

Pang Keep Ying Joey

Prasad s/o Karunakarn

Ronald Wong Jian Jie (Huang Jianjie)

Tan Ming Kirk Richard

Tay Yew Choon

Victor Looi Yi En (Lu Yi'en)

Yew Woon Chooi

SECRETARIAT REPRESENTATIVE

Alvin Chen Yi Jing

FAMILY LAW PRACTICE

MICHELLE WOODWORTH, CO-CHAIRPERSON
RAYMOND YEO KHEE CHYE, CO-CHAIRPERSON

For the reporting period of 1 September 2018 to 31 August 2019, the Family Law Practice Committee (the Committee) has been involved in the following activities:

1. Sub-Committees

In the spirit of an all-inclusive approach to participation in the work of the Society, members were assigned to sub-committees to work on various projects. The sub-committees are:

- (i) Consultations, Legislation and Law Reform Sub-Committee;
- (ii) Publications, Research Papers and Articles Sub-Committee;
- (iii) Seminars, CPD Events and Speaking Engagements Sub-Committee;
- (iv) Bar Liaison, Accreditation and Town Hall Sessions Sub-Committee;
- (v) Child Representation and Parenting Coordination Sub-Committee;
- (vi) Social and Welfare Sub-Committee;
- (vii) Ethics Workgroup Sub-Committee; and
- (viii) Family Justice Support Scheme Sub-Committee.

2. Dialogues with the Family Justice Courts (FJC)

The Committee continues to engage in regular dialogues with the FJC to receive updates and



Family Law Practice Committee 2019

to provide feedback on matters pertaining to practice, procedure and access to justice.

3. Art of Family Lawyering (AOFL) (2019 Special Edition)

Subsequent to the addition of rules 15A and 15B to the Legal Profession (Professional Conduct) Rules 2015 (S 706/2015), the Family Law Practice Committee spearheaded the development of and published a 2019 special edition of the Art of Family Lawyering for members.

4. Consultations

The Committee provided feedback to representatives from GovTech who were working on a self-help application, MyLegacy, for users to quickly create their own Wills. The Committee also provided its input on the

proposed CPF Board's Checklist for Consent Orders, and FJC's proposed Joint Summary and Case Conference Checklist. The Committee circulated a questionnaire on the Family Justice Support Scheme to collate feedback which enabled the Committee to better identify the target groups and appropriate mechanism (ie, the Legal Clearing House) required for the scheme.

5. Legal Clinics

Committee members continue to provide free legal advice every Wednesday at the legal clinics held at FJC.

6. Family Conference

Following from the successful inaugural Family Conference in 2018, the Committee spearheaded and co-organised the second instalment of the Family Conference on 3 and 4 July 2019, collaborating with the Probate Practice Committee and the Muslim Law Practice Committee of the Law Society. The Family Conference was supported by the Ministry of Law, State Courts, Family Justice Courts, Syariah Court, Ministry of Social and Family Development, Association of Criminal Lawyers of Singapore, National University of Singapore (Faculty of Law), Singapore Management University (School of Law), and Singapore University of Social Sciences (School of Law). It saw an increase of almost 20% in registrations, with 255 delegates attending, up from 215 the previous year.

COMMITTEE MEMBERS

Michelle Woodworth **Co-Chairperson**
 Raymond Yeo Khee Chye **Co-Chairperson**
 Rajan Chettiar **Vice-Chairperson**
 Chia Boon Teck **Council Representative**
 Amolat Singh (Consultant)
 Anuradha d/o Krishan Chand Sharma
 Audrey Liaw Shu Juan (Liao Shujuan)
 Belinda Ang Choo Poh
 Cheong Zhihui Ivan
 Dharmambal Shanti Jayaram
 Ellen Lee Geck Hoon (Consultant)
 Halijah Binte Mohamad
 Jenny Lai Ying Ling
 Kee Lay Lian
 Malathi Das (Consultant)
 Mirchandani Poonam Lachman
 Seet Pek Hian Harold
 Tan Hui Qing
 Tan Sze Xuan Cherie
 Teh Guek Ngor Engelin, SC
 Wang Liansheng
 Wong Chooi Teng, Sarah
 Wong Kai Yun
 Wong Soo Chih
 Yap Teong Liang (Consultant)

SECRETARIAT REPRESENTATIVE

Genie Sugene Gan

INFORMATION TECHNOLOGY

HO CHYE HOON (KELLY), CHAIRPERSON

This year, the Committee's workplan focused on three areas: (a) responding to public consultations; (b) providing feedback on the eLitigation system; and (c) advising the Council on IT-related issues.

1. Public Consultations

Earlier in the year, the Committee deliberated on the proposed Model Artificial Intelligence Governance Framework, which was released for public consultation by the Personal Data Protection Commission (PDPC) in January 2019. The Committee subsequently provided feedback on the proposed Framework to the PDPC in May 2019 at a closed-door session.

The Committee had also been invited to respond to the public consultation on the review of the Electronic Transactions Act, which was released by the InfoComm Media Development Authority (IMDA) in late June 2019.

2. eLitigation System

While there have been no changes on this front yet, the Committee had given feedback to the Supreme Court on its new e-PD on the OpenDoc platform.

3. IT-related Issues

The Committee has been engaged in studying the feasibility of a protocol for law firms to exchange legal correspondence by e-mail, instead of faxes. A sub-committee was set up in June 2019 to advise Council on this proposal.

4. Others

As a member of the Legal Technology Cluster Committee of the Singapore Academy of Law,

Chairperson submitted a report for a meeting in May 2019 highlighting the significant legal technology developments and initiatives undertaken by the Law Society from 1 April 2018 to 31 March 2019.

COMMITTEE MEMBERS

Ho Chye Hoon (Kelly) **Chairperson**
 Kao Kwok Weng Jonathan (Gao Guorong) **Vice-Chairperson**
 Lim Seng Siew **Council Representative**
 Allister Brendan Tan Yu Kuan
 Chan Yu Meng
 Chen Jianhao Kennedy
 Foo Yu Kang, Wilson (Fu Yukang)
 Gaw Ying Charn Benjamin
 Heng Jun Meng
 Khoo Yong Jie
 Kronenburg Edmund Jerome
 Leong Lu Yuan (Liang Luyuan)
 Ng Huan Yong
 Leow Jiamin
 Norvin Chan Wee
 Pang Haoyu Samuel
 Pang Keep Ying Joey (Peng Jirong)
 Prasad S/O Karunakarn
 Ronald Wong Jian Jie (Huang Jianjie)
 Tan Jing Han, Alvin
 Vince Gui Chuan Chong (up till July 2019)

SECRETARIAT REPRESENTATIVE

Alvin Chen Yi Jing

INSOLVENCY PRACTICE

SUSHIL SUKUMARAN NAIR, CHAIRPERSON

During the reporting period of 1 September 2018 to 31 August 2019, the Insolvency Practice Committee (the Committee) actively sought to advance the practice area of insolvency law.

1. Involvement in INSOL Singapore

Chairperson Sushil Nair was one of the organising members for INSOL Singapore, which was part of the Annual Regional Conference held on 2 to 4 April 2019. The theme for this Conference, "Looking to the future: what to expect and how to prepare" aimed to bring out the importance of the practice in insolvency whilst looking ahead to anticipate and prepare for the challenges of a rapidly evolving global economy. The Conference also brought together international participants from different disciplines and acted as a platform for global networking.

2. Representative on IPAS

Chairperson Sushil Nair, as the Law Society representative on the Insolvency Practitioners Association of Singapore (IPAS) has been actively engaged in meetings and matters relating to IPAS.

3. The Insolvency Stakeholders' Lunch

The Committee was involved in regular lunch meetings with the Supreme Court and representatives of IPAS to discuss the recent insolvency/debt restructuring applications filed in court, and updates relevant to insolvency practitioners.

COMMITTEE MEMBERS

Sushil Sukumaran Nair **Chairperson**
Chan Chee Yin Andrew **Vice-Chairperson**
Foo Guo Zheng Benjamin **Council Representative**
Seah Zhen Wei Paul **Council Representative**
Ajinderpal Singh
Ashok Kumar
Chan Ming Onn David
Emmanuel Duncan Chua
Ho Mingjie Kevin
Lim Hui Li Debby
Manoj Pillay Sandrasegara
Mohan Gopalan
Nair Suresh Sukumaran
Ng Ka Luon Eddee
Prakash Pillai
Sim Kwan Kiat
Smitha Rajan Menon
Tan Mei Yen
Tay Kang-Rui Darius
Tiong Yung Suh Edward

SECRETARIAT REPRESENTATIVE

Genie Sugene Gan

INTELLECTUAL PROPERTY PRACTICE

JONATHAN FOONG YEW CHO, CHAIRPERSON

The Intellectual Property Practice Committee (the Committee) focuses on supporting Intellectual Property (IP) practitioners in the different areas of IP practice. The Committee is divided into 5 sub-committees as follows:

- (i) Trade Marks;
- (ii) Patents;
- (iii) Enforcement;
- (iv) Design and Copyright; and
- (v) Emerging Issues.



Intellectual Property Practice Committee 2019

For the period of 1 September 2018 to 31 August 2019, the main activities engaged by the Committee were as follows:

1. Feedback and Consultations

The Committee has, through the course of the year, been active in participating in Consultations by providing feedback on various initiatives. The Committee has provided feedback and comments to the Ministry of Law's (MinLaw) Public Consultation on Intellectual Property Dispute Resolution Reforms, Public Consultation on Proposed Reforms to the Civil Justice System, and Public Consultation on the Draft Intellectual Property Dispute Resolution Bill.

The Committee has also, from time to time, voluntarily furnished feedback to the Intellectual Property Office of Singapore (IPOS) on issues of concern to the practice for response, further action and/or resolution. For example, the Emerging Issues Sub-Committee provided their feedback on the proposed draft Geographical Indications Rules to IPOS.

2. Intellectual Property Mission Trip to Hong Kong

From 4-7 December 2018, the Committee organised a mission trip to Hong Kong to build on existing links with the Law Society of Hong Kong and to explore business opportunities for the benefit of IP law practices in Singapore. This trip also coincided with the Business of IP Asia Forum, co-organised by the Hong Kong Trade Development Council that was held from

6-7 December 2018 in Hong Kong.

3. Dialogues

The Committee aims to contribute towards the development of the legal regime and practice of IP law in Singapore by engaging in regular dialogues with the Courts, MinLaw, IPOS and other stakeholders, either through informal tea sessions or correspondence on hot-button issues that affect practice in general.

For example, the Trade Marks Sub-Committee organised a tea session with IPOS on 31 October 2018, and Committee members were invited to a further dialogue session organised by IPOS on 15 February 2019 with a private meeting beforehand to discuss trade mark related issues.

Additionally, the Enforcement Sub-Committee met up with the Intellectual Property Rights Branch (IPRB) at the end of 2018 to discuss ex-officio actions in general, and is planning a further meeting with IPRB in the third quarter of 2019.

COMMITTEE MEMBERS

Jonathan Foong Yew Cho **Chairperson**
Boo Yee Swan **Vice-Chairperson**
Daniel Koh Choon Guan **Council Representative**
Elaine Lew Yee Wen
George Bonaventure Hwang
Jo-Ann See Siew Heok
Kang Poh Sing Jason
Kiranjit Kaur Dharsan
Lam Chung Nian
Lauw Yu An Nicholas Lynwood
Lee Su Yee Catherine
Lim Ren Jun
Lim Ying Sin Daniel
Moi Sok Ling
Murgiana Haq
Ng Chee Weng Max
Oh Pin-Ping
Pang Sze Ray, Melvin
Poon Shunjie, Shawn
Prithipal Singh s/o Seva Singh
Ravindran s/o Muthucumarasamy
Samuel Wee Choong Sian
Soh Kar Liang
Tan Kee Leng
Tasneem Rehena Haq
Teng Hin Weng Mark
Wang Zheng, Just

SECRETARIAT REPRESENTATIVE

Genie Sugene Gan

INTERNATIONAL RELATIONS

THIO SHEN YI, SC, CHAIRPERSON

During the period of 1 September 2018 to 31 August 2019, the Law Society hosted the following visits:



Visit by Judges from Dubai International Finance Centre Courts, UAE

26 September 2018	Competition Authority of Kenya
28 September 2018	Dai-ichi Tokyo Bar Association
18 October 2018	Judges from Dubai International Finance Centre (DIFC) Courts UAE
19 October 2018	Daini Tokyo Bar Association
19 November 2018	Shaanxi Lawyers Association
28 November 2018	Hong Kong & Macau Basic Law Committee of the National People's Congress of China
3 December 2018	Korean Ministry of Justice
13 December 2018	Mr Zhao Liming, Chairman of Shaanxi Help Reaching Law Firm and Honorary President, and Mr Duo Xingya, Vice President of Shaanxi Lawyers Association
23 January 2019	Shanghai Bar Association
22 February 2019	Hainan Delegation from Hainan Provincial Department of Justice & Hainan Provincial People's Congress Standing Committee Legal Affairs Committee



Delegation from Hainan Lawyer's Association

3 April 2019	Hainan Lawyer's Association
10 April 2019	Liaoning Bar Association
25 April 2019	Seoul Bar Association
26 April 2019	Korean Bar Association
9 May 2019	PRC Vice Minister of Justice Xiong Xuanguo
22 May 2019	Bar Association of the Kingdom of Cambodia

1. Memorandum of Understanding (MOU)

To promote and strengthen the cooperation of Law Society of Singapore and overseas bar associations and the exchanges between Singapore lawyers and lawyers in overseas jurisdictions, the Law Society has entered into several MOUs set out below.

28 July 2018	Association of Lawyers of Russia
30 September 2018	The Law Society of England and Wales
7 January 2019	Daini Tokyo Bar Association
26 January 2019	Tianjin Lawyers Association
26 April 2019	Korean Bar Association

2. Lawyers Go Global

Launched in April 2018, Lawyers Go Global (LG2) is an initiative aimed at connecting Singapore legal expertise with overseas opportunities, through overseas missions, training as well as branding and marketing. The overseas mission will be partially funded by Enterprise Singapore under its Local Enterprise and Association Development (LEAD) Programme. The Committee regularly gives inputs to the LG2 team, and many members of the Committee participated in the overseas missions.

Members who are interested in participating in the "Lawyers Go Global" programme can contact the Law Society's LG2 team at goglobal@lawsoc.org.sg.

Overseas missions organised in 2019 are set out below:

Date	Name of Event
22 January 2019 to 26 January 2019	Mission to Beijing
11 March 2019 to 15 March 2019	Mission to Japan
27 August 2019 to 31 August 2019	Mission to Indonesia



Lawyers Go Global's Mission to Japan in March 2019

3. Opening of the Legal Year (OLY)

The committee assisted Council to plan and coordinate the OLY programme, including Presidents' roundtable dialogue.



Presidents from the various ASEAN Bar Associations

4. Exchange Programme with Guangdong Lawyers Association

The Law Society of Singapore (LSS) has signed a MOU with Guangdong Lawyers Association (GLA) in 2017, with the aim of strengthening ties, promoting exchange as well as collaborating in mutually beneficial activities. LSS and GLA organised an exchange programme for 20 lawyers in Guangdong region to be attached to Singapore law firms for a 2-week period to understand Singapore's law practices, and Singapore's legal system from 11 March to 24 March 2019. The intention is to facilitate exchange of knowledge and networking opportunities between Singapore and Guangdong lawyers. The exchange programme was a success, and it is a new start for the exchange of knowledge and educational journey for lawyers in Singapore and China.



Participants from Guangdong Lawyers Association



Lawyers Go Global – Mission to Beijing in January 2019

COMMITTEE MEMBERS

Thio Shen Yi, SC **Chairperson**
 Kronenburg Edmund Jerome **Vice-Chairperson**
 Anand Nalachandran **Council Representative**
 Abhinav Ratan Mohan
 Anil Murkoth Changaroth
 Anthony Yvette Loretta
 Anuradha d/o Krishan Chand Sharma
 Cai Tianjiao, Olive
 Chew Gek Tee Sally
 Daniel Chia Hsiung Wen
 Debbie Ooi Yu Ting
 Divyesh Menon
 Emmanuel Duncan Chua
 Glenda Lim Jia Qian
 Gloria James-Civetta
 Hannah Alysha Binte Mohamed Ashiq
 Hyder Gulam
 Justyn Adam Jagger
 Kayshavani D/O Kuppusamy
 Lakshanthi Kumari Fernando
 Lee Teck Leng Robson
 Lim Ern-Yang, Daniel
 Lim Wei Zhen @ Jennifer Lim Wei Zhen
 Lo Ying Xi, John
 Mahesh Rai s/o Vedprakash Rai
 Muk Chen Yeen Jonathan
 Naomi Zhiwen Ho
 Nguyen Vu Lan
 Nur Hisyam Bin Azman
 Prasad s/o Karunakarn
 Quek Wen Jiang, Gerard
 Raeza Khaled Salem Ibrahim
 Rengarajoo s/o Rengasamy Balasamy
 Sing Faith Joy
 Sundareswara Sharma
 Tan Spring
 Tan Teik Yu Mark
 Tay Li Yan
 Teo Wei Jian
 Tham Wei Chern
 Vince Gui Chuan Cheng
 Yee May Kuen Peggy Sarah
 Yee Mun Howe Gerald
 Yeoh Jun Wei, Derric (Yao Junwei)
 Yoga Vyjayanthimala

SECRETARIAT REPRESENTATIVE

Shawn Toh

MUSLIM LAW PRACTICE

AHMAD NIZAM BIN ABBAS, CHAIRPERSON

For the reporting period of 1 September 2018 to 31 August 2019, the Muslim Law Practice Committee (the Committee) was active in the following initiatives:

1. Family Conference

Together with the Family Law Practice Committee and the Probate Practice Committee, the Committee co-organised the second Family Conference on 3 and 4 July 2019. Chairperson Ahmad Nizam and Committee members Mohamed Fazal and Norhakim were members in the Organising Committee of the Conference. The Registrar of the Syariah Court presented on jurisdictional issues between the Syariah Court and Civil Courts while District Judge shared on the experiences of the Family Justice Court in dealing with enforcement of cases on Breaches of Syariah Court orders (Bosco).

2. Muslim Law Practice Course (MLPC)

The 3-module MLPC organised by the National University of Singapore (NUS) Faculty of Law, in collaboration with the Majlis Ugama Islam Singapura (MUIS) and Syariah Court was held on 13 October 2018, 10 November 2018 and 1 December 2018. Chairperson Ahmad Nizam and Committee member Halijah Mohammad, were speakers in Module 2 of the MLPC on "Dissolution of Muslim Marriages in



Muslim Law Practice Committee 2019

Singapore: Issues of Jurisdiction and Practice", focussing on case studies in custody of children and division of matrimonial assets.

3. Article in Singapore Law Gazette

The Committee, together with Professor Arif Jamal and Professor Jaclyn Neo from NUS contributed an article in the Singapore Law Gazette, covering topics on the:

- a. Historical, philosophical, and social context for Muslim Law;
- b. Main developments in division of matrimonial assets in Singapore;
- c. Main developments in custody issues in Muslim divorce in Singapore; and
- d. Main developments in jurisdictional delineation in Muslim Law practice in Singapore.

4. Annual Lunch with the Association of Muslim Lawyers (AML)

The Committee and Council of the Law Society continued its annual lunch engagement with the AML on 14 November 2018 to explore possible collaborations between both organisations.

5. Singapore Council of Women's Organisations' (SCWO) Monthly Legal Clinics

Members of the Committee continue to volunteer and assist in giving legal advice to members of the public at the SCWO's monthly legal clinics.

6. Dialogues with the Syariah Court

The Committee has been engaging in dialogues with the Syariah Court, to share concerns of practitioners.

7. Providing Inputs to MUIS Fatwa Committee

In the release of the 2019 Fatwa Committee ruling on joint-tenancy, the Committee was cited by the Fatwa Committee for giving invaluable inputs towards the review of this Fatwa. The Committee seeks to continue working with MUIS on identifying legal issues on the ground surrounding inheritance of Muslim estates and recommending practical solutions through the harmonization of Muslim Law with other laws of the land.

COMMITTEE MEMBERS

Ahmad Nizam Bin Abbas **Chairperson**
 Abdul Rahman Bin Mohd Hanipah **Vice-Chairperson**
 Md Noor E Adnaan **Council Representative**
 Abdul Halim Bin Rosalan
 Abdul Rohim Bin Sarip
 Aishah Winter
 Aziz Tayabali Samiwalla
 Ferzana Fareen Haq
 Halijah Binte Mohamad
 Mohamed Fazal Bin Abdul Hamid
 Murgiana Haq
 Noor Syuhada Mohamad Rafeek
 Norashikin Binte Kamal
 Norhakim Bin Md Shah
 Nur Liyana Binte Mohamed Sinwan
 Yasmeen Jamil Marican
 Zhulkarnain Abdul Rahim

SECRETARIAT REPRESENTATIVE

Genie Sugene Gan

PERSONAL INJURY AND PROPERTY DAMAGE

WILLY TAY, CO-CHAIRPERSON
CONSTANCE PAGLAR, CO-CHAIRPERSON

The Personal Injury and Property Damage (PIPD) Committee presents its report for the period 1 September 2018 to 31 August 2019. Information regarding the Committee's key activities and projects for the reporting period is as follows:

1. PIPD Seminars

The PIPD Committee (Committee) organised 2 half-day seminars on 16 October 2018 and 8 March 2019, which enabled participants to:

- gain an insight into fatal accident claims as well as provide an overview of cases involving claims under the Work Injury Compensation Act;
- appreciate the important changes in practice when a contrast comparison is drawn between the present and proposed Rules of Court;
- broaden their understanding on spondylosis and how an accident may aggravate a pre-existing condition so that practitioners can take note when preparing for cross examination; and
- gain an understanding on the psychiatric injuries which emanate from different accidents for practitioners to

have a better perspective when dealing with such issues.

2. Dialogues with Stakeholders

The Committee had a dialogue with the State Courts Civil Justice Division on 12 April 2019 to discuss and provide feedback on the proposed Online Dispute Resolution System. Subsequently, the Committee conducted a town hall on 30 May 2019 to engage the PIPD Bar and collated feedback on the same.

The Committee also provided feedback to the Ministry of Law on its Public Consultation on proposed amendments to the Work Injury Compensation Act in February 2019.



Personal Injury and Property Damage Committee 2019

3. PIPD Pre-Action ADR Scheme

The Committee continues to work with the Alternative Dispute Resolution Committee to explore the possibility of setting up a specialised panel under the Law Society Mediation Scheme for PIPD matters.

4. Other Key Initiatives

The Committee issued a Best Practice Note on 10 April 2019 to provide PIPD lawyers with some useful tips when acting for foreign workers.

The Committee continues to engage with the General Insurance Association of Singapore (GIA). The Committee had a meeting with GIA on 18 September 2018 to discuss areas of mutual interest, such as:

- Proposal for full GIA reports to be made available to the solicitors representing the insureds and the appropriate mode of sending GIA reports (e.g. email or post);
- Issuance of cheques in payment of settlement sums for claims that fall outside the Public Trustee's circular; and
- Law Society Mediation Scheme for accident matters.

COMMITTEE MEMBERS

Willy Tay Boon Chong **Co-Chairperson**
 Constance Margreat Paglar **Co-Chairperson**
 Abdul Salim Ahmed Ibrahim **Co Vice-Chairperson**
 Paul Yap Tai San **Co Vice-Chairperson**
 Lisa Sam Hui Min **Council Representative**
 Abdul Halim Bin Rosalan
 Anparasan s/o Kamachi
 Ganesan Susila
 Gangadharan Prasanna Devi
 Hoon Ang Ping Charles
 Karuppan Chettiar s/o Ramasamy Chettiar
 Kok Yee Keong
 Lim Chui Ling Catherine
 Lin Hui Yin Sharon
 Namasivayam Srinivasan
 Renuka d/o Karuppan Chettiar
 Shabira Banu d/o Abdul Kalam Azad
 Subir Singh Panoo
 Teo Weng Kie
 Vivienne Kaur Sandhu
 Yeo Kim Hai Patrick

SECRETARIAT REPRESENTATIVE

Genie Sugene Gan

PROBATE PRACTICE

GOH KOK YEOW, CHAIRPERSON

The Probate Practice Committee (Committee) has, for the period 1 September 2018 to 31 August 2019, been actively involved in a variety of activities relating to its remit of being the voice for the Law Society of Singapore in probate and administration as well as succession planning matters. The main activities which the Committee engaged in are as follows:



Members of the Probate Practice Committee

1. Family Conference 2019

Jointly organised by the Probate Practice Committee, Family Law Practice Committee and the Muslim Law Practice Committee, the 2nd Family Conference took place on 3 and 4 July 2019 at the Marina Bay Sands Expo and Convention Centre. This well-attended conference saw experts and professionals speaking on a range of important and developing issues in areas of law and practice pertaining to the Family Justice Courts and the Syariah Court. The Probate Practice Committee held talks during the Conference on mental capacity by District Judge Dr Colin Tan, on rectification of wills by Goh Kok Yeow, enhancement of probate practice by Goh Kok Yeow and Patrick Tan.

2. Dialogues with the Family Justice Courts and the Office of the Public Guardian

The Committee continues to engage the Family Justice Courts through dialogues on matters relating to Rules and Practice Directions with regards to civil proceedings under the Probate and Administration Act, Mental Capacity Act, Wills Act, and other related legislation as well as probate, succession, wills, mental capacity and related matters.

The Committee also engaged the Office of the Public Guardian regarding issues pertaining to the Mental Capacity Act.

3. Other Initiatives

Chairperson represented the Committee during the 2018 State Courts and Family Justice Courts Mission Trip to Beijing and Guangzhou. The agenda included:

- Sharing with Chinese counterparts an overview of the probate regime practice/ succession planning practice and requirements in Singapore;
- Understanding the processes and procedures that govern inheritance for deceased Chinese nationals who have acquired moveable and/or immoveable properties in Singapore as there has been an increase in the number of Chinese nationals living/working in Singapore over the years; and
- Probate issues for Singaporeans who have acquired moveable and/or immoveable properties in China.

The Committee also provided feedback to representatives from GovTech who are working on a self-help application, MyLegacy, for users to create their own wills.

COMMITTEE MEMBERS

Goh Kok Yeow **Chairperson**
 Kee Lay Lian **Vice-Chairperson**
 Chan Tai-Hui, Jason **Council Representative**
 Chong Yue-en
 Chugani Ashok Kan
 David Chee Chern Ern
 Jacintha Pillay d/o Rajagopal Pillay
 Joel Wee Tze Sing (Joel Huang Zhixing)
 Kanyakumari d/o Veerasamy
 Leon Kwong Wing
 Nureliza Syahidain Bte Effendy
 Raman Gopalan
 Samuel Wee Choong Sian
 Sim Bock Eng
 Tan-Goh Song Gek Alice
 Tan Shen Kiat
 Tan Tse Chia Patrick
 Vivian Kuok Ming Koong
 Yap Lan Hiang Vicky
 Yeow Tin Tin Margaret

SECRETARIAT REPRESENTATIVE

Genie Sugene Gan

PUBLICATIONS

MALATHI DAS, CHAIRPERSON

The Publications Committee (the Committee) oversees the following publications and projects of the Law Society:

1. Singapore Law Gazette

The Committee publishes the official monthly magazine of the Law Society, the Singapore Law Gazette (the Law Gazette). The Committee not only assists in the commissioning, writing and proof-reading of each issue but also periodically curates special thematic issues. During the reporting period, the Committee produced a theme issue on Cryptocurrencies in September 2018, one on Public Law in May 2019 and most recently, in July 2019, a special issue to mark Singapore's Bicentennial.

Since January 2018, the Law Gazette has gone fully digital at www.lawgazette.com.sg. Every month we inform members via edm when a new issue is uploaded. The online Law Gazette has steadily gained readership over the past 2 years. When we first introduced the online Law Gazette in 2018, we had an average of 1,000 views each month. In 2019, the numbers of views now average 3,500 per month.

2. Law Gazette Awards

The Law Gazette Awards were introduced in 2013 to recognise our writers for their contributions to the Law Gazette, and to encourage the writing of good quality articles. We awarded 2 prizes last year for best feature; the first was by Professor Jeffrey Pinsler, SC titled "The Springboard Injunction and Its Future Potential in Singapore" and the second by Calvin Liang titled "How to Avoid Getting Clubbed to Death". The award for best feature by a young lawyer went to Leo Zhi Wei for her article "Wrotham Park Damages Revisited". Apart from receiving book vouchers as prizes, the Committee also specially commissioned a plaque in the

shape of a book for each of the winners. The Committee, at the time of writing of this report, is undertaking the nominations for the 2019 awards. The awards are judged by a panel of experienced volunteer judges from the judiciary, legal profession and academia

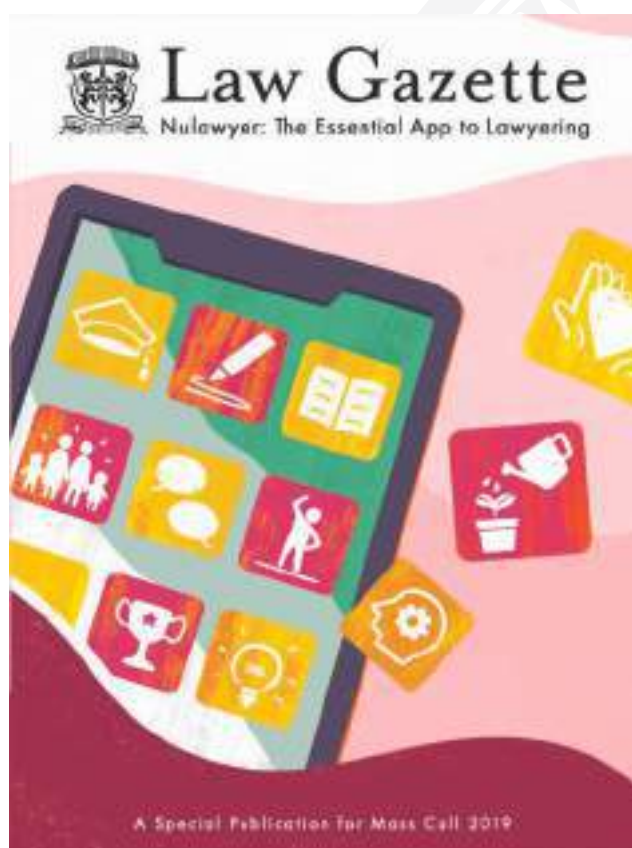


Award for Best Feature by a Young Lawyer

3. Mass Call Supplement

Each year, the Committee publishes a supplement for newly-called lawyers which is given out at the annual Mass Call event. This year, we devoted the August issue of the online Law Gazette to the newly-admitted and young lawyers with a special edition titled "Nulawyer: The Essential App to Lawyering" with articles by both young and senior lawyers who shared tips on being resilient, staying on course, advice from a corporate lawyer and a senior lawyer, how in-house work differs from law firm practice, and also an article from

3 lawyers of varying vintage who shared how practice training contracts nowadays differ from the way pupillage was conducted 5 decades ago. One of our Committee members Karin Lee also conducted interviews with lawyers who have managed to successfully combine a thriving law practice with pet hobbies and interests such as music, writing and sport. In addition to the fully digital version, we also printed hard copies of this special issue and distributed them to the newly-called lawyers at the Mass Call held on 27 and 28 August 2019.



Mass Call Issue of the Law Gazette

4. Legal Writing Seminar

The Committee conducted a seminar titled "Legal Drafting Skills: Calling a Spade a Spade and Writing for Effectiveness" on 2 October 2018. The speakers were the Honourable Justice Choo Han Teck and Dr Michael Hwang, SC. Vice-President of the Society, Adrian Tan, moderated the seminar which saw a good turnout of 156 participants.

The next seminar will be held on 7 November 2019 on digital communication and will be helmed by Professor Ang Peng Hwa and Fong Wei Li.

5. Online Directory of Law Practices and Lawyers

The online Directory has consistently been among the top 5 most visited sections of the Society's website. We are grateful to the law practices that have purchased advertisements in the Directory for their support.

Following feedback from members, we have reinstated the directory of law practices and lawyers on our website, in PDF format. The directory was removed a few years ago when the Legal Services Regulatory Authority (LSRA) took over the registration of law practices. LSRA will continue to have an online directory of law practices and lawyers on its website.

6. Specialist Services Directory

The Committee produces the online Specialist Services Directory which carries advertisements by legal support services providers including specialist witnesses. We hope the Directory will continue to be a useful and valuable resource for lawyers seeking specialist opinions or perspectives, procuring a specialist report or consulting or instructing a specialist in both contentious and non-contentious matters.

7. Annual Report

This year's Annual Report with the tagline "Charting Our Course" reflects the leadership of the Law Society and Council in steering the Society to face and adapt to the new challenges ahead for the profession.

8. Jus News

The Committee continues to oversee the weekly e-bulletin, Jus News, which brings the latest and most current practice information, news and related matters to the attention of members.

9. Firm Closure Dissemination Service

The Committee continues to provide a service to assist law practices to disseminate their notices of holiday/ office closures to third party organisations (such as the Courts and government ministries) for a small fee. The service was introduced in January 2013 and has been well-received by law practices.

My appreciation goes to my Co Vice-Chairs, advisors and members of the Committee for their creativity, enthusiasm, feedback, contributions and hard work in serving on this Committee. I am also grateful to our Publications Department comprising Sharmaine Lau and Shirin Kamsir, without whose meaningful and tireless service and support this Committee will not be able to carry out all that we do.



Publications Committee 2019

COMMITTEE MEMBERS

Malathi Das **Chairperson**
 Rajan Chettiar **Co Vice-Chairperson**
 Marcus Yip Co **Co Vice-Chairperson**
 Vincent Leow **Co Vice-Chairperson**
 Simran Kaur Toor **Council Representative**
 Cameron Ford **Advisor**
 Professor David Tan **Advisor**
 Dr William Wan **Advisor**
 Alex Liam
 Audrey Ho Swee Lin
 Debby Lim
 Fong Wei Li
 Janelene Chen
 Josephine Iezu Costan
 Karin Lee Pin Wen
 Kishan Pillay
 Li Yan
 Nur Hisyam Bin Azman
 Shakti Sadashiv
 Sharon Wong
 Suang Wijaya

SECRETARIAT REPRESENTATIVE

Sharmaine Lau

PUBLIC AND INTERNATIONAL LAW

PRAKASH PILLAI, CHAIRPERSON

This report is for the period 1 September 2018 to 31 August 2019.

For the reporting period, the Committee organised a seminar on the Recognition and Enforcement of Foreign Judgments in Asia.

This seminar was held in the evening of Monday, 8 April 2019. There were 2 speakers, Dr Adeline Chong, Associate Professor at the Singapore Management University School of Law and Calvin Liang, an Advocate from Essex Court Chambers Duxton, a Singapore Group Practice. The 2 speakers then participated in a panel discussion chaired by Dr Michael Hwang, SC, Vice-Chairperson of Law Society's Public and International Law Committee.

The seminar focused on the following topics:

- (i) The significant increase in cross-border transactions within ASEAN and its major trade partners;
- (ii) How the increase in cross-border transactions leads inevitably to a concomitant rise in cross-border litigation;
- (iii) How the greater portability of judgments within ASEAN and its major trade partners facilitates cross-border transactions by lowering transaction costs; and
- (iv) How the increased transferability of judgments within ASEAN and its major trade partners reduces legal friction among jurisdictions.

Feedback on the seminar was extremely positive.

During the reporting period, the Committee also brainstormed the best possible topics for

the Public Law Conference 2019, an event scheduled for 8 October 2019.

There is also a planned seminar on recent developments in the enforcement of judgments and awards against state assets in October 2019.

In addition, 2019 marks 70 years of the Geneva Conventions as well as the establishment of the Singapore Red Cross. The Committee is co-organising a public event in September 2019 to commemorate this important anniversary.

COMMITTEE MEMBERS

Prakash Pillai **Chairperson**
 Dr Michael Hwang, SC **Vice-Chairperson**
 Tan Beng Hwee Paul **Council Representative**
 Anthony Cheah Nicholls
 Anthony Yvette Loretta
 Chan Min Jian
 Charis Tan En Pin
 Jaclyn Neo
 Jeffrey Chan Wah Teck, SC
 Kam Su Cheun Aurill
 Kevin Tan
 Koh En Da Matthew
 Koh Junxiang
 Lee Chia Ming
 Lee Soong Yan Kevin
 Lim Si Cheng
 Mahdev Mohan
 Mahesh Rai s/o Vedprakash Rai
 Tay Li Yan
 Toh Jia Yi
 Yvonne Mak Hui-Lin

SECRETARIAT REPRESENTATIVE

Rejini Raman

SMALL LAW FIRMS

MICHAEL S CHIA, CO-CHAIRPERSON
LISA SAM HUI MIN, CO-CHAIRPERSON

The Small Law Firms Committee presents its report for the period 1 September 2018 to 31 August 2019 (Reporting Period). Information regarding the Committee's key activities and projects during the Reporting Period is as follows:

1. Series of Luncheons at the State Courts Bar Room

The Committee continued its collaboration with the State Courts & Family Justice Courts Committee (renamed as the Court Practice Chairpersons' Committee in April 2019) to host a series of luncheons at the State Courts Bar Room. Initiated in 2014, this series of luncheons has received favourable responses from members who practise in the State Courts. Volunteer speakers and members of the Law Society Secretariat spoke on a wide range of topics such as managing clients and mitigating complaints, diligence and communication, and anti-money laundering.

The luncheon sessions were held on 13 September 2018, 20 February 2019, 12 April 2019 and 18 July 2018. Two more sessions are slated to take place in September 2019 and November 2019.

2. Networking Session with the Institution of Engineers, Singapore (IES)

To catalyse more partnerships with other



Small Law Firms Committee 2019

professional bodies, an inaugural networking evening for lawyers and engineers was jointly organised by the Law Society and IES on 1 November 2018 at IES's premises. The session was intended to generate more cross-referral business leads and to facilitate an exchange of industry insights. A networking dinner was followed by joint welcome remarks delivered by Co-Chairperson, Lisa Sam and a representative from IES. Sharing of insights by our member and a member of IES also took place before the session ended with an ice-breaker game.

The Committee plans to co-organise a second networking session with IES in the last quarter of 2019.

3. Networking Session with the Institute of Surveyors and Valuers (SISV)

Following the success of the networking

evenings with the Institute of Singapore Chartered Accountants in 2017 and IES in 2018, the Committee jointly organised an inaugural networking session with SISV on 11 July 2019 at the Singapore Management University. There was sharing of insights by our member on understanding professional liabilities and a land surveyor on land survey work scopes and encroachments. The session ended with attendees having the opportunity to network with one another. Many of our members who do property disputes and conveyancing practice found the session very useful.

4. 2018 Mission Trip to Beijing and Guangzhou (Mission Trip)

The Co-Chairpersons together with Anuradha Sharma, Aye Cheng Shone and Genesis Shen represented the Committee on this Mission Trip and led the discussions with the following key focus:

- Managing heightened client expectations;
- Globalisation of legal practice and the consequential emergence of global law firms/accounting firms tying up with law firms;
- Evolving legal practice structures;
- Changes to areas of work which were previously the exclusive domain of lawyers; and
- Understanding China's approach to low-value litigation claims.

COMMITTEE MEMBERS

Michael S Chia **Co-Chairperson**
 Lisa Sam Hui Min **Co-Chairperson/Council Representative**
 Sunil Sudheesan **Vice-Chairperson**
 Anuradha d/o Krishan Chand Sharma
 Aye Cheng Shone
 Cha Yong Sing, Ignatious
 Cheah Saing Chong
 Chia Swee Chye Kelvin
 Daljit Kaur d/o Harbans Singh
 Daryl Ong Hock Chye
 Deepak Raja
 Edward Stanley Tay Wey Kok
 Ho Chye Hoon (Kelly)
 Kiranjit Kaur Dharsan
 Kuah Boon Theng, SC
 Li Jiaxin
 Lim Pei Ling June
 Ng Keng Chye
 Ng Pui Khim
 Peng Jianxiong
 Rashidah Binte Kader Saheer
 Satwant Singh s/o Sarban Singh
 Selina Chin Bau Tze
 Su Hing Leng, Ryan (Si Yanlong)
 Tan-Goh Song Gek Alice
 Tan Heng Khim
 Tan Kheng Ann Alvin
 Tang Jin Sheng
 Wang Yishi Tracy
 Wee Anthony

SECRETARIAT REPRESENTATIVE

Genie Sugene Gan

SOCIAL AND WELFARE

HEWAGE USHAN SAMINDA PREMARATNE, CHAIRPERSON

The Social and Welfare Committee (SWC) organises social activities and fosters camaraderie among Law Society members as well as reviews and administers the welfare schemes of the Law Society.

Highlights of the SWC's work for the period 1 September 2018–31 August 2019 are as follows:

1. Organising the Law Society Annual Dinner & Dance 2018

The Law Society held its Annual Dinner & Dance (D&D) on Friday, 9 November 2018 at Singapore Marriott Tang Plaza Hotel. The evening was an unforgettable success with more than 400 guests, including Judges and Judicial Commissioners of the Supreme Court and other distinguished guests.

The Master of Ceremony was Stephanie Bovis. At the D&D, 3 awards were presented - the C C Tan Award, Pro Bono Ambassador Award and the Inaugural Sports Personality Award. The C C Tan award for 2018 was conferred on Mr Leo Cheng Suan while the Pro Bono Ambassador Award 2018 was conferred on Ms June Lim Pei Ling. The recipient for the Inaugural Sports Personality Award was Mr Bala Chandran s/o A. Kandiah.

Recipients of awards such as Volunteer of the Year, Contributor of the Year, Pro Bono Ambassador of the Year, Plaque of Appreciation and Friend of the Law Society were also invited to the D&D in recognition of their contributions.

In line with the theme of the evening – Top Secret, a jazz performance by Beverly Lim Morata, and a Secret Agent Dance performance were presented to the delight of the guests. There was also a mobile bar with a special cocktail by Asher BWS and

Aperol Spritz, as well as a photo booth at the reception area.

A booth was set up at the reception area by Law Society Pro Bono Services which aims to increase the collaboration and engagement between lawyers and the wider community. There were also fund-raising activities such as silent auction and sales of shawls by the Singapore Association for Women Lawyers.

2. Organising Festive Luncheons 2018/19

Luncheons were organised at the State Courts Bar Room to celebrate various festive holidays such as Lunar New Year, Deepavali and Hari Raya. The luncheons were well attended by more than 120 members during each session, and attendees were able to enjoy traditional festive cuisine at each luncheon.



Lunar New Year Luncheon

3. Whiskey Appreciation Event 2019

The Whiskey Appreciation Night 2019 was held on 16 May 2019 at Pernod Ricard's Bar. Sponsored by Pernod Ricard, the event was attended by more than 50 members. Attendees were welcomed with champagne,

and invited to sample a variety of premium cognac and whiskeys from Perrier-Jouet, Martell and Glenlivet.

4. Pub Quiz 2019

The Pub Quiz 2019 was held on 25 July 2019 at Elbow Room by Drinks & Co. More than 50 members attended this event, forming teams to challenge their intellect while sharing drinks and laughter through the evening. Winning teams of the Pub Quiz, and winners of the lucky draw went home with bottles of wine.



Pub Quiz

5. Organising the Law Society Annual Dinner & Dance 2019

D&D 2019 will be held on Friday, 15 November 2019 at The Fullerton Hotel. SWC has put together an exciting programme for this highly anticipated event in the legal profession's social calendar. Keep a lookout for more details!

COMMITTEE MEMBERS

Hewage Ushan Saminda Premaratne **Chairperson**
 Koh Li Qun Kelvin **Co Vice-Chairperson**
 Ho Wei Liang Sherman **Co Vice-Chairperson**
 Low Ying Li Christine **Council Representative**
 Chen Ailin Shermin
 De Souza Stephanie Michelle
 Debbie Ooi Yu Ting
 Josephine Iezu Costan
 Kong Yin Cheong Jared Andrew (Kaung Yanzhang)
 Kor Wan Wen, Melissa
 Nandhu
 Noor Syuhada Mohamad Rafeek
 Ong E-Wei, Patrick
 Renuga Devi Sivaram
 Swah Yeqin, Shirin
 Tan Shi-En Nicolette
 Toh Jun Yong Alex
 Wong Chooi Teng, Sarah
 Yvonne Mak Hui-Lin

SECRETARIAT REPRESENTATIVE

Shawn Toh

SOLICITORS' ACCOUNTS RULES

CHEW KEI-JIN, CHAIRPERSON

In the year under review the Solicitors' Accounts Committee (the Committee), did not receive any requests from members for guidance on the SAR.

The Committee was consulted upon and assisted on a proposed guidance note on holding funds in client account as financial intermediary.

The Committee had previously published the guide book on Guide to Solicitors' Accounts (the Guide). The Guide is available at the Society's website http://www.lawsociety.org.sg/portals/0/ResourceCentre/FreePublications/pdf/SAR_Guide.pdf

Further, the Committee has compiled guidance notes on queries provided to members which was rolled out earlier and is available on the Society's website <http://www.lawsociety.org.sg/For-Lawyers/Running-Your-Practice/Guidance-on-Professional-and-Practice-Issues>.

A representative of the Committee was a panel speaker at the Society's annual mandatory book-keeper's course, as well as gave a talk during a luncheon jointly organised by the Small Law Firms Committee and State Courts and Family Justice Courts Committee.

COMMITTEE MEMBERS

Chew Kei-Jin **Chairperson**
Vivienne Lim **Vice-Chairperson**
Michael S Chia **Council Representative**
Gary Allen Pryke
Mimi Oh
Low Chai Chong
Suresh Sukumaran Nair
Chitra Balakrishnan
Tham Lijing
Patrick Tan Tse Chia

SECRETARIAT REPRESENTATIVE

K Gopalan

SPORTS

CHAN LAI FOONG, CHAIRPERSON

The Sports Committee aims to cultivate harmonious relations, encourage teamwork and create camaraderie amongst members of the Bar and the legal fraternity which includes the Judiciary, legal officers, academia as well as undergraduates, through social networking and interaction over various sporting activities.

Highlights of the events organised by the Sports Committee for the Bar and the legal fraternity for the period 1 September 2018 to 31 August 2019 include the following:

1. Inter-Professional Games (IPG) 2018

IPG 2018 was held from August to October with participation from the Law Society of Singapore, Institute of Singapore Chartered Accountants, Institute of Engineers, Singapore Institute of Architects, Singapore Institute of Surveyors and Valuers, and Singapore Medical Association. Badminton, Basketball, Bowling, Chess, Golf, Floorball, Pool, Ladies' Soccer, Squash, Table Tennis, Tennis and Volleyball were played competitively and Singapore Medical Association was crowned the overall champion for IPG 2018 with Law Society of Singapore coming in third.



IPB Bowling 2018

2. Annual Singapore-Penang Football Match 2018

The Annual Singapore-Penang Football Match took place in Phuket, Thailand at the Thanyapura Phuket Sports Resort from 31 August to 2 September 2018. There was no overall winner this year as the match ended with a final score of 0-0.



Singapore-Penang Football Match

3. Annual Local Bench & Bar (Badminton) 2018

The Annual Local Bench & Bar Badminton 2018 was held at Singapore Chinese Girls' School on 13 October 2018. The Games started with the VIP doubles match win by PJ(SC) Justice See Kee Oon and Foo Chee Hock, Dean of the Singapore Judicial College for the Bench against Law Society President Gregory Vijayendran, SC and Vice-President Adrian Tan for the Bar. The Bar, however, took home the Challenge Trophy, winning all of the five matches that were keenly contested.

4. Tripartite Volleyball Game

The 5th Tripartite Volleyball Game between Hong Kong Law Society, Malaysia Bar Council and the Law Society of Singapore was held in Penang, Malaysia at Azman Hashim Sports Complex. The game took place on 27 October 2018. The

Law Society of Singapore defeated Malaysia Bar Council 3–0 but lost to Law Society of Hong Kong 2–3. The Law Society of Singapore emerged as the overall champion with the most number of winning points.

5. Annual Piala Pala Bowling Tournament

The Annual Piala Pala Bowling Tournament 2018 was held at West Bowl on 8 December 2018. State Courts Team 1 (Eddy Tham, Karen Lin and John Ng) won the tournament, while Legal Works (Dorothy Tay, Calvin Thean and Kenneth Teo) and LSS (Alvin Ron, Desiree Lim and Rachel Ang) came in first and second runners-up of the tournament respectively.

6. Law Fraternity Games

The participation of the Law Fraternity Games consisted of members of the Law Society of Singapore, law students from National University of Singapore (NUS) and Singapore Management University (SMU). The games were held over the period of three days from 25 to 27 January 2019. An Opening Ceremony with free flow of food and drinks was held at Charlie's Restaurant & Bar to kick start the games. The Law Society emerged as the overall champion.

7. Golden Jubilee Malaysia/Singapore Bench & Bar Games 2019

Over the long weekend of 25 April to 27 April 2019, the 50th Annual Malaysia/Singapore Bench & Bar Games took place in Singapore. A total of 19 sports (16 competitive games, two non-competitive games and one exhibition match) were played between Singapore and Malaysia. It was a close fight and both teams competed fearlessly, with Singapore winning the Judges' Cup with an overall score of 9-8.

The Sports Committee has received a formal protest from the Sports Committee of the Malaysia Bar Council on 6 May 2019 in relation to the overall result of the 50th Malaysia-Singapore Bench and Bar Games 2019 and are currently engaged in correspondence with them to address the points of protests they have raised.

8. Law Society Cross Country

Watch this space for the results next year!



Bench & Bar Games 2019

COMMITTEE MEMBERS

Chan Lai Foong **Chairperson**
 Tan Xu Teng **Vice-Chairperson (Tennis and Boat Race Convener)**
 Lisa Sam Hui Min **Council Representative**
 Amerjeet Singh **(Darts Co-Convener)**
 Aylwin Tan
 Bala Chandran s/o A Kandiah **(Veteran Soccer Convener)**
 Chen Yixin Edith **(Floorball Convener)**
 Chung Weijian Brandon Ian **(Badminton Convener)**
 Felix Lee Shih Yang **(Badminton Convener)**
 Ho Wanyi **(Ladies' Soccer Convener)**
 Ivan Yap Kim Wee **(Squash Convener)**
 Javier Yeo **(Bowling Convener)**
 Jispal Singh s/o Harbnaan Singh
 Joey Lim **(Volleyball Convener)**
 Lee Koon Foong Adam Hariz
 Lee Terk Yang **(Premier Soccer Convener)**
 Lee Wanqi Leeza
 Leon Koh Weijin **(Golf Co-Convener)**
 Lim Siew Kuan **(Golf Co-Convener)**
 Liow Wang Wu Joseph
 Malcolm Tan **(Chess Convener)**
 Moiz Haider Sithawalla **(Cricket Convener)**
 Muhammad Imaduddin bin Abd K
 Nakoorsha bin Abdul Kadir **(Darts Convener)**
 Ng Pei Tong **(Table Tennis Co-Convener)**
 Nurul Nordin **(Netball Convener)**
 Ong Kuan Chung **(Pool Co-Convener)**
 Ramesh Selvaraj **(Cross Country Convener)**
 Ravin Periasamy **(Hockey Convener)**
 Tan Cheow Hung **(Pool Co-Convener)**
 Valmiki C Nair **(Touch Rugby Convener)**
 Wong Foong Wee **(Basketball Co-Convener)**

SECRETARIAT REPRESENTATIVE

Shawn Toh

WOMEN IN PRACTICE

SIMRAN KAUR TOOR, CO-CHAIRPERSON
TAN MAY LIAN FELICIA, CO-CHAIRPERSON

For the reporting period of 1 September 2018 to 31 August 2019, the Women in Practice Committee (the Committee) was instituted from a taskforce that was set up in March 2018 to a standing Committee in the beginning of 2019. The Committee was active in the following initiatives to look into and further the interests of female women lawyers in practice:

1. Women in Practice (#WIP) Survey

Over 500 responses were received for the online survey conducted by the taskforce from July to end September 2018, to better understand needs of women lawyers in practice and how the Committee can address the issues faced by women lawyers.

2. Roundtables

As a follow up to the survey conducted in 2018, the Committee organised a series of roundtables from May to July 2019. Five roundtables focusing on areas of mentorship, business development, discrimination/unconscious bias, retention and harassment were conducted with the following groups:

- a. Women Lawyers from the junior, middle and senior categories;
- b. Managing Partners and Hiring Managers/Recruitment Partners; and
- c. Male Lawyers.

3. Women in Practice (#WIP): Change and Impact

The Committee organised this over-subscribed seminar on 16 January 2019 where senior female lawyers in law firms shared their experiences and views on the challenges in climbing the corporate ladders and outlook for the legal industry over the next 5 years. A panel of esteemed speakers who have made their mark in law and innovation also shared their thoughts on women and technology, and how one leverages on technology for career success.

4. Women in Practice (#WIP) Networking Event: Inspire & Aspire

The Committee organised a networking event on 17 April 2019 for women lawyers across a



Women in Practice Committee 2019

wide spectrum of practice areas and seniority to mingle and network. This was a well-attended event, graced by Her Honourable Justice of Appeal Judith Prakash, where attendees (especially the junior lawyers) were given the opportunity to interact with invited guests and fellow practitioners who faced similar career challenges, to learn and be inspired by their experiences.

5. Women Lawyers of Tomorrow – Pushing Base, Brand and Boundaries

The Committee, with the support from the Office for Women's Development, Ministry of Social and Family Development, organised a session on personal branding on 23 July 2019. A panel of esteemed speakers shared their strategies on what lawyers can do to identify their unique brand, develop and market their brand, be clear on their core values, appeal to their target market, and successfully present their brand to others in order to stand out in this competitive legal industry.

COMMITTEE MEMBERS

Simran Kaur Toor **Co-Chairperson**
Tan May Lian Felicia **Co-Chairperson**
Angela Lim Loke San
Cathryn Neo Mei Qin
Chew Lixian Ashley
Dierdre Grace Morgan
Chia Hsien Lin Jennifer
Gloria James-Civetta
Hing Wei Yuen Angelina
Kam Su Cheun Aurill
Kaveeta Sandhu
Kuah Boon Theng, SC
Lim Hui Li Debby
Low Ying Li, Christine (Liu Yingli)
Shobna d/o V Chandran
Sim Jek Sok, Disa
Soh Hui Mun Lynn
Soh Lisha
Toh Jia Yi
Yong Siow Hui Michelle

SECRETARIAT REPRESENTATIVE

Genie Sugene Gan

YOUNG LAWYERS

CHOO ZHENG XI, CO-CHAIRPERSON
GERALD THAM, CO-CHAIRPERSON

The Young Lawyers' Committee (YLC) endeavours to understand and address the needs and concerns of members in the Junior Category i.e. those with less than 5 years of experience in practice.

The YLC remains active in contributing to a monthly "Young Lawyer" column which includes "Amicus Agony" in the Singapore Law Gazette that addresses the challenges faced by young practitioners in relation to the realities of legal practice.

In 2016, Council of the Law Society had inaugurated a sponsorship scheme to sponsor up to 4 young lawyers to attend international legal conferences organised by the International Bar Association, Inter-Pacific Bar Association or LAWASIA with the intent to encourage young lawyers to attend overseas conferences. This scheme continues to be in popular demand as we see more and more young lawyers applying for the sponsorship. To maintain the tradition of welcoming the newest members to the legal profession, YLC hosted the Mass Call Reception on 30 and 31 August 2018. The YLC also sponsored an instant photo booth for newly called members to capture their momentous moment with families and friends.

To continue building camaraderie with doctors and unwind on a Thursday evening, the annual lawyer-doctor networking event took place on 19 September 2018 at Infiniti Showroom. Lawyers and doctors mingled over a buffet spread and cocktails.

As part of YLC's ongoing efforts to raise awareness on law as a career, members of YLC participated in career talks at Ang Mo Kio Secondary School, Commonwealth Secondary School, Woodlands Ring Secondary School and Catholic Junior College between January 2019 to May 2019. At the career talks, members of YLC

shared with students the role of Law Society, their personal experiences as young lawyers as well as answered questions raised by the students.

To understand issues and challenges from the perspectives of young lawyers, YLC will be organising a Young Lawyers Forum in November 2019. Check this space for updates next year.

Two representatives from YLC hosted the new President of International Association of Young Lawyers (AIJA) on 25 October 2018 to exchange ideas on the legal profession in Asia and globally.

Last but not least, the YLC would like to express its appreciation to all who have been supportive of its initiatives and looks forward to planning more activities for the junior category community!



Attendees at Annual Lawyers-Doctors Networking Event 2018



Attendees checking out Infiniti Cars



Newly called lawyers waiting to collect goody bags



Rebecca, member of YLC speaking to students at Catholic Junior College



Hosting new President of AIJA, Mr. Xavier Costa Arnau



Hany Soh, member of YLC sharing at Woodlands Ring Secondary School

COMMITTEE MEMBERS

Choo Zhengxi **Co-Chairperson**
 Gerald Tham **Co-Chairperson**
 Diedre Grace Morgan **Vice-Chairperson**
 Low Ying Li, Christine **Council Representative**
 Ng Huan Yong **Council Representative**
 Abhinav Ratan Mohan
 Audrey Liaw Shu Juan
 Benny Santoso
 Cha Yong Sing, Ignatious
 Chooi Jing Yen
 De Souza Stephanie Michelle
 Gregory Xu Weicheng
 Hany Soh Hui Bin
 Hiren George Jonas
 Hoong Li Ying
 John Lo
 Lim Charmaine Jillian Phipps
 Ng Sui Ping, Penelope Ann
 Nicole Carmen Tan Yi
 Rebecca Vathanasin
 Shereen Hergobind Goklani
 Siow Ying Yi
 Soh Su Ming, Berlin
 Suang Wijaya
 Tan Kee Ming, Glen
 Tan Wei-Min Sarah Ephesians
 Tanya Thomas Vadaketh
 Tran Le Luu Phuong
 Vikram Ranjan Ramasamy
 Vinodhan Gunasekaran
 Wong Yi
 Yeong Kai Jun, Geraldine

SECRETARIAT REPRESENTATIVE

Shawn Toh

ENHANCING PROFESSIONAL STANDARDS



03

ADMISSIONS

CHRISTOPHER ANAND DANIEL, CHAIRPERSON

This report is in respect of the period
1 September 2018 to 31 August 2019.

1. Admission of Advocates and Solicitors

A total of 695 applicants were admitted as advocates and solicitors of the Supreme Court of Singapore compared to 642 applicants who were admitted during the last reporting period. The Mass Call was held over 3 consecutive sessions on 27 August 2019 and 28 August 2019 at the Supreme Court auditorium. 529 applicants were admitted. There were 456 applicants admitted in Mass Call 2018.

2. Part-Call Applications

There were 24 applications for part-call for the reporting period compared to 27 applications during the last reporting period. Three part-call applicants sought leave to withdraw their applications because they had not served the relevant stakeholders within the appropriate time.

3. Abridgement of Time Applications

During this reporting period, there were 2 applications for abridgement of time. One application was successful. In the other application for abridgment of time, the applicant sought leave to withdraw his application on the day of the hearing. Leave was granted to withdraw with no order as to costs.

4. Section 15(1) Legal Profession Act – Ad Hoc Admission of Queen’s Counsel of Equivalent

In the present reporting period, the Admissions Committee considered 2 applications under section 15(1) Legal Profession Act.

The first application was for the ad hoc

admission of Vernon James Flynn QC. Steven Chong JA dismissed the application on 20 September 2018.

The second application was for the ad hoc admission of Matthew Peter Gearing. This is currently before the courts.

5. Section 78(1) Legal Profession Act – Applications for Employment of Support Staff

In the present reporting period, the Admissions Committee considered one application made by a law practice for consent of the High Court to employ support staff in view of their bankruptcy or suspension from practice, as required under the provisions of section 78(1) of the Legal Profession Act.

Choo Han Teck J granted the application on 29 January 2019.

COMMITTEE MEMBERS

Christopher Anand Daniel **Chairperson**
Rajan Sanjiv Kumar **Vice-Chairperson**
Chia Boon Teck **Council Representative**
Chan Hian Young
Cheong Zhihui Ivan
Daniel Chia Hsiung Wen
Davis Tan Yong Chuan
Emmanuel Duncan Chua
Gregory Xu Weicheng
Jasmine Quek
Juliana Yap
Kelvin Tan Teck San
Kenneth Lim Tao Chung
Pradeep G Pillai
Saw Seang Kuan
Tham Wei Chern

SECRETARIAT REPRESENTATIVE

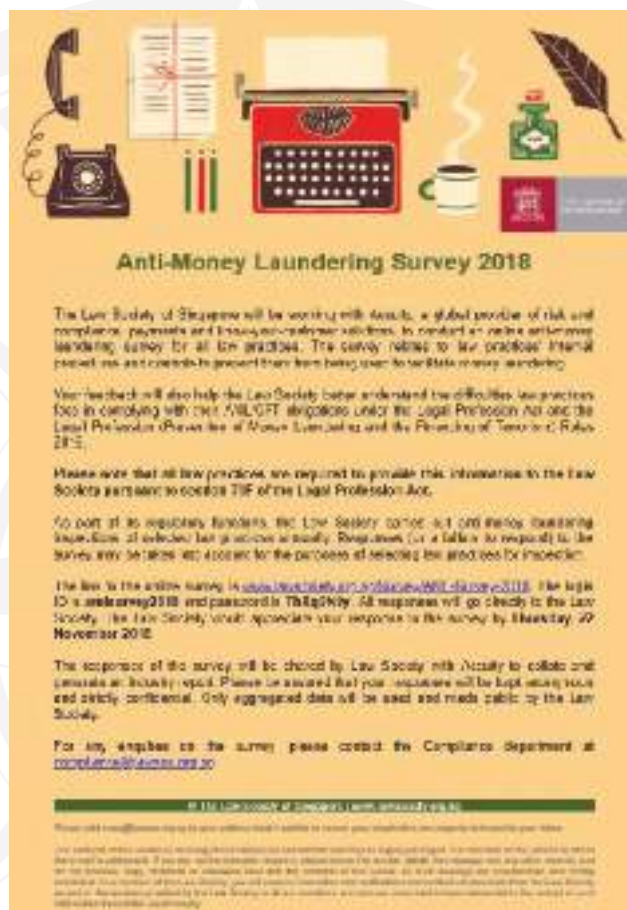
Rejini Raman

SURENTHIRARAJ S/O SAUNTHARARAJAH, CHAIRPERSON

In October 2018, the Law Society working with Accuity, a global provider of risk and compliance solutions, conducted a survey among both Singapore law practices and foreign law practices to understand and identify the challenges facing law firms in meeting their AML obligations.

- Small law firms (5 or less lawyers) and firms with an emphasis on conveyancing might unwittingly be targets of money launderers and terrorism financing. This is partly due to an absence of a framework to deal with AML and counter terrorism financing (CTF) and partly due to a lack of awareness about how financial criminals might leverage on law firms' services to achieve their outcomes.

- There are marked differences in the AML practices of the smaller and larger firms in Singapore, with small firms showing particular cause for concern.
- A significant portion of small and medium sized law firms (6 to 30 lawyers) do not have documented Client Due Diligence or Suspicious Transaction Reporting procedures in place.
- It is likely that Singapore law firms are under-reporting suspicious transactions.



Circular on Anti-Money Laundering Survey 2018

This year in March, the Financial Action Task Force (FATF) invited feedback from private stakeholders before finalizing the “Draft Risk-Based Approach Guidance for Legal Professionals. The Guidance is intended to provide support both to the private sector and public authorities, by focusing on ML/TF risks and associated mitigation measures. The Committee had, in consultation with Council submitted its views to FATF in April 2019. The Committee provided their views to the Ministry of Law on key changes associated

with the launch of the electronic Suspicious Transaction Reporting (STR)-filing platform called the STRO Online Notices and Reporting platform (SONAR). The electronic filing of STRs are in line with the nation-wide initiative to digitise. Members were notified on the migration to SONAR through Jus News with guidance available on Law Society's AML webpage.

3. Anti-Money Laundering (AML) Inspections

The yearly AML inspections of 50 law practices were carried out by 2 audit firms in October and November 2018. The results were encouraging with most law practices accorded a positive assessment. The law practices that did not meet regulatory requirements were requested to take remedial actions to address areas for improvement. The Committee will continue to provide guidance to practitioners, such as through seminars/briefings and circulars.

4. Outreach Efforts

The Committee is committed to actively educating members to raise awareness and knowledge for better coordination of money laundering prevention efforts. Throughout the year, the Committee continued to broaden and enhance its outreach and engagement initiatives covering key areas in AML compliance at the following events:

- a. In February 2019, Chairperson, Suresh provided training on lawyers' AML obligations at the Law Society's Legal Practice Management Course;
- b. In May 2019, Committee member, Chia Boon Teck spoke at the Singapore Financial Crime Prevention Symposium that looked at the key risks facing financial services businesses in Singapore;
- c. In May 2019, Chairperson, Suresh was invited by Accuity, a global compliance solutions provider, to be part of a panel that examined the issue of de-risking in the context of AML

regulation;

d. In July 2019, Chairperson, Suresh presented the findings of the AML survey 2018 at the Law Society's Small Firms Committee Luncheon;

e. In July 2019, Chairperson, Suresh and Vice-Chairperson, Yeoh Lian Chuan were on a panel that discussed "The Panama and Paradise Papers, International Commercial Structures and Illegal Conduct" at a Continuing Professional Development seminar;

f. In August 2019, Vice-Chairperson, Yeoh Lian Chuan represented the Law Society on a panel at the Joint National AML/CFT Conference in Malaysia organised by the Bank Negara Malaysia (BNM) in collaboration with the Malaysian Bar; and

g. In August 2019, Chairperson, Suresh together with Committee members Stephen Revell and Grace Chong were panel speakers that explored Singapore AML legislation as it impacts lawyers at a seminar organised by Singapore International Chamber of Commerce Legal Services Interest Group.

The annual AML seminar organised by the Committee with the assistance of the Continuing Professional Development Department in September 2018 was well-attended with speakers discussing topics such as "Current Issues in Terrorism Financing" and "Future Directions for AML and The Legal Profession".

The Committee will continue to engage with members and stakeholders to enhance its future outreach initiatives and address issues faced by practitioners.

5. Others

The Committee has commenced a review

of the existing Practice Direction 3.2.1 to update it to reflect the developments in AML regulations since 2015, in particular the updated Risk-Based Approach Guidance for Legal Professionals that FATF issued earlier this year, and the findings of the Mutual Evaluation Report on Singapore published in 2016.



COMMITTEE MEMBERS

Surenthiraraj s/o Sauntharajah **Chairperson**

Yeoh Lian Chuan Nigel **Vice-Chairperson**

Ng Lip Chih **Council Representative**

Chia Boon Teck

Chow Ci En Grace

Grace Chong

Hsu Sheng Wei Keith

Leong Lu Yuan (Liang Luyuan)

Loh Hui Chen Nicola

Stephen Michael Revell

Tow Chew Choy

Wong Ruiqin Serena

SECRETARIAT REPRESENTATIVE

Rejini Raman

INQUIRIES INTO INADEQUATE PROFESSIONAL SERVICES

This report covers the period 1 September 2018 to 31 August 2019. During this period the Law Society (Society) received 55 complaints of inadequate professional services under section 75B of the Legal Profession Act (the Act).

Of the 55 complaints received, 2 were rejected because they did not fall within the ambit of an inquiry for a complaint under the Act as they originated from non-clients and related to matters of conduct rather than inadequate professional services. Out of the 2 that were rejected, one complaint involved an unauthorised person who held himself out as a solicitor providing legal services and another 2 complaints were rejected as the conduct complained of, occurred more than 3 years from the date the complaint was made.

A total of 10 complaints were withdrawn as the complainants subsequently settled the matter with their solicitors, 8 of which were resolved at meetings facilitated by the Society. Currently, 6 complaints are in the process of self-resolution between the solicitor and his/her client.

Further, 4 complaints were stayed as the complainants had made a complaint under section 85(1) of the Act and current protocol requires that any inquiry into a complaint under section 85(1) of the Act be concluded before the complaint under section 75B of the Act is referred for inquiry.

Of the remaining complaints, 13 complaints were referred to Council and the remainder of the complaints are pending further particulars from the complainants. The particulars requested from the complainants were pertinent to properly identify the breach of the standards of adequate professional service complained of. Complainants are always

advised that a complaint made under the Act is not intended to resolve disputes over client-solicitor's costs nor inquire into allegations of professional negligence.

Of the complaints referred to Council, 7 complaints were dismissed as there was no prima facie case of a breach of adequate professional services.

Mediations Conducted from 1 September 2018 to 31 August 2019

For the relevant period, 4 mediations were scheduled, out of which 2 mediations yielded a settlement agreement between the parties with the remaining 2 still in progress.

Investigative Tribunals Appointed from 1 September 2018 to 31 August 2019

Two Investigative Tribunals were appointed during the period under consideration. One of the Investigative Tribunals ceased inquiry when the complaint was withdrawn following a settlement reached between the complainant and the respondent. The other Investigative Tribunal was aborted as the complainant was no longer contactable at her last known address and number.

REPORT OF THE INQUIRY PANEL

This Report covers the period 1 September 2018 to 31 August 2019.

Pursuant to section 84 of the Legal Profession Act (Chapter 161, 2012 Revised Edition) (the Act), the Honourable the Chief Justice has appointed the following persons to be members of the Inquiry Panel for a term of 2 years.

ADVOCATES & SOLICITORS

The following appointees' term will expire on 30 November 2019:

MR PHILIP JEYARETNAM, SC - CHAIRMAN, INQUIRY PANEL

1. Mr Francis Xavier, SC
2. Mr Michael Khoo Kah Lip, SC
3. Ms Teh Guek Ngor Engelin, SC
4. Mr Davinder Singh s/o Amar Singh, SC
5. Mr Andre Yeap Poh Leong, SC
6. Mr N. Sreenivasan SC
7. Mr Cavinder Bull, SC
8. Mr Siraj Omar, SC
9. Mr Pathmanaban Selvadurai
10. Ms Oh Buong Yu May
11. Mr Woo Tchi Chu
12. Mr Tan Jin Hwee
13. Ms Maria Lam Sek Fah (Maria Tham)
14. Mr Sim Yong Chan
15. Mr Prabhakaran Nair
16. Mr Ragbir Singh s/o Ram Singh Bajwa
17. Mr Tan Denis
18. Mr Chandra Mohan K Nair
19. Mr Madan Assomull
20. Mr Peter Chong Siong Siang
21. Mr Seah Teck Kim, Kim
22. Mr Bernard Doray
23. Ms Chew Gek Tee Sally
24. Mr Leng Siew Wei Aloysius
25. Ms Woon Lai Keng (Julie)
26. Mr Quek Mong Hua
27. Mr Sarjit Singh s/o Bhagwan Singh
28. Mr Steven Seah Seow Kang
29. Mr Raymond Chan
30. Mr Tan Keok Heng George

31. Mr Krishnan Sivanandam
32. Mr Chew Swee Leng
33. Mrs Gina Lee-Wan
34. Mr Lee Han Tiong
35. Ms Tan Lay Keng
36. Mr Mahtani Naresh Murlidhar
37. Mr Yang Yung Chong
38. Mr John Ng Lee Chye
39. Mr Cheong Tuck Meng
40. Ms See Siew Heok Jo-Ann
41. Mr Lee Kuen Yip
42. Mr Koh Boon Hai
43. Mr Lim Chen Thor Jason
44. Mdm Susan Mary De Silva
45. Ms Josephine Low Miew Yin
46. Mr Ong Kian Wei Timothy
47. Mr Chua Leong Hin
48. Mr Tan Kheng Ann Alvin
49. Ms Wong Lai Keen
50. Mr Tan Jee Ming
51. Mr David Yeow
52. Mr Tan Lam Siong
53. Mr Selva Kumara Naidu
54. Mr Phua Siow Choon
55. Mr Michael Moey Chin Woon
56. Mr Abdul Jalil Bin Muhammad Tahir
57. Dr Chuang Wei Ping
58. Mr Lee Teck Hai
59. Mr Adrian Ee Hock Hoe
60. Mr Herman Jeremiah
61. Ms Yip Wai Ping Annabelle
62. Mr Goh Kok Yeow
63. Mr Ravindran s/o Muthucumarasamy
64. Mr Chan Hian Young
65. Mr Thomas Tan Boon Yong
66. Ms Yee May Kuen Peggy Sarah
67. Ms Chen Wen Woan Angela
68. Mdm Sheena Rohini Jacob
69. Mr Lim Tat
70. Ms Lalita Chelliah
71. Mr Lim Chong Boon
72. Mr Lim Soo Peng
73. Mr Ravendra Krishnasamy
74. Mr Soh Leong Kiat Anthony
75. Mr Salem Bin Mohamed Ibrahim
76. Mr Kok Hei Mun Jonathan
77. Mr Tan Lay Tiong Anthony

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78. Mr Patrick Ang Peng Koon
 79. Mr Chong Yee Leong
 80. Mdm Elaine Beh Pur-Lin
 81. Mr Tan Kay Kheng
 82. Mr Ramesh Chandr Tiwary
 83. Mr Abdur Raheem Bin Mohd Iqbal
 84. Mr Yeo Chuan Seng Victor
 85. Mdm Zahara Binte Bakar
 86. Mr Surenthiraraj Saunthararajah
 87. Mdm Teo Kwee Yee (Claudia)
 88. Mr Lawrence Lee Mun Kong
 89. Ms Yogarajah Yoga Sharmini
 90. Mr Neo Ho Guan Bernie
 91. Ms Lisa Theng Siew Lian
 92. Ms Marian Ho Wui Mee
 93. Mr Chan Wai Mun
 94. Mr Seah Eng Chee Rupert
 95. Mr Chong Kuan Keong
 96. Mr P Padman
 97. Ms See Tow Soo Ling
 98. Mr Christopher Woo Yin Loong
 99. Mr Foo Maw Shen
 100. Mr Chandra Mohan Rethnam
 101. Mr Yeo Soo Mong Tony
 102. Mr Lee Wei Yung
 103. Ms Lee Mong Jen
 104. Mr Bernard Sahagar s/o Tanggavelu
 105. Ms Nirmala Ravindran
 106. Ms Kanyakumari d/o Veerasamy
 107. Mr Eu Hai Meng
 108. Mr Hue Kuan Chen Wilson
 109. Mr Jason Chan Kwok Chuan
 110. Mr Amolat Singh
 111. Mr Liow Wang Wu Joseph
 112. Mr Anparasan s/o Kamachi
 113. Mr Parwani Vijai Dharamdas
 114. Mr Soh Kar Liang
 115. Mr Leck Kwang Hwee Andy
 116. Mr Abdul Salim Ahmed Ibrahim
 117. Ms Lim Lay Choo Jennifer
 118. Mr Loh Eu Tse Derek
 119. Mr Loke Siew Meng
 120. Mr Andrew Wu Chih Wei
 121. Mrs Stefanie Yuen Thio
 122. Ms Christine Sekhon
 123. Mdm Wong Su-Hsien Audrey
 124. Mdm Yeow Tin Tin Margaret
 125. Mr Rajesh Sreenivasan
 126. Mr Edwin Lee Peng Khoon
 127. Mr Low Cheong Yeow
 128. Mr Chen Nan Chung Burton
 129. Mr Jonathan Lim Tiek Beng
 130. Mr Renganathan Nandakumar
 131. Mr Zaminder Singh Gill
 132. Mr Christopher Anand s/o Daniel
 133. Mr Tan Teck San Kelvin
 134. Mr Lawrence Tan Aik Leng
 135. Mr Thomas John
 136. Ms Ho Kim Foong
 137. Ms Leow Tze Hoon Christabel
 138. Mr Philip Fong Yeng Fatt
 139. Mr Tang Chi Loong
 140. Mr Chey Cheng Chwen Anthony
 141. Mr Cosmas Stephen Gomez
 142. Mr Nandakumar Ponniya
 143. Mr Lim U Wei Ralph Howard
 144. Mr Bernard Chiu Hsu-Hwee
 145. Mr Gong Chin Nam
 146. Mr Yeo Kim Hai Patrick
 147. Mr Goh Chye Hock Joseph
 148. Mr K Muralitherapany
 149. Mr Ang Wee Tiong
 150. Ms Lam Shiao Ning
 151. Mr Yeo Khee Chye Raymond
 152. Mr Michael Low Wan Kwong
 153. Ms Subashini d/o Narayanasamy
 154. Mr Khaira Akramjeet Singh
 155. Mr Ng Kim Beng
 156. Mr Gan Kian Koon Gerry
 157. Mr Henry Heng Gwee Nam
 158. Mr Pillai Pradeep G
 159. Mr Lim Choon How
 160. Mr Cheong Chee Min
 161. Ms Choo Poh Hua Josephine
 162. Mr Namasivayam Srinivasan
 163. Mr Derek Tan Jet Wah
 164. Mr Eusuff Ali s/o N B M Mohamed Kassim
 165. Mr Lem Jit Min Andy
 166. Mr Chen Chee Yen
 167. Mr Jeeva Arul Joethy
 168. Mr Chan Kah Keen Melvin
 169. Mr Say Chin Phang Sean
 170. Mr Andrew Ho Yew Cheng
 171. Mr Christopher Chong Chi Chuin
 172. Mr Tan Chuan Bing Kendall
 173. Ms Lau Yee Wan Sharon
 174. Mdm Lee Su Yee
 175. Mr Low Yew Shen
 176. Mr Patrick Tan Tse Chia
 177. Mr Chan Jin Han
 178. Mr Adrian Wong Soon Peng
 179. Mr Ong Sing Huat (Nick)

180. Mr Chia Peng Kiat Kenneth
181. Mr Chan Wei Meng
182. Ms Phang Sui Choon (Michelle)
183. Mr Yee Weng Wai Bernard
184. Ms Tsin Jenny
185. Mr Desmond Tan Yen Hau
186. Mr Raymond Lam Kuo Wei
187. Mr Sim Chong
188. Mr Melvin See Hsien Huei
189. Mr Ho Ying Ming
190. Mr Edmund Eng Zixuan
191. Mr Dennis Chua Soon Chai
192. Ms Lim Chen Chen
193. Mr Mark Jerome Seah Wei Hsien
194. Ms Rajan Menon Smitha
195. Mr Arvind Daas Naaidu
196. Ms Lim Hui Ying
197. Ms Soh Ean Leng Angeline
198. Mr Ajaib Haridass
199. Mr Chia Ho Choon
200. Mr Andrew Yeo Khirn Hin
201. Mr Chai Ming Kheong Joseph
202. Mr Chai Ming Fatt James
203. Mr Chan Hock Keng
204. Mr Alvin Cheng Sun Cheok
205. Ms Ang Mei-Ling Valerie Freda
206. Mr Chia Peng Chuang
207. Ms Chiang Ju Hua Audrey
208. Mr Chan Ju-Lian
209. Mr Chia Jin Chong Daniel
210. Mr Chew Kiat Jinn
211. Ms Chee Hui Yen Charlene Clara
212. Mr Alvin Lim Jun Hao
213. Ms Aw Wen Ni
214. Mr Baldev Singh Bhinder
215. Ms Chen Weiling
216. Mr Darrell Low Kim Boon
217. Ms Fu Simin Charmaine
218. Mr Chu Hua Yi
219. Ms Fong Lee Cheng Jennifer
220. Mr Chow Chao Wu Jansen
221. Ms Foo Yuet Min
222. Mr Adam Muneer Yusoff Maniam
223. Ms Charmaine Chan-Richard
224. Ms Chia Ru Yun Megan Joan
225. Mr Ho Mingjie Kevin

The following appointees' term expired on 17 August 2019:

1. Mr Tan Cheng Han, SC
2. Mr Andy Yeo Kian Wee
3. Ms Ang Siok Hoon
4. Mr Darius Bragassam
5. Mr Tan Wen Cheng Adrian
6. Mr Teo Ke-Wei Ian

The following appointees' term will expire on 17 August 2021:

1. Mr Alfonso Ang Cheng Ann
2. Mr Andrew Chan Chee Yin
3. Ms Ang Hui Ming Vivian
4. Mr Bernard Tan Kim Swee
5. Ms Catherine Lim Chui Ling
6. Mdm Chew Ming Hsien Rebecca
7. Mr Chan Wai Kit Darren Dominic
8. Ms Chang Boon Ngee Laura
9. Mr Chen ChuanJian Jason
10. Mr Chia Voon Jiet
11. Mr Chong Keen Loon David
12. Mr Choo Chih Chien Benjamin
13. Ms Corinne Taylor Lai Sze Huei
14. Mr Daniel Tay Yi Ming
15. Mr Daryl Ong Hock Chye
16. Mr Dayne Ho Chung Wei
17. Mr Derek Kang Yu Hsien
18. Ms Ellen Lee Geck Hoon
19. Mr Gaw Ying Charn Benjamin
20. Mr Goh Kok Leong
21. Ms Grace Kwek Joo Lee
22. Ms Jennifer Leong Pek Lin
23. Mr Joseph Lee Sien Liang
24. Ms Kang Yixian
25. Mr Lam Chung Nian
26. Mr Lim Yee Ming
27. Mdm Linda Phua Mui Lu
28. Mr Ling Daw Hoang Philip
29. Ms Loh Wai Mooi
30. Mr Low Gin Inn Leon
31. Mr Mark Cheng Wai Yuen
32. Mr Mohamed Gul
33. Mr N K Rajarh
34. Mr Navin Joseph Lobo
35. Mr Paul Wong Por Luk
36. Mr Peh Nam Chuan Adrian
37. Mr Ponnampalam Sivakumar

38. Mr Ramasamy s/o Karuppan Chettiar
39. Mr Richard Tan Kheng Swee
40. Mr Ricquier William John Munden
41. Mr Rodney Keong Kean Soon
42. Ms Salehah Bte Johari
43. Ms Selvam Arfat Nee Arfat Beebee Binte Noor Mohamed Abdul Latiff
44. Mr Sunit Chhabra
45. Mr Suresh Divyanathan
46. Mr Tan Hsuan Boon
47. Mr Tan Wei Shyan
48. Ms Winnifred Gomez
49. Mr Wong Kin Kit Winston

REGULATED FOREIGN LAWYERS

The following appointees' term will expire on 14 December 2019:

1. Mr Alan Joseph Dickson
2. Mr Alexander George Shepherd
3. Mr Andrew Jonathan Brereton
4. Mr Andrew Robert Schleider
5. Mr Arnold Iur Gerscha
6. Mr Barry Lewis Irwin
7. Mr Barrye Langhorne Wall
8. Mr Benjamin Jonathan Rose
9. Mr Bruce Reid Schulberg
10. Ms Chen Xi
11. Mr Christopher James Paul Bradley
12. Mr David Harris Zemans
13. Mr David Lionel Barwise
14. Mr David William Platt
15. Ms Dominique Lucie Rondest Ép. Lombardi
16. Mr Eric Jay Piesner
17. Mr Fernando Gandioli
18. Mr George Matthew Sheridan
19. Mr Henry David Nigel Goodwin
20. Mr Jai Pathak
21. Mr Jamie Edward Harrison
22. Mr John Alexander Campbell Dick
23. Mr Joseph He Jun
24. Mr Kai-Niklas Anton Schneider
25. Ms Kana Manabe
26. Ms Kayane Helena Proudian
27. Mr Kent Napier Phillips
28. Mr Khai Minh Dang
29. Mr Ko Hanamizu
30. Mr Mark Alan Jacobsen

31. Mr Mark Errington
32. Mr Michael Kelly Malone
33. Mr Nicholas Michael Benedict G Hanna
34. Ms Peng Pheng Lim
35. Mr Philip James Badge
36. Mr Philip Winston Lee
37. Mr Rahul Guptan
38. Mr Rajiv Gupta
39. Mr Robert Charles John Foote
40. Mr Robert Thomas Palmer
41. Mr Rooman Richards Bundy
42. Mr Saugata Mukherjee
43. Mr Simon James Brown
44. Mr Simon James Plowright Petch
45. Ms Stephanie Jane Keen
46. Mr Stephen Begley
47. Mr Stephen Roberts Payne
48. Mr Takeshi Komatsu
49. Mr Wade Matthew Coriell

LAY PERSONS

The following appointees' term will expire on 14 December 2019:

1. Mr Ashvinkumar s/o Kantilal
2. Mrs Belinda Charles
3. Mrs Chew Kwee Tiang
4. Mr Chng Beng Guan
5. Dr Goh Chong Chia
6. Mr Goh Ngan Hong
7. Mr Jamshid Medora
8. Mr K C Ting, John
9. Mr Kwan Yew Huat
10. Mr Lai Hock Meng
11. Mr Lee Kut Cheung
12. Mr Lim Hon Chee Eric
13. Dr Lim Lan Yuan
14. Mr Loi Hwee Yong
15. Mr Michael Wong C K
16. Mr Mirza Iskander Namazie
17. Dr Ng Kheng Siang
18. Mrs Noor Quek
19. Er. Ong Ser Huan
20. Mr Ong Tze Boon
21. Mr Seah Choo Meng
22. Mr Tan Seng Chuan
23. Dr Tan Tiong Tee Clarence
24. Mdm Teo Meng Hua
25. Dr Teoh Hoon Cheow

26. Mr Tjio Kay Loe
27. Mr Willy Shee
28. Mr Yeo Boon Hon
29. Ms Yim Kam May

The following appointees' term will expire on 14 April 2020:

1. Mr Adrian Soh
2. Asst Prof Alvin See Wei-Liang
3. Prof Andrew Harding
4. Mr Andy Tan Chye Guan
5. Ms Annie Lee
6. Prof Chiew Sing Ping
7. Mr Chua How Kiat
8. Mr Clarence Ting
9. Assoc Prof Daniel William Puchniak
10. Mr Ding Hock Chai
11. Mr Frankie Chia Soo Hien
12. Mr Goh Kia Hong
13. Ms Grace Lee Soo Hiam
14. Mr Han Liang Siew, Louis
15. Assoc Prof Helena Whalen-Bridge
16. Assoc Prof Henry Gao
17. Prof Ho Yew Kee
18. Prof James Penner
19. Ms Joanne Lim
20. Mr John Lim Geok Peng
21. Ms Junie Foo
22. Ms Kuan Li Li
23. Dr Lai Siang Hui
24. Mr Lee Chong Kwee
25. Mr Lim Boon Cheng
26. Mr Lim Kim Cheong
27. Er. Lim Peng Hong
28. Mr Lim Thien Su Gerald
29. Dr Loke Chi Wei Peter
30. Mr Ooi Hoe Yang (Danny)
31. Mr Rohan Kamis
32. Dr Sandra Booysen
33. Ms Sirikit Oh
34. Assoc Prof Stephen Bull
35. Mr Sunny Quek Ser Khieng
36. Mr Tan How Chuan (Sam)
37. Mr Tan Kuang Hui
38. Mr Tan See Chee
39. Dr Tan Teng Hooi
40. Dr Tan Yuen Lan, Diana
41. Prof Thio Li-ann
42. Mr Thomas Sit Kwok Wing
43. Er. Tong Chi Wai

44. Assoc Prof Umakanth Varottil
45. Assoc Prof Wang Jiangyu
46. Mr Willie Cheng
47. Dr Wilson Chew Huat Chye
48. Dr Wong Chiang Yin
49. Ms Wong Lai Ping
50. Dr Wong Tien Hua
51. Dr Yeo Khee Quan

LEGAL SERVICE OFFICERS

1. Mr Adam Nakhoda
2. Mr Adrian Loo Yu Hao
3. Ms Agnes Chan Huseh Mei
4. Mr Anandan s/o Bala
5. Mr Andre Moses Tan Chang Ann
6. Mr Andrew Abraham
7. Mr Andrew Tan Shao Weng
8. Ms Ang Ching Pin (until July 2019)
9. Ms Ang Feng Qian
10. Ms April Phang Suet Fern
11. Mr Benjamin Yim Geok Choon
12. Ms Beverly Wee Ying Ling
13. Ms Brenda Chua Wei Ling
14. Mrs Carol Chan
15. Ms Carrie Chan Su-Lin
16. Mr Chan Wang Ho
17. Ms Charlene Tay Mei Woon
18. Ms Chee Min Ping
19. Ms Chong Chin Chin
20. Mr Chong Kah Wei
21. Mr Christopher Goh Eng Chiang
22. Mr Christopher Ong Siu Jin
23. Ms Chung Yoon Joo
24. Ms Constance Tay Woan Fen
25. Ms Cornie Ng Teng Teng
26. Mr Daniel Koh Poh Leong
27. Mr Darryl Soh Wen Yan
28. Mr David Lee Yeow Wee
29. Mr David Lim Hock Choon
30. Mr David Lim Jit Hee
31. Mr David Low Quan Ming
32. Mr Davyd Chong Wenquan
33. Ms Deena Bte Abdul Aziz Bajrai
34. Mr Derek Loh Kong Yue
35. Ms Diane Tan Yi-Lui
36. Mr Edgar Foo Mau Peng
37. Ms Elena Yeo Ju-Lan
38. Ms Elena Yip Luyang
39. Ms Elizabeth Lee Liang Mae
40. Mr Eugene Lee Yee Leng

41. Mr Eugene Teo Weng Kuan
42. Mr Fu Qijing
43. Ms Gay Hui Yi
44. Ms Geraldine Kang
45. Mr Gilbert Low Teik Seang
46. Mr Gnanasighamani Kannan
47. Mr Gordon Oh Chun Wei
48. Ms Hamidah Bte Ibrahim
49. Mr Han Ming Kuang
50. Ms Hee Mee Lin
51. Mr Hon Yi
52. Ms Hung Ning Shing
53. Mr Imran Bin Abdul Hamid
54. Mr Ivan Chua Boon Chwee
55. Mr James Elisha Lee Han Leong
56. Ms Janet Wang Lan Jee
57. Ms Janice Chia Yong Yong
58. Ms Janice Wong Shi Hui
59. Ms Jasbendar Kaur
60. Mr Jason Tan Theng Kok
61. Ms Jasvender Kaur
62. Mr Jay Lee Yuxian
63. Ms Jean Chan Lay Koon
64. Mr Jeyendran s/o Jeyapal
65. Ms Jill Tan Li Ching (until July 2019)
66. Mr Joel Chen Zhi'en
67. Mr John Lu Zhuoren
68. Mr John Ng
69. Mr Joseph Yeo Swee Teck
70. Mrs Joyce Chao Suling
71. Ms Joyce Low Wei Lin
72. Ms Kamalambigai Ponnampalam
73. Ms Kan Shuk Weng
74. Ms Karen Ang Aiping
75. Ms Karin Lai Yiling
76. Ms Kathryn Low Lye Fong
77. Ms Kathryn Thong Lijuan
78. Mr Kenneth Yap Yew Choh
79. Mr Kessler Soh Boon Leng
80. Mr Kevin Yong Ee Wen
81. Mr Lau Wing Yum
82. Mr Lee Cheow Han
83. Mr Lee Chuan Huei
84. Mr Lee Sing Lit
85. Ms Lee Ti-Ting (until July 2019)
86. Ms Lee Yean-Lin
87. Mr Leonard Goh Choon Hian
88. Mr Lim Jian Yi
89. Mr Lim Keng Yeow
90. Ms Lim Sai Nei
91. Mrs Lim Su Ching (until July 2019)
92. Mr Lim Tse Haw
93. Mr Lim Yew Jin
94. Mr Loo Ngan Chor
95. Mr Louis Agnelo D'Souza
96. Mr Louis Ng Shi Zheng (until July 2019)
97. Ms Low Siew Ling (until July 2019)
98. Ms Lynda Lee Gek Huang
99. Ms Lynette Yap Beng Lyn
100. Mr Ma Hanfeng
101. Mr Marcus Song Ee Pin
102. Ms Marie Christina Koh Sok Kheng
103. Mr Mark Jayaratnam
104. Mr Mark Tay See Keng
105. Mr Marvin Bay Boon Teck
106. Ms Masayu Norashikin
107. Mr Mathew Joseph
108. Ms May Lucia Mesenas
109. Ms Miranda Yeo Eng Joo
110. Ms Natalie Yu-Lin Morris
111. Mr Nathaniel Khng Yong-Ern
112. Mr Ng Cheng Thiam
113. Mr Ng Der Lim
114. Mr Ng Yiwen
115. Mr Nicholas Khoo Tian Lun
116. Ms Nicole Loh Wern Sze
117. Ms Nor'ashikin Bte Samdin
118. Mr Ong Chin Heng
119. Ms Ong Luan Tze
120. Mr Ow Yong Tuck Leong
121. Ms P Arul Selvamalar
122. Mr Paul Chan Wei Sern
123. Mr Paul Chia Kim Huat
124. Mr Paul Quan Kaih Shiuh
125. Ms Peggy Pao Pei Yu (until July 2019)
126. Mr Peter Koy Su Hua (until July 2019)
127. Mr Phang Hsiao Chung (until July 2019)
128. Mr Phua Wee Chuan
129. Mr Prem Raj s/o Prabakaran
130. Mr Ramu Miyapan
131. Mr Reynard Cheok Yu-Liang
132. Mr Ronald Gwee Tiong Kee
133. Ms Ruth Wong Shuyi
134. Ms Sabrina Choo Wen Shan
135. Ms Salina Bte Ishak
136. Mr Samuel Chua Hwa Kuan
137. Ms Sandra Looi Ai Lin
138. Ms Sanjna Rai
139. Ms Sarah Lam Yan Xia
140. Mr Sellakumaran s/o Sellamuthoo
141. Ms Serene Seet Lay Cheng
142. Mr Shaiffudin Bin Saruwan

143. Ms Sharmila Sripathy
144. Ms Sharon Ong Su Min
145. Mr Shawn Ho Hsi Ming
146. Mr Sheik Mustafa Bin Abu Hassan
147. Ms Shobha Gopalakrishnan Nair
148. Mr Stanley Kok Pin Chin
149. Mr Sunari Bin Kateni
150. Ms Suriakumari d/o Sidambaram
151. Mr Tan Jen Tse
152. Ms Tan Shin Yi
153. Mr Tan Sze Yao
154. Mr Teo Guan Siew
155. Mr Terence Chua Seng Leng
156. Mr Terence Ong (until July 2019)
157. Ms Then Ling
158. Mr Thomas Mathew Koshy
159. Ms Toh Hwee Lian
160. Ms Toh Puay San
161. Mr Toh Shin Hao
162. Ms Vanessa Yeo Xue Ying
163. Mr Victor Lim See Wai
164. Mrs Wendy Chang Mun Lin
165. Ms Wileeza Bte A Gapar
166. Ms Wong Choon Ning
167. Mr Wong Kok Weng
168. Ms Wong Li Tein
169. Ms Wong Peck

Active Review Committees Between 1 September 2018 to 31 August 2019

As at 1 September 2018, there were 10 cases pending from the previous review year and 95 Review Committees were appointed for each case referred during this review year. The Review Committee either directs dismissal of a complaint with reasons or refers the same to the Chairman of the Inquiry Panel for further investigation.

Out of a total of 105 cases, the results are as follows:

- 44 cases were dismissed completely;
- 52 cases were fully recommended for further investigation by an Inquiry Committee;
- 8 cases contained both a direction for dismissal for some complaints and a recommendation for further investigation for the rest by an Inquiry Committee; and
- 1 case is still pending as at 31 August 2019.

Active Inquiry Committees Between 1 September 2018 to 31 August 2019

As at 1 September 2018, there were 22 cases pending from previous review year. To date, 54 Inquiry Committees have been constituted to look into the complaints which have been referred by the Review Committees during this review year. Forty-eight Inquiry Committees have completed their investigations and the results are as follows:

- 16 cases were dismissed;
- 15 cases were recommended for warnings, reprimand or imposition of penalties;
- 11 cases were referred for formal investigation by the Disciplinary Tribunal; and
- 6 cases where the Inquiry Committees had recommended partial dismissals. As such, parts of these cases were either recommended for warnings, reprimand or imposition of penalties on the Respondents, or to be referred to the Disciplinary Tribunal.

Extensions of time were granted in several cases because of the unavailability of either the Complainant or the Respondent and the difficulty in fixing dates suitable to all parties. In some cases, extensions were granted due to the complexity of the cases. Twenty-eight cases are pending as at 31 August 2019.

Finally, I would like to thank all members of the Inquiry Panel for their valuable time and hard work put into handling the cases assigned to them. It is the willingness of members to take on these duties that ensures the integrity of the practising profession and upholds its independence.

Dated this 31st day of August 2019

Philip Jeyaretnam, SC
Chairman
Inquiry Panel

SERVING THE COMMUNITY



04

COMPENSATION FUND

AZIZ TAYABALI SAMIWALLA, CHAIRPERSON

The Council administers the Compensation Fund (the Fund) that provides grants to reduce or mitigate loss suffered by any person in consequence of dishonesty of a lawyer in connection with his/her practice in Singapore or any trust in Singapore of which the lawyer is a trustee. Such grants may also be made to compensate for loss as a result of the dishonesty of an employee of a law practice in the course of his/her employment. The Fund is administered under the terms of section 75 of the Legal Profession Act and the Legal Profession (Compensation Fund) Rules.

Every practising member of the Law Society contributes a sum of \$100 per year to the Fund when he/she renews his/her full-time practising certificate. Those applying for Practising Certificate after 1 October contribute a sum of \$50 to the Fund.

This year, the Committee reviewed and recommended changes to the Compensation Fund guidelines. Council accepted and approved the amendments. In principle, the Committee amended the guidelines with a view to make it more accessible to deserving claimants.



Compensation Fund Committee 2019

For the period under review from 1 September 2018 to 31 August 2019, the Committee received 3 applications for grants from the Compensation Fund, 2 of which were dismissed. The other application is being considered by the Committee and the Committee will, in due course, make its recommendation to Council.

COMMITTEE MEMBERS

Aziz Tayabali Samiwalla **Chairperson**
 Tan Kay Kheng **Vice-Chairperson**
 Tan Gim Hai Adrian **Council Representative**
 Kuah Boon Theng, SC
 Lam Kuet Keng Steven John
 Lau Kah Hee
 Peter Chong Siong Siang
 Tan Jee Ming
 Sean Francois La'Brooy

SECRETARIAT REPRESENTATIVE

Rajvant Kaur

PROFESSIONAL INDEMNITY

LOK VI MING, SC, CHAIRPERSON

The Compulsory Professional Indemnity Scheme (the Scheme) was renewed for another year, 1 April 2019 to 31 March 2020 with a 10% reduction for the 2018/2019 Standard Primary Premium over the previous year's.

Scheme broker, Lockton Companies (Singapore) Pte Ltd, successfully negotiated the said reduction despite concerns that the quantum for certain claims would drastically increase. In the circumstances, the Council of the Law Society accepted the PI Committee's recommendation on the broker extension and the premium reduction as reasonable, and the Scheme renewal was effected accordingly.

As at the end of April 2019, 924 Law Practices were insured under the Scheme. This consisted of:

Type of Law Practice	Number
Sole Proprietors, Partnerships and Sole Directors LLCs	672
Law Corporations	171
Limited Liability Partnerships	81



Members of the Professional Indemnity Committee

Compared to the previous year (2018/2019) for the same period, the number of Law Practices increased slightly from 890 to 924. The total number of Insured Persons has also grown (from 5,132 in the previous year to 5,362 in the current year). The pool of the insured persons, who contribute to the premium for the current period comprise the following:

- Practitioners;
- Foreign Lawyers;
- "Singapore Lawyers" (i.e. Singapore advocates and solicitors engaged in the overseas offices of Singapore Law Practices, for whom Practising Certificates are not required);
- Locum Practitioners; and
- Regulated Non-Practitioners.

The Scheme insurers are as listed in the table below. This is largely similar to the previous year's save that ERGO Insurance Pte Ltd ceased to participate on account of its security rating being downgraded to B++.

MS First Capital Insurance Limited (previously known as First Capital Insurance Limited)	Lead Insurer – 50%
India International Insurance Pte Ltd	Co-Insurer – 20%
QBE Insurance (Singapore) Pte Ltd	Co-Insurer – 15%
Zurich Insurance Company Ltd (Singapore Branch)	Co-Insurer – 15%

The Committee also considered the terms of cover for the practice year commencing 1 April 2020 and will make its recommendation to Council in due course.

COMMITTEE MEMBERS

Lok Vi Ming, SC **Chairperson**
 Pan Xing Zheng Edric **Vice-Chairperson**
 M Rajaram **Council Representative**
 Eusuff Ali s/o N B M Mohamed Kassim
 Goh Keng Yeow, Simon
 Mohamed Ibrahim s/o Mohamed Yakub
 Ong Lee Woei
 Pateloo Eruthiyanathan Ashokan

SECRETARIAT REPRESENTATIVE

Rajvant Kaur

ACKNOWLEDGEMENTS



05

ACKNOWLEDGEMENTS

The Law Society is grateful for the support of the following law practices and organisations whose partners, directors, associates, legal officers and legal counsel have contributed their time and effort to carry out the work of the Law Society:

A C Fergusson Law Corporation
 A C Shone & Co
 A .Rohim Noor Lila LLP
 Abbots Chambers LLC
 Abdul Rahman Law Corporation
 Achievers LLC
 Advent Law Corporation
 Advocatus Law LLP
 Aequitas Law LLP
 Allen & Gledhill LLP
 Allen & Overy LLP
 Amica Law LLC
 Amolat & Partners
 Anderson Mori & Tomotsune
 Ann Tan & Associates
 AP Law Practice
 Apex Law LLP
 Ari Goh & Partners
 Arul Chew and Partners
 Ascendant Legal LLC
 Ashurst LLP
 Asia Ascent Law Corporation
 Asia Practice LLC
 AsiaLegal LLC
 Atlas Asia Law Corporation
 Attorneys Inc. LLC
 Aziz Tayabali & Associates
 B Rengarajoo & Associates
 Baker & McKenzie.Wong & Leow
 Banyan Tree Holdings
 Beacon Law Corporation
 Belinda Ang Tang & Partners
 Bih Li & Lee LLP
 Bird & Bird ATMD LLP
 Braddell Brothers LLP
 C Paglar & Co
 Cairnhill Law LLC
 Catherine Lim LLC

Central Chambers Law Corporation
 ChangAroth Chambers LLC
 Characterist LLC
 Chartered Institute of Arbitrators
 Chia Wong Chambers LLC
 Citibank N.A.
 City Law LLC
 Clasis LLC
 Clifford Chance Pte Ltd
 Clifford Law LLP
 Clyde & Co Clasis Singapore Pte Ltd
 CMS Cameron McKenna Nabarro Olswang
 (Singapore) LLP
 CNPLaw LLP
 Collyer Law LLC
 Continental Law LLP
 Conyers Dill & Pearman
 Cornerstone Law LLP
 Covenant Chambers LLC
 Crocs Singapore Pte. Ltd.
 CrossBorders LLC
 CSP Legal LLC
 CTLC Law Corporation
 Damodara Hazra LLP
 David Lim & Partners
 David Nayar and Vardan
 DBS Bank Ltd
 DC Law LLC
 DCMO Law Practice LLC
 De Souza Lim & Goh LLP
 Deepak Raja & Associates
 Dentons Rodyk & Davidson LLP
 Derrick Wong & Lim BC LLP
 Deutsche Bank
 Dharma Law LLC
 Dharsan Seiter Law Corporation
 DL Law Corporation
 Drew & Napier LLC
 DWF LLP
 ECYT Law LLC
 Eden Law Corporation
 Edmond Pereira Law Corporation
 Eldan Law LLP
 Ella Cheong LLC
 Eng and Co. LLC
 Engelin Teh Practice LLC

Essex Court Chambers Duxton
 Ethos Law Corporation
 Eugene Thuraisingam LLP
 Eversheds Harry Elias LLP
 Fidelis Law Corporation
 Flint & Battery LLC
 Foo & Quek LLC
 Fortis Law Corporation
 Freshfields Bruchhaus Deringer Singapore Pte Ltd
 FSLaw LLC
 Fullerton Healthcare Corporation Limited
 Gateway Law Corporation
 Gavan Law Practice LLC
 Genesis Law Corporation
 George Hwang LLC
 Gibson Dunn & Crutcher LLP
 Gloria James-Civetta & Co
 Halijah Mohamad & Co
 Harold Seet & Indra Raj
 Heng, Leong & Srinivasan LLC
 Herbert Smith Freehills LLP
 HFW Singapore LLP
 Ho Wong Law Practice LLC
 Hogan Lovells Lee & Lee
 Hoh Law Corporation
 Holborn Law LLC
 Holman Fenwick Willan Singapore LLP
 hslegal LLP
 I.R.B Law LLP
 Incisive Law LLC
 Infinitus Law Corporation
 Integrated Health Information Systems
 Integro Law Chambers LLC
 Intel
 Intellegien Legal LLC
 Jay Law Corporation
 Jenny Lai & Co
 Jispal Law Chambers
 JLC Advisors LLP
 Jones Day
 Joseph Lopez LLP
 Joseph Tan Jude Benny LLP
 Joyce A Tan & Partners LLC
 JusJuris Law LLC
 Just Law LLC
 K L Tan & Associates
 K Prasad & Co
 K Ravi Law Corporation
 K&L Gates Straits Law LLC
 Kel LLC

Kelvin Chia Partnership
 KhattarWong LLP
 Kusto
 Latham & Watkins LLP
 Law Connect LLC
 LawCraft LLC
 Lawrence Chua LLC
 Lee & Lee
 Lee Bon Leong & Co
 Lee Chai & Boon LLP
 Legal Clinic LLC
 Legal Solutions LLC
 Legis Point LLC
 Leo Fernando LLC
 Lex Advocatus LLC
 Lex Quanta Private Limited
 Lexcompass LLC
 Lim Soo Peng & Co LLP
 Lisa Sam & Company
 Loo & Partners LLP
 Lumen Law Corporation
 LVM Law Chambers LLC
 M & A Law Corporation
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 Malkin & Maxwell LLP
 Mallal & Namazie
 Mark Tan LLC
 Matthew Chiong Partnership
 Mayer Brown
 Michael Hwang Chambers LLC
 Michael Khoo & Partners
 Michael Por Law Corporation
 Mirandah Law LLP
 Mirchandani & Partners
 Moey & Yuen
 Moi Law Corporation
 Morgan Lewis Stamford LLC
 Mori Hamada & Matsumoto (Singapore) LLP
 MSC Law Corporation
 N S Kang
 Nair & Co LLC
 Nakoorsa Law Corporation
 Nanyang Law LLC
 National University of Singapore
 Norton Rose Fulbright (Asia) LLP
 OC Queen Street LLC
 One Legal LLC
 Oon & Bazul LLP
 Optimus Chambers LLC
 OTP Law Corporation

Pang Kok Foo & Co
 Patrick Ong LLC
 Peter Doraisamy LLC
 Peter Low & Choo LLC
 PHY Law Corporation
 Pinsent Masons MPillay LLP
 Providence Law Asia LLC
 PRP Law LLC
 PY Legal LLC
 R. S. Solomon LLC
 Rajah & Tann Singapore LLP
 Rajan Chettiar LLC
 Rajen Law Practice
 Ramana Law Corporation
 Ramdas & Wong
 Ramesh Tiwary
 Ravindran Associates LLP
 Ray Louis Law Corporation
 Raymond Yeo
 Reed Smith LLP
 Regency Law LLP
 RHTLaw Taylor Wessing LLP
 Riaz LLC
 Robert Wang & Woo LLP
 RPC Premier Law Pte Ltd
 Sabara Law LLC
 Salem Ibrahim LLC
 Satwant and Associates
 Schellenberg Wittmer
 Selvam LLC
 Shearman & Sterling LLP
 Shook Lin & Bok LLP
 Sim Mong Teck & Partners
 Singapore Kindness Movement
 Singapore Management University
 Squire Patton Boggs
 Stephenson Harwood LLP
 Sterling Law Corporation
 Straits Law Practice LLC
 T L Yap Law Chambers LLC
 Tan Kok Quan Partnership
 Tan Leroy & Associates
 Tan Rajah & Cheah
 Temasek Polytechnic
 Templars Law LLC
 Tham Lijing
 Tito Isaac & Co LLP
 TJ Cheng Law Corporation
 Trident Law Corporation
 Tyto LLC

United Legal Alliance LLC
 Vision Law LLC
 Wave House Sentosa
 WhiteFern LLC
 William Poh & Louis Lim
 Winchester Law LLC
 Withers KhattarWong LLP
 WMH Law Corporation
 Wong Alliance LLP
 Wong Thomas & Leong
 WongPartnership LLP
 Wu LLC
 Yusarn Audrey
 ZICO Insights Law LLC
 Zouk Consulting Pte Ltd

The Law Society would also like to thank the following for their support of the work of the Society:

Supreme Court of Singapore
 State Courts of Singapore
 Family Justice Courts
 Syariah Court
 Attorney-General's Chambers
 Singapore Academy of Law
 Singapore Institute of Legal Education
 Ministry of Law
 Ministry of Culture, Community and Youth
 Ministry of Social and Family Development
 Ministry of Home Affairs
 Other Government Ministries and Statutory Boards



PRO BONO SERVICES

06

ANNUAL REPORT



LAW SOCIETY
PRO BONO SERVICES



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ABOUT US

Law Society Pro Bono Services ("LSPBS") is a registered charity with an Institution of a Public Character ("IPC") status.

Launched in 2007, and incorporated in 2017, LSPBS provides pro bono legal assistance to the community and to organisations in Singapore serving the needy and disadvantaged.

We work to:

- a. develop and ensure a just and efficient system for the provision of pro bono legal services in Singapore;
- b. coordinate the provision of civil, criminal and community pro bono legal services with various agencies;
- c. recruit, train and manage volunteers from the legal fraternity and beyond for the provision of pro bono services;
- d. identify areas of need in the community for pro bono services; and
- e. protect and assist the public on matters of the law relevant to their lives, particularly through programmes to develop public legal literacy.

OUR VISION AND MISSION

Law Society Pro Bono Services serves the community by facilitating access to justice for the needy and vulnerable so that all may have access to justice in Singapore.

UEN:
BANKS:
AUDITOR:
ADDRESS:

T201700430E
OCBC Bank And Bank of East Asia
Baker Tilly TFW LLP
1 Havelock Square #05-00 State Courts
Singapore 059724




MESSAGE FROM CHAIRMAN

The splash of colours on the cover reflects the colours of grace. Those colours cover and characterise the work of Law Society Pro Bono Services (LSPBS) this past year. Grace breaks down barriers as we apply our wordcraft. Every lawyer uses words but not every lawyer has speech seasoned with grace. Grace brings hope and healing to their listeners. They are a hallmark of justice with compassion. We, as a pro bono community of LSPBS staff and volunteer lawyers, brought the power of grace into situations and settings this last year.

Who were the listeners to these words of grace? One group this year was the marginalised migrants. Through a migrant worker coalition linking heads, hands and hearts of migrant worker organisations and social service agencies on an LSPBS platform, we strengthened the serve to this oft-forgotten group. The sharing of best practices, issues on the ground and practical answers during our quarterly meetings broke solo and silo mindsets. It made the relevant NGOs a force for good and collectively, a force to be reckoned with. LSPBS is committed to moderate and calibrate views for moderate and calibrated advocacy to the policymakers of the plight of the foreigner needing access to justice. We are particularly pleased to build this platform so that the marginalised migrants have access to justice whether due to unpaid salaries, debt bondage, trafficking or even a relatively recent observed phenomena on the ground of illegal moneylending to migrant workers.

Another important group who need grace are couples undergoing marriage breakdown. Our statistics show that the topmost enquiries at our legal clinics are on family law. Predictably, even with our enhanced scale of clinic counselling courtesy of our MOU signed this year with People's Association ("PA"), we will continue to see an acute need for familial legal support.

The Family Justice Support Scheme ("FJSS") has been designed precisely with that outreach in mind: individuals with modest means failing the Legal Aid Bureau means test criteria marginally. For this group, as the consensus from the profession (especially the Family Bar) shows, there is a need to support the public through low bono schemes. Likewise, foreign spouses or brides with children in Singapore but who technically do not qualify for legal aid because of a lack of citizenry or permanent residence in Singapore cannot be left helpless and hopeless. LSPBS has laid the groundwork in conceptualizing a clearing house to ensure proper matching for the individual and the pro bono/low bono lawyer. We have submitted a proposal to the Government for support to pilot the FJSS.



The salient facts and figures of the year under review is in CEO Tanguy Lim's report and elaborated on the pages of the annual report unfolding as you read. I shall not repeat them. These will also touch on Enhanced CLAS, our jewel in the crown, and the MOU signing with PA that turboboosts our heartland outreach in the CDCs to deliver practical legal awareness and legal aid on bread and butter issues faced by residents such as criminal law, family law, estate matters, Muslim Law and elder law to name some areas.

I wish to record my sincere, heartfelt appreciation to Deputy Chairman Kelvin Wong for his unwavering dedication and loyalty to this cause through the "thick and thin" situations we navigated. Kudos also to our diverse fellow Board Members who have stayed engaged and brought various viewpoints to the table to enrich discussion and decision making. I am also deeply grateful to our reliable and committed CEO Tanguy who together with his merry men and women on staff lift me up when I see their unflagging enthusiasm. They have uplifted many indigents. Last but not least, every single volunteer, donor and partner - we salute you. It is the sacrifice of time, treasure or talent from each of you to help the least, last and lost in law that catalyzed the growth and stability of this charity.

The future looks bright for our access to justice arm. The region continues to look to us for thought leadership through our participation in regional conferences. We have an invaluable global sharing opportunity later this year when we serve as hosts for the PILNET forum.

May the charity's influence continue to grow deeper and go wider both in Singapore and elsewhere!



GREGORY VIJAYENDRAN, SC



CEO'S MESSAGE

The cover of this year's annual report is an explosion of colours. This kaleidoscopic "big bang" pays homage to the diverse passions and dynamic energy of our amazing volunteers. Our volunteers work tirelessly to fill access to justice gaps in our community. They power the full spectrum of our access to justice programmes showcased in the pages to follow. From law awareness to legal clinics to legal representation for individuals and non-profit organisations, our volunteers give sacrificially of their time to help the needy and marginalized in Singapore.

This is only our second year of operations as a standalone entity but with the support of close to 2,000 volunteer lawyers and law students it has been full steam ahead for all of our activities. This past year, more than 14,000 persons have been assisted with legal awareness, legal advice or legal representation.

Key to the scale of our programmes has been the fantastic support we receive from our programme partners who bring us strategic networks and resources thereby helping us to achieve an impact far beyond what we could attain on our own.

This support has enabled us to explore new access to justice schemes and initiatives in the family justice system and to support migrant workers.

In collaboration with the Family Justice Courts, the Community Justice Centre and the Singapore University of Social Sciences (SUSS) we launched a series of talks for persons contemplating divorce or going through one. Entitled "Divorce and You", the talks cover the divorce process and procedure but with an emphasis on knowledge and tools to better manage a stressful situation and make an informed decision on divorce matters. The talks seek to give a holistic perspective on the emotional, psychological and practical legal dynamics of the divorce process. Besides senior family law practitioners, participants hear perspectives from a marital counsellor and the courts.

With the support of the Law Society's Family Law Practice Committee, we have laid the ground work to start the implementation of a Family Justice Support Scheme ("FJSS") to assist persons of modest means who marginally fail the Legal Aid Bureau's means test as well as impecunious foreign spouses with citizen children who do not qualify for legal aid due to their non-permanent resident status. The FJSS will provide both the under lawyered and un-lawyered facing a family law crisis with access to experienced family law practitioners with a heart for the needy.

At the initiative of our Chairman, a Migrant Workers' Group ("MWG") to coordinate legal support for migrant workers has been started. Drawing together Social Service Agencies supporting migrant workers, volunteers with a passion to help migrant workers and other stakeholder representatives, the MWG meets on a quarterly basis to brainstorm more effective legal support for common problems faced by migrant workers. Focus areas have included the development of technology platforms to scale the upstream delivery of critical legal information to migrant workers as well as the compilation of a legal terminology glossary in multiple languages for volunteer interpreters to help with more accurate interpretation of legal advice from English to the migrant worker's mother tongue.

On behalf of the LSPBS team, I would like to express our heartfelt gratitude to you - our volunteers, donors and partners - for your giving of time, talent and treasure. Your passionate support inspires us to explore new initiatives and maintain a steady course in pursuit of access to justice for the needy where ever they may be in our community.



LIM TANGUY

KEY HIGHLIGHTS

A quick snapshot of our year and achievements for FY2018/19



OUR YEAR AT A GLANCE

14,447 reached

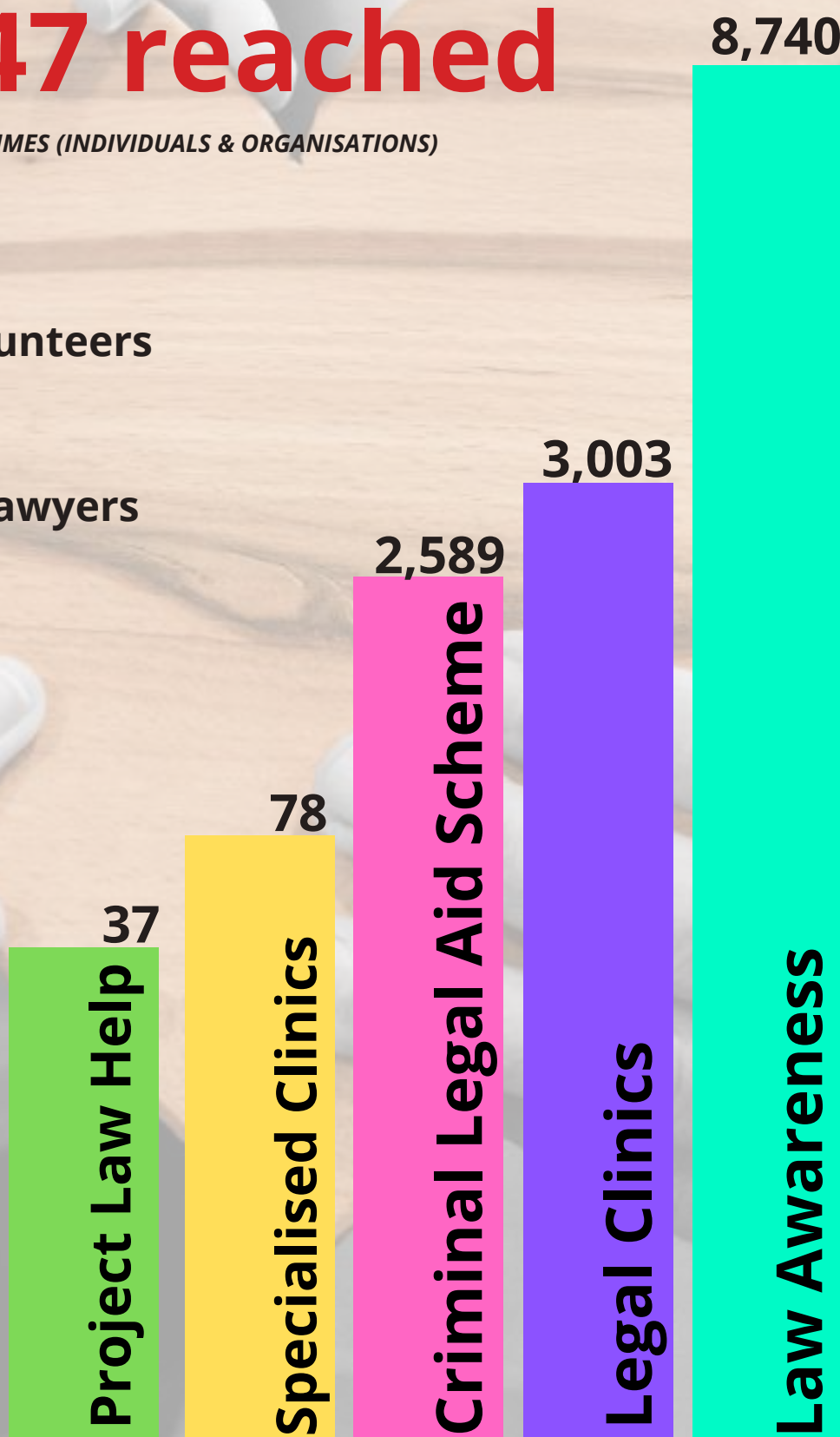
ACROSS ALL PROGRAMMES (INDIVIDUALS & ORGANISATIONS)

393

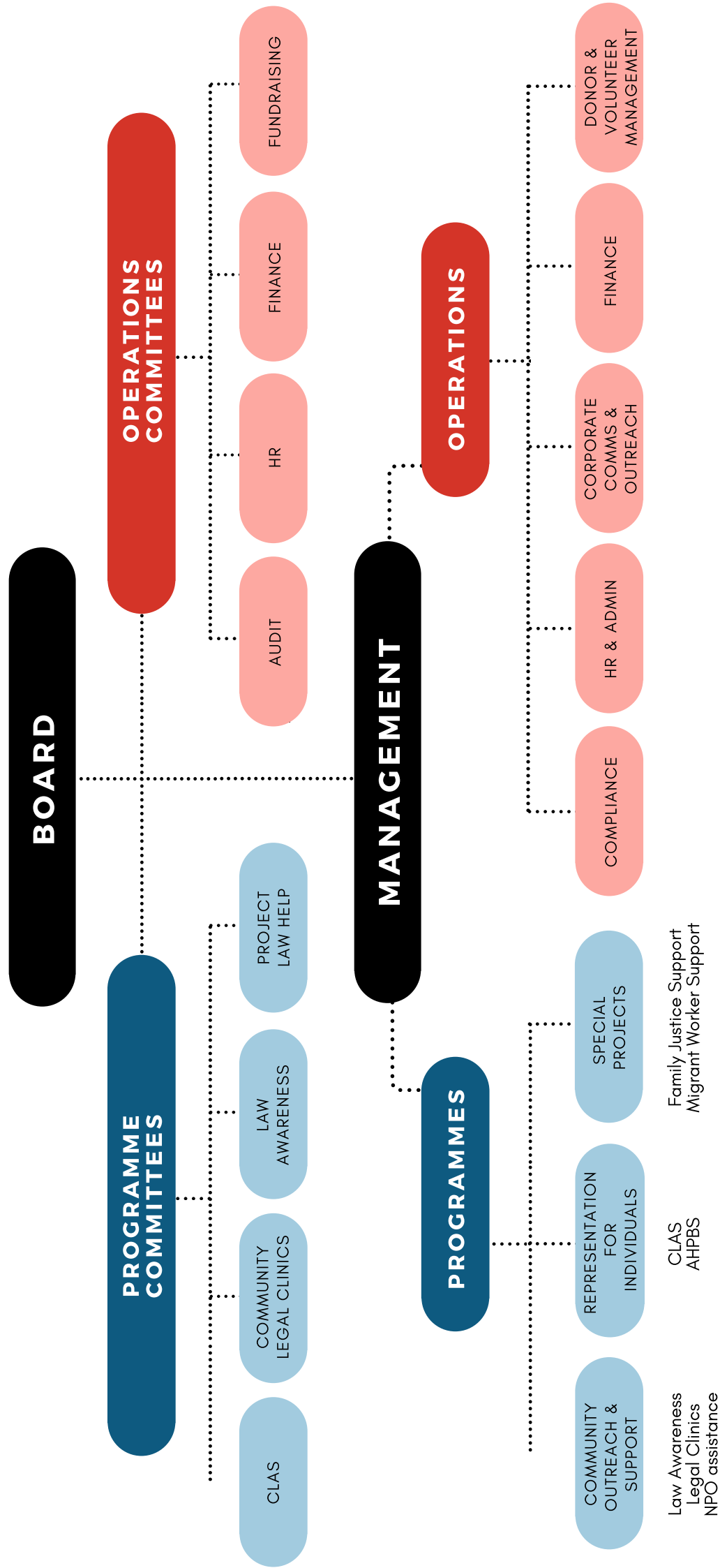
Student Volunteers

1,553

Volunteer Lawyers



ORGANISATION CHART



BOARD OF DIRECTORS

GREGORY VIJAYENDRAN GANESAMOORTHY, SC
CHAIRMAN



Mr Vijayendran is a Partner, Commercial Litigation at Rajah & Tann Singapore LLP. He is the President of the Law Society of Singapore. In that capacity, he also serves on strategic and influential boards and committees impacting and developing the legal sector such as (i) Singapore Academy of Law (as Vice President) (ii) SAL Ventures Ltd (iii) Future Law Innovation Programme Steering Committee and (iv) Promotion of Singapore Law Committee. His present practice as a Rajah & Tann Disputes Partner encompasses litigation and arbitration on a variety of complex commercial disputes as well as banking and insolvency matters. He was the Law Society Pro Bono Ambassador in 2009 and was appointed Senior Counsel in 2019.

KELVIN WONG
DEPUTY CHAIRMAN



Mr Wong is Co-Head of the Corporate & Commercial Department of Allen & Gledhill LLP, and co-heads the Energy, Infrastructure and Projects Practice. He also serves as an independent director on the boards of AETOS Holdings and Singapore Anti-Narcotics Association.

DINESH SINGH DHILLON
TREASURER



Mr Dhillon is a Partner at Allen & Gledhill LLP. He is the Co-Head of the Firm's International Arbitration practice and practises international arbitration and litigation. He is the President of The Singapore Institute of Arbitrators, Chair of the International Bar Association's Asia Pacific Newsletter. He was also previously Honorary Treasurer of the Law Society of Singapore.

BOARD OF DIRECTORS

ARFAT SELVAM



Mrs Arfat Selvam is a Managing Director of Duane Morris & Selvam LLP and Selvam LLC. She practices in the area of corporate law. Mrs Selvam was the President of The Law Society of Singapore in 2003. Before that she had served as Council and Exco Member of The Law Society of Singapore and as Chairman of its Inquiry Panel and Corporate Practice Committee. She was Chairman of the Law Society Pro Bono Management Committee for 10 years up to 2017. In addition to being on the Board of Law Society Pro Bono Services, Mrs Selvam is currently a director of Jurong Health Fund Limited and Rahmatan Lil Alamin Foundation Ltd. In 2015, she was awarded the CC Tan Award for upholding the values of honesty, fair play and personal integrity by the Law Society of Singapore and was made the Law Society Pro Bono Ambassador in 2017.

N SREENIVASAN, SC



Mr Sreenivasan is the Managing Director and Managing Partner, Singapore at K&L Gates Straits Law LLC. He was previously a Council member, Exco member and Treasurer of the Law Society of Singapore. Mr Sreenivasan has been actively involved in the pro bono activities of the Law Society for over 25 years and has served as the Chairman of the Law Awareness Committee of the Law Society and led various projects. He was also a member of the Steering Committee of the Enhanced CLAS. He was the Law Society Pro Bono Ambassador in 2010. Mr Sreenivasan currently serves as a member of the board of the Singapore Business Federation Foundation and is chairman of its programmes committee. He was awarded the Public Service Medal in 2014.

TAN CHEOW HUNG



Mr Tan is a Director at Beacon Law Corporation. He has almost 2 decades of experience in private legal practice. The greater part of his experience has been in Dispute Resolution. He has represented clients in a diverse range of civil and commercial disputes, including shareholders' and partnership disputes, employment disputes, defamation proceedings, construction disputes, banking disputes and tortious claims. He was Law Society Pro Bono Ambassador in 2016.

BOARD OF DIRECTORS



ADRIAN TAN

Mr Tan is a partner at TSMP Law Corporation, a director of Maxwell Chambers Pte Ltd and the Honorary Legal Counsel for the Singapore Association of the Visually Handicapped. Mr Tan was the former general counsel at CrimsonLogic, a Singapore government technology company that provides network services in the legal, healthcare and trade sectors. He has degrees in law as well as computer science and psychology.



PAUL SEAH

Mr Seah is a Senior Partner of Tan Kok Quan Partnership. Recognised as a leading practitioner by leading independent legal publications, Mr Seah has acted as lead counsel in some of Singapore's most important and high-profile litigation cases in recent years. Mr Seah also has a speciality in insolvency and restructuring work, having advised on numerous well-publicised insolvencies. Outside of legal practice, Mr Seah is the chairperson of the Living Waters Methodist Church and a board member of Metropolitan YMCA Singapore. Mr Seah is also the co-author of a number of leading textbooks on civil and commercial litigation in Singapore.



THIO SHEN YI, SC

A founding member of TSMP Law Corporation and a leading figure in Singapore's legal community, Mr Thio served as the 25th President of the Law Society of Singapore from 2015 to 2016. He was appointed Senior Counsel in 2008 and elected a Master Benchers of The Middle Temple in 2016. He specialises in corporate, commercial and financial litigation disputes. Mr Thio is often cited as a leading individual in Dispute Resolution in many top international legal publications for his work in dispute resolution, primarily as counsel, occasionally as arbitrator.

BOARD OF DIRECTORS

WENDELL WONG HIN PKIN



Mr Wong is a highly respected civil, commercial and criminal lawyer. His civil and commercial practice includes contracts and commercial disputes, shareholder and director disputes, asset recovery, medical negligence, product liability and cross-border arbitration work and the Singapore International Commercial Court. His criminal practice focuses on commercial and business crime, fraud, securities, corruption, corporate governance related offences and investigations work.

Mr Wong is the current co-chairperson of the Criminal Practice Committee, Law Society of Singapore. He is also the Membership Officer of the International Bar Association, Anti-Corruption Committee.

Mr Wong was also appointed as a member of the Penal Code Review Committee by the Ministry of Home Affairs and Ministry of Law.

DEREK KANG YU HSIEN



Mr Kang is the Managing Director of Cairnhill Law LLC. He is a dispute resolution lawyer with a focus on commercial and civil litigation, as well as criminal matters and has conducted and won trials and appeals at all levels of the Singapore judicial system. Mr Kang represents and advises companies and individuals in a broad range of cases, including shareholders and directors' disputes, contractual and employment disputes and cases involving fraud. He is currently the Chairman of the Criminal Legal Aid Scheme Committee and has also served on the Criminal Practice Committee of the Law Society since 2006.

MANAGEMENT



LIM TANGUY
CHIEF EXECUTIVE OFFICER

Mr Lim was a practising lawyer for 12 years before joining the Law Society of Singapore in 2007 to set up and run its Pro Bono Services Office. He served as the Law Society's Director of Pro Bono Services until his appointment to LSPBS in 2017 as its Chief Executive Officer. He is a passionate advocate for encouraging pro bono service by the legal profession and is a frequent speaker at regional pro bono conferences. A Tote Board scholar, Mr Lim has had more than a decade of non-profit leadership experience in working with public-private-people partnerships to enhance access to justice in Singapore.



GOPINATH PILLAI
DIRECTOR, CRIMINAL LEGAL AID SCHEME

Mr Pillai is the Director of the Criminal Legal Aid Scheme ("CLAS") since 2015. He oversees the administration of the Scheme which provides criminal defence representation those who are unable to afford defence counsel in non-capital offences. Mr Pillai supervises the CLAS Fellowship comprised of four to five lawyers, and the two CLAS Advocates hired in 2016. Mr Pillai also works with various other stakeholders in the office's collaboration, such as those involved in the migrant worker space.



CLAUDINE TAN
ASSISTANT DIRECTOR, OUTREACH, COMMUNICATIONS, HR & ADMINISTRATION

Ms Tan joined the Law Society of Singapore in August 2015 to head Outreach and Communications in the Pro Bono Services Office. Since then, she has been overseeing initiatives and programmes that (a) serve the community through the Community Legal Clinics, Law Awareness outreach programmes and Project Law Help initiatives that support community organisations (b) support volunteers (c) assist or collaborate on pro bono initiatives with other agencies and (d) fundraising. Ms Tan also oversees Volunteer Management, HR and Administration.



GOH PENG LEONG
ASSISTANT DIRECTOR, FINANCE

Mr Goh joined LSPBS in January 2017. He is responsible for all Finance functions. Prior to joining LSPBS, he had more than 20 years of experience in finance across manufacturing, retail and hospitality industries. He had also several years of experience in managing supply chain, human resources, information technology as well as lead various projects in Business Processes Reengineering and Risk Management. Mr Goh holds a Bachelor of Accountancy from Nanyang Technological University and is a Chartered Accountant, member of Institute of Singapore Chartered Accountants as well as Chartered Global Management Accountant from Chartered Institute of Management Accountants, United Kingdom.



BOARD COMMITTEES

AUDIT COMMITTEE

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Mrs Arfat Selvam

Members

N Sreenivasan, SC
Wendell Wong Hin Pkin

FINANCE COMMITTEE

Chairperson

Dinesh Singh Dhillon

Members

Cyril Chua
Tan Cheow Hung
Usha Chandradas

FUNDRAISING COMMITTEE

Chairperson

Thio Shen Yi, SC

HR COMMITTEE

Gregory Vijayendran, SC
Kelvin Wong

PROGRAMME COMMITTEES

CRIMINAL LEGAL AID SCHEME COMMITTEE

Chairperson

Derek Kang Yu Hsien

Members

Amogh Nallan Chakravarti
Anil Narain Balchandani
Cho Kenwei Jonathan**
Chooi Jing Yen**
Chong Yi Mei*
Dennis Chua Soon Chai
Foo Yu Kang, Wilson**
Hannah Tjoa Kai Xuan*
Hany Soh Hui Bin*
Josephine Iezu Costan**
Lau Wen Jin*
Lim Pei Ling June
Loh Guo Wei, Melvin**
Lulla Ammar Khan**
Mervyn Cheong*
Mahesh Rai s/o Vedprakash Rai*
Ong Ziyang Clement
Sheik Umar bin Mohamed Bagushair*
Suresh s/o Damodara
Vishnu Aditya Naidu*
Tan May Lian Felicia

COMMUNITY LEGAL CLINICS COMMITTEE

Co-Chairpersons

Cyril Chua
Hany Soh Hui Bin

Members

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Ng Xinyuan*
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Seet Pek Hian Harold*
Samuel Seow Theng Beng**
Steven Lam Kuet Keng
Sean Francois La'Brooy
Tan Wei Ming Wayne
Teo Li Ping Annabelle**
Yee May Kuen Peggy Sarah

* Term Served : 1 April - 31 December 2018
** Term Served : 1 January - 31 March 2019



PROGRAMME COMMITTEES

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Josephus Tan Joon Liang

Vice-Chairperson

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Nicole Chua Shu Ying**
Ong E-Wei Patrick**
Rhudilyn April Bumatay Raimundo
Sarita Misir
Thenuga d/o Vijakumar
Toh Jun Yong
Usha Chandradas

* Term Served : 1 April - 31 December 2018
** Term Served : 1 January - 31 March 2019

COMMUNITY LEGAL CLINICS

*Legal clinic advice for the needy.
Committee Report, Mr Cyril Chua, Ms Hany Soh Hui Bin, Co-Chairs*

Our volunteer lawyers at the Community Legal Clinics ("CLCs") provide one-on-one consultation services and basic legal advice on personal legal matters – from family law, to employment, estate planning, harassment issues and beyond, all free of charge. Since its inception in 2014, more than 11,000 needy Singaporeans or Permanent Residents have benefitted from the CLCs. Details of the extent of our outreach this financial year are shown on the facing page.

The Community Legal Clinic Committee ("CLC Committee") was formed in August 2014 to oversee the implementation of the CLCs. Members of the CLC Committee comprise lawyers who currently are or have previously volunteered at CLCs, lawyers who are actively volunteering, as well as lawyers who are interested in increasing access-to-justice through Committee planning.

Community Legal Clinics – Growth and Expansion

MOU for Community Legal Pro Bono Services Network

Further to the renewal and expansion of the scope of the MOU of 12 September 2014 in September 2017, legal clinics have been held every night from Mondays to Thursdays (excluding the eve of and public holidays) at the four (4) Community Development Councils ("CDCs") in the North West, South East, Central and South West of Singapore.

MOU for Community Clinics Network ("Network Clinics")

Besides the CLCs located at the five CDCs, there have been many satellite clinics operating at Community Clubs, Residents' Committees and religious organisations (amongst others). Given the multiple clinics at Community Centres and Community Clubs, it was timely for the People's Association ("PA") to come on board as a partner organisation. Accordingly, LSPBS and the PA entered into a fresh MOU in January 2019. This MOU gives the PA oversight of the management of the satellite clinics that have signed up through PA to be part of the Community Clinics Network. The Network Clinics receive an onboarding kit from LSPBS, which provides them with insurance coverage for their volunteer lawyers, best practices tips and guidelines, guidance on governance issues, and access to shared resources and a wide pool of volunteers, amongst other benefits. There are currently 15 Network Clinics island-wide. We anticipate this number to grow in the year ahead.

Specialised Legal Clinics

The Committee collaborates with specialised organisations to provide targeted advice to specific segments of the community that frequently encounter legal issues. Through these collaborations, we have been able to reach out to the vulnerable and marginalized segments of society such as foreign workers, sex workers and victims of sexual abuse. Conversations are also ongoing with voluntary welfare organisations assisting with human trafficking victims, those suffering from various addiction issues as well as the creative industries sector. We will continue to support new initiatives where there is a real need that cannot be met by the existing network of clinics.

Meanwhile, urgent cases are referred by LSPBS to the Onsite Legal Assistance Scheme ("OSLAS") located at the Community Justice Centre at the State Courts and at the Supreme Court.

Telephonic Legal Clinics

LSPBS has made available a telephonic service for quick consults with lawyers. Social workers referring clients with mobility issues are able to leverage on this service.

CLC STATISTICS

Case Profiles



538
Family



68
Criminal



931
Civil



157
Tort



132
Others

LEGAL CLINICS

**Community
Legal Clinic**



1,917 Registrations
1,452 Attended*

**Civil Legal
Clinic**



165 Registrations
113 Attended*

**Family Legal
Clinic**



373 Registrations
302 Attended *

**Law Works
Clinic**



138 Registrations
123 Attended

SPECIALISED CLINICS

**Migrant
Workers Clinic**



69 Attended

FAST Clinic**



9 Attended

*Figures include referrals from TADM & AWARE
**FAST: Foreign Domestic Worker Association
for Social Support and Training

1,167
Applicants Surveyed

"I am one of the beneficiaries from your CLCs organised by LSPBS...I would like to thank LSPBS for your kind and great service to our community through the CLCs.

My experience was very good. I felt comfortable while meeting with the volunteer lawyer. He spoke with me effectively and I received good advice as to what to do."

Pandian

91% would
return to the
legal clinics

88% found
the advice
helpful

94% found our
staff friendly
and helpful



CRIMINAL LEGAL AID SCHEME

Providing pro bono criminal representation - for needy accused persons facing non-capital charges, regardless of nationality.

Committee Report, Mr Derek Kang Yu Hsien, Chairperson

Launched in 1985 by the Law Society, CLAS was the first criminal legal aid programme set up to help the needy and vulnerable in Singapore, and has been the principal provider of legal aid for non-capital criminal cases since. In 2015, the Singapore government pledged to fund an enhanced CLAS scheme, which aims to serve up to 6,000 accused persons yearly. The CLAS scheme has since been growing in scope and depth. A total of 2,589 applications were processed during the financial year, of which more than 50% received aid. The overall percentage of cases in which aid was granted had decreased from the previous year, owing to a more stringent application of the means and merits tests.

CLAS Volunteers

During the financial year, 297 CLAS volunteer lawyers represented an accused or assisted on at least one case. CLAS's other volunteers include law undergraduates from the National University of Singapore, Singapore Management University and various overseas universities. They interned at the office, assisting the interviewing lawyers, officers and CLAS Fellows and Advocates.

CLAS Advocates

The 2 CLAS Advocates continue to provide and perform a dedicated mentoring and leadership role to the Fellows, and junior external CLAS volunteers. From an operational perspective, the CLAS Advocates serve to smoothen the transition between the batches of Fellows. In particular, they provide supervision for on-going matters that the out-going Fellows are unable to complete before the end of their Fellowship tenure. In addition, the Advocates provided training to the Fellows on how interviews for merits testing ought to be conducted. Pursuant to the successful and effective training sessions, the Fellows have been conducting interviews for the merits test independently.

CLAS Advocates also assist the CLAS Directorate generally in its pro bono programmes, perform community outreach as ambassadors, conduct research relating to the legal profession (with an emphasis on criminal defence work), and perform other duties or roles designated by the Directorate. For this year, the Advocates also assisted in the approval process for applications, and assessed requests from volunteer lawyers to, for example, seek medical reports and discharges.

CLAS Fellowship 2019

Owing to operational requirements, three of the CLAS Fellows from the 2018 batch were extended for a further period of one year. In February 2019, Pramnath Vijayakumar was hired as a CLAS Fellow for a period of one year. Following amendments to the Legal Profession Act, the CLAS Fellows are now directly employed by Law Society Pro Bono Services. Following discussions at the Steering Committee, CLAS will be seeking to structure the hires of Fellows in two batches – one in September, and the other in April of the subsequent year.

CLAS Criminal Law Training Programme

CLAS launched the fifth run of the Criminal Law Training Programme on March 2018. The Programme consists of 31 modules on various criminal law topics delivered by senior practitioners, academics, experts, including psychiatrists as well as representatives of the various stakeholders in the criminal justice system including a District Judge and representatives from the Probationary Service.

CLAS TEAM



Sitting (left to right): CLAS Advocates *Sadhana Rai* and *Ng Shi Yang*
Standing (left to right): CLAS Fellows *Pramnath Vijayakumar*, *Majorie Kong*, *Shaneet Rai* and *Shaik Siraj*

CLAS ADVOCATES

The CLAS Advocates, *Sadhana Rai* and *Ng Shi Yang* continue to provide and perform a dedicated mentoring and leadership role to the Fellows, and junior external CLAS volunteers. The Advocates and the CLAS Directorate conduct an on-boarding exercise for incoming CLAS Fellows on the objectives of the Fellowship, and the role that they play. This on-boarding proves to be effective in allowing the incoming Fellows to quickly understand and appreciate more fully the role and function they occupy in the pro bono and criminal justice landscape.

CLAS FELLOWSHIP 2019

Majorie Kong

Majorie graduated with a Bachelor of Laws (Hons.) from the University of Nottingham in 2015. She was with the firm of *Timothy Ng LLC* from 2015 to 2017 first as a trainee and then an associate. She assisted in a spectrum of contentious matters, including building and construction-related disputes, contractual disputes, and negligence suits; as well as a few criminal matters.

Pramnath Vijayakumar

Pramnath obtained his Law Degree from Australia and was called to the Singapore Bar in April 2015. He currently has 4 years' PQE and more than 6 and a half years of relevant working experience in civil and criminal litigation.

Shaik Siraj

Siraj graduated with a Bachelor of Laws (Hons.) from Singapore Management University (SMU) in 2015 and was called to the Bar in 2016 after completion of his training contract at *Straits Law Practice LLC* where he assisted with various civil and criminal matters.

Shaneet Rai

Shaneet was called to the Bar in April 2016, after earning his Juris Doctor at SMU. Prior to law school, he majored in Political Science at NUS. *Shaneet* was previously an associate at *Trident Law Corporation*. Working predominantly on criminal matters, he was involved in a wide array of cases ranging from shop-theft to capital offences.

CLAS STATISTICS



**2 Advocates
4 Fellows
297 Active Volunteer Lawyers**



16 CLAS MOU FIRMS



**2,589 Applicants received advice
1,414 Applicants granted aid**



**31 CLAS Training modules
594 Volunteer lawyers attended**

CLAS EXPENDITURE AND INCOME

Year	Expenditure (\$)	Income (\$)	Surplus/Deficit (\$)
1 April 2018 – 31 March 2019	\$2,665,152	\$2,066,957	(\$598,195)
1 April 2017 – 31 March 2018	\$2,971,554	\$3,177,163	\$205,609

*"CLAS has helped me settle my court case with minimum punishment.
I am very grateful and thankful to the lawyer they assigned to me, who has given me a second chance in life."*
CLAS Beneficiary



LAW AWARENESS

Empowering everyday people with legal awareness.

Committee Report, Mr Josephus Tan, Chairman

Law Awareness Weeks @CDC 2018

Started in 2015, Law Awareness Weeks @CDC ("LAWs @CDC") is a collaboration between LSPBS and the five Community Development Councils ("CDCs"), supported by the People's Association, National University of Singapore, Singapore Management University and Singapore University of Social Sciences. LAWs @CDC is an annual nationwide effort to promote awareness and understanding of the law in the community through a series of talks tailored to address the common legal issues that members of the public encounter. LAWs @CDC 2018 was launched on 15 September 2018 at Wisma Geylang Serai by Mr Edwin Tong, Senior Minister of State, Ministry of Law and Health, the Mayors of the 5 CDCs and Chairman of LSPBS, Mr Gregory Vijayendran, SC. Top CLC volunteers, anchor law firms, speakers and students received Certificates of Appreciation. During the 1.5 month campaign, a total of 70 talks were held, reaching almost 1,878 residents.

Law Works

Law Works is an ongoing partnership between LSPBS and NTUC which aims to educate union members and workers on their legal rights, through Legal Primers, particularly with respect to employment issues. Legal clinics are held monthly where applicants can seek advice on a wide range of personal issues.

Advocates for the Arts

Following the launch of LSPBS' latest publication, Advocates for The Arts (AfA), LSPBS organised three legal awareness talks and administered AfA Legal Clinics as part of outreach to the creative industries. The legal talks provided lay persons in these industries with useful and practical legal knowledge to guide or risk manage their activities and their creative output. The AfA Legal Clinics cater specially to community organisations and individuals in the arts/creative industry. Applications made for Legal Clinic assistance were successfully matched to volunteers.

Volunteer Capacity Building Series & Social Service Capacity Building Series

LSPBS is committed to supporting our volunteers and the social service sector with training to capacity build. This year, we launched the Volunteer Capability Building (VolCapB) Series and the Social Service Capacity Building Series (SSCapB), which comprise seminars and workshops to update our volunteers in the respective sectors on the latest legal developments, and to develop relevant skills to empower them to bring their pro bono services to the next level.

Project Schools

Project Schools was launched in July 2012 with the objective of promoting a greater level of civic-mindedness amongst youth and enabling them to better protect themselves from the consequence of crime. The close collaboration between school teachers and volunteer lawyers has enabled the success of Project Schools, which has engaged over 30,000 youths from the various schools which participated in this programme since its inception.

General Outreach

LSPBS continues to reach out to the community and increase public understanding of the law in the daily lives of our citizens. We do this through free public education talks, seminars, exhibitions and legal clinics, as well as information booklets on the law which are available for free download from our website.

LAW AWARENESS STATISTICS



8,740

REACHED THROUGH LEGAL AWARENESS TALKS ISLANDWIDE

LEGAL TALKS



13

Project Schools



3

LawWorks



3

VolCapBSeries



2

SSCapBSeries



5

Advocate for
the Arts



3

Divorce & You



67

LAWs @CDC 2018



55

Others

*"It takes a village to raise a child.
CHIJ Katong Convent is grateful for the partnership with LSPBS
and their support through the years. We look forward to more
years of partnership!"*
CHIJ Katong Convent Secondary School

*"We at Good Shepherd Centre would like to send our deepest
gratitude to the LSPBS team for taking their time to organise this
talk and tour for our residents."*
Good Shepherd Centre

LEGAL TALKS

Project Schools		
1	17/05/2018	CHIJ St. Theresa's Convent
2	17/05/2018	CHIJ Katong Convent
3	18/05/2018	Hougang Secondary School
4	18/05/2018	Anglican High School
5	28/06/2018	APSN Delta Senior School
6	09/07/2018	Geylang Methodist School
7	24/07/2018	CHIJ Katong Convent
8	07/08/2018	Xinmin Secondary School
10	26/10/2018	Admiralty Secondary School
11	17/10/2018	CHIJ St. Theresa's Convent
12	18/10/2018	CHIJ St. Theresa's Convent
13	28/03/2019	Yishun Town Secondary School
LawWorks		
1	27/06/2018	NTUC
2	03/10/2018	NTUC
3	06/03/2019	NTUC
Volunteer Capacity Building Series		
1	03/05/2018	LSPBS
2	19/07/2018	LSPBS
3	30/01/2019	LSPBS
Social Service Capacity Building Series		
1	31/08/2018	Social Service Sector
2	08/10/2018	Social Service Sector
Advocates for the Arts		
1	30/04/2018	Singapore Association of Motion Picture Professionals
2	01/06/2018	Professional Photographers Association
3	29/08/2018	LSPBS @ IPDS
4	07/11/2018	LSPBS @ Collision 8
5	14/02/2019	LSPBS @ National Design Centre
Divorce & You		
1	13/07/2018	LSPBS
2	21/08/2018	LSPBS
3	15/03/2019	LSPBS
Law Awareness Weeks @CDC 2018		
1	15/09/2018	South East CDC
2	17/09/2018	South East CDC
3	17/09/2018	South East CDC
4	21/09/2018	Cheng San CC
5	21/09/2018	KK Hospital
6	21/09/2018	Cheng San CC
7	22/09/2018	Harbour View Towers NC
8	22/09/2018	Bukit Timah CC
9	22/09/2018	Nee Soon South CC
10	22/09/2018	Changi Simei CC
11	22/09/2018	Rivervale CC
12	22/09/2018	Changi Simei CC
13	23/09/2018	Rivervale Horizon RC
14	25/09/2018	Fai Yue Family Service Centre (Champions Way)
15	28/09/2018	Credit Counselling Singapore
16	28/09/2018	Cheng San CC
17	29/09/2018	Changi Simei CC
18	29/09/2018	Bukit Batok Zone 6 RC
19	29/09/2018	Bukit Batok Zone 6 RC
20	29/09/2018	Changi Simei CC
21	30/09/2018	Clementi CC
22	03/10/2018	Compassvale Villa RC

LEGAL TALKS

23	03/10/2018	Tung Ling Community Services	Consumer Protection
24	04/10/2018	Hwl Yoh CC Senior Citizen Centre	Advance Planning
25	04/10/2018	Anglican Senior Centre	Advance Planning
26	05/10/2018	Cheng San CC	Family Law (Civil)
27	05/10/2018	Changi Simai CC	Protection from Harassment
28	06/10/2018	Punggol West Active Ageing Committee	Advance Planning
29	06/10/2018	Changi Simai CC	Community and Neighbour Disputes
30	06/10/2018	Telok Blangah 'Blangah Court' RC	Community and Neighbour Disputes
31	06/10/2018	New Hope Community Services	Employment Law
32	07/10/2018	Compassvale Southgate RC	Advance Planning
33	07/10/2018	Compassvale Southgate RC	Community and Neighbour Disputes
34	10/10/2018	Pasir Ris Punggol OneConnect Functional Committee	Community and Neighbour Disputes
35	11/10/2018	Sembawang Family Service Centre	Family Law (Civil)
36	12/10/2018	Social Service Office Geylang Serai	Family Law (Civil)
37	12/10/2018	Cheng San CC	Protection from Harassment
38	12/10/2018	Social Service Office Geylang Serai	Family Law (Syariah Law)
39	12/10/2018	Hong Kah North CC	Consumer Protection
40	13/10/2018	Changi Simai CC	Consumer Protection
41	13/10/2018	Changi Simai CC	Employment Law
42	13/10/2018	Bukit Batok East Nature View RC	Advance Planning
43	13/10/2018	Bukit Batok East Nature View RC	Advance Planning
44	13/10/2018	Rivervale Community Centre	Community and Neighbour Disputes
45	15/10/2018	South East CDC	Protection from Harassment
46	15/10/2018	South East CDC	Internet and Cyberbullying
47	17/10/2018	Tung Ling Community Services	Family Law (Civil)
48	17/10/2018	Compassvale Villa RC	Community and Neighbour Disputes
49	19/10/2018	Credit Counselling Singapore	Advance Planning
50	19/10/2018	Cheng San CC	Internet and Cyberbullying
51	20/10/2018	Queenstown CC	Community and Neighbour Disputes
52	20/10/2018	Neighbour Ring Community Services	Consumer Protection
53	20/10/2018	Eunos CC	Family Law (Syariah Law)
54	20/10/2018	Hwl Yoh CC	Advance Planning
55	20/10/2018	Jalan Besar CC	Employment Law
56	20/10/2018	AGE The Place CC	Community and Neighbour Disputes
57	22/10/2018	Toa Payoh North Zone 2 RC	Advance Planning
58	26/10/2018	Cheng San CC	Employment Law
59	27/10/2018	Marine Parade CC	Advance Planning
60	27/10/2018	Kampong Ubi CC	Consumer Protection
61	27/10/2018	CampusImpact	Internet and Cyberbullying
62	28/10/2018	Clementi CC	Consumer Protection
63	28/10/2018	Hwl Yoh CC Senior Citizen Centre	Family Law (Civil)
64	30/10/2018	Credit Counselling Singapore	Family Law (Syariah Law)
65	31/10/2018	Tung Ling Community Services	Community and Neighbour Disputes
66	02/11/2018	South East CDC	Family Law (Syariah)
67	03/11/2018	South East CDC	Family Law (Civil)
Others			
1	09/04/2018	Tsao Foundation	Letting Go and Celebrate Life (MCA & LPA)
2	16/04/2018	Tsao Foundation	Letting Go and Celebrate Life (Estate Planning)
3	20/04/2018	TADM	Enforcement
4	25/04/2018	Migrant Workers' Centre	Legal Updates
5	28/04/2018	APSN	LPA for parents of children with MID
6	02/05/2018	Tsao Foundation	Letting Go and Celebrate Life (MCA & LPA)
7	09/05/2018	Tsao Foundation	Letting Go and Celebrate Life (MCA & LPA)
8	15/05/2018	APSN Centre for Adults	LPA & Deputyship
9	23/05/2018	Ngee Ann Polytechnic	Medical Ethics and Law
10	02/06/2018	Bukit Timah CC	Tenancy Matters
11	02/06/2018	APSN Delta Schools	LPA & Deputyship
12	26/06/2018	NUS & Lions Befrienders	Golden Years Project

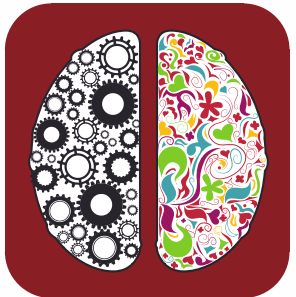
LEGAL TALKS

13	27/06/2018	NUS & Lions Befrienders	Golden Years Project
14	29/06/2018	NUS & Lions Befrienders	Golden Years Project
15	07/07/2018	Building & Construction Authority	Alternative Dispute Resolution Mechanisms
16	14/07/2018	Bukit Timah CC	Employment Law
17	21/07/2018	TTSH CareConnect	LPA @ Journeying with Cancer
18	25/07/2018	Bukit Batok Presbyterian Church	Will-Writing, LPA and AMD
19	29/07/2018	Rivervale RC	Consumer Protection Law
20	31/07/2018	Pathlight School	Assisted Deputyship Application
21	31/07/2018	Calvary Community Care	Advance Planning
22	16/08/2018	Ngee Ann Poly	Medical Law
23	20/08/2018	Tsao Foundation	Letting Go and Celebrate Life (MCA & LPA)
24	25/08/2018	NUS Law Pro Bono Group	Law & Pro Bono
25	27/08/2018	Tsao Foundation	Letting Go and Celebrate Life (MCA & LPA)
26	06/09/2018	NUS Law Freshman Orientation	Law & Pro Bono
27	21/09/2018	Pro Bono Roundtable Jakarta	NA
28	31/10/2018	Rainbow Centre	Advance Medical Directive
29	02/11/2018	Eden Centre for Adults	Deputyship Matters
30	04/11/2018	River Horizon RC	Family Law
31	09/11/2018	Eden Centre for Adults	Deputyship Matters
32	11/11/2018	Nee Soon CC	Community and Neighbour Disputes
33	11/11/2018	Sembawang CC	Advance Planning & CNDR
34	14/11/2018	Yishun Health	Advance Planning
35	14/11/2018	DataKind	Personal Data Protection
36	17/11/2018	Bukit Timah CC	Data Protection
37	18/11/2018	Canberra CCMC	Employment Law
38	22/11/2018	St Andrew's Autism Centre	Deputyship Matters
39	09/12/2018	Canberra CCMC	Syariah Law
40	12/12/2018	Too Payoh West - Balestier CO	Advance Planning
41	14/12/2018	Heartbeat@Bedok	Wills and Advance Planning
42	16/12/2018	Canberra CCMC: Family Law Civil	Family Law
43	13/01/2019	SouthEast CDC	Warisan Surat and Farid
44	18/01/2019	MSF @ Grace Orchard School	Deputyship Matters
45	18/01/2019	MSF @ MINDS	Deputyship Matters
46	18/01/2019	Special Needs Trust Fund	Wills and Deputyship
47	09/03/2019	MSF @ APSN Delta Senior School	Deputyship Matters
48	14/03/2019	Ground Up Movements	Contract and Disputes
49	15/03/2019	MSF @ MINDS	Deputyship Matters
50	23/03/2019	Sembawang CC	Consumer Protection
51	26/03/2019	MSF @ St Andrews Autism School	Deputyship Matters
52	21/07/2019	DSA Talk about LSPBS	Briefing on LSPBS Services



LAW AWARENESS WEEKS @CDC 2018







PROJECT LAW HELP

*Building capacity in the non-profit, charitable, and social enterprise sector
Volunteer firms share corporate advice, so community organisations can flourish.
Committee Report, Ms Juliana Yap, Chairperson*

Project Law Help (“PLH”) seeks to help the growing number of community organisations - charities, not-for-profit organisations and social enterprises by matching them with a volunteer law practice, to share and provide pro bono corporate advice. These organisations tend to struggle with limited resources, especially in their budding phase. With the help of the volunteer law firms, community organisations are legally equipped to manage their operations, so they can get on with what matters most – giving back and reaching their charitable goals. In achieving its goals, the Project Law Help Committee (“PLH Committee”) plays a multi-faceted role.

Access to legal assistance for community organisations

The PLH Committee oversees initiatives for community organisations to access pro bono legal counsel and assistance. Through the various schemes under these initiatives the PLH committee also seeks to facilitate, promote, support and encourage a sustainable commitment to pro bono work for community organisations among members of the Singapore legal profession. The 2 main schemes under which volunteer lawyers provide pro bono advice and assistance: (a) **Community Organisation Clinics (“COC”)** and (b) **Project Law Help (“PLH”)**.

COC

The COC consist of 45-minute consultation sessions with volunteer lawyers on corporate/transaction matters. Representatives from community organisations have the opportunity to discuss their legal issues and obtain pro bono basic legal advice. The COC is tailored to quick legal consults.

PLH

PLH is a scheme which facilitates more prolonged legal representation. LSPBS conducts an initial consultation with the community organisation to gain information about the legal issues faced and the appropriate scheme it could come under. Under PLH, qualifying community organisations are matched with law firms that are willing to provide free non-litigation legal services. The assigned volunteer law firm will work directly with the community organisations under a formal solicitor-client relationship.

Keeping abreast of Charity Council’s initiatives and requirements

The PLH Committee keeps track of the various requirements and guidelines issued by the Charity Council, and strives to align its approach with the good governance standards and best practices promoted by the Charity Council. This ensures that LSPBS is attuned to the latest developments in the charity sector and continues to effectively support community organisations.

Capacity Building

We engage in capacity building and raising law awareness for community organisations by collaborating with various partner organisations in seminars and outreach events. These include the National Council of Social Service (“NCSS”), the Charities Unit under Ministry of Culture, Community and Youth (“MCCY”), the Centre for Non-Profit Leadership (“CNPL”) under National Volunteer and Philanthropy Centre (“NVPC”), the Singapore Centre for Social Enterprise (“raiSE”), amongst others.

Publication

LEGALESE is a legal handbook produced and published by LSPBS to provide useful basic legal resource for community organisations. The 2nd edition of LEGALESE was published in 2016.

PLH STATISTICS

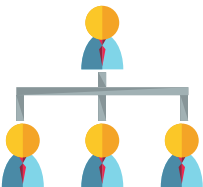
.....

Community Organisation Clinincs



36 Applications
32 Successful Matches

Project Law Help



10 Applications
5 Successful Matches

.....

"Sessions like these play an integral role in ensuring that successful social entrepreneurship can flourish...raiSE extends our appreciation to the lawyers who supported the session with their time, knowledge and advice, as well as to LSPBS for co-creating a session that met the needs of our aspiring entrepreneurs.

We look forward to collaborating with LSPBS again."
raiSE Singapore



LITIGATION RISK MANAGEMENT

A bespoke training programme for senior members and Executive Directors of Charities and MFIs to appreciate situations that may give rise to legal liability and how they can be mitigated by appropriate up-to-date measures with discussions on dispute resolution mechanisms.

Join Mr Aarti Karki, Director, Legal@CIBL, who will guide you on how to litigate risk management and empower you with simple steps your organisation can adopt to mitigate these risks.

REGISTER HERE

<https://www.cibl.org/plan7796>



Topic

Litigation risks

Time

One (approximately 60-90 minutes)

Format

Live Online Platform Service
of Public Room, 4PM-6PM in Building
Programme 0485475






[illegible]

AD HOC PRO BONO SCHEME

Providing pro bono legal representation for persons with exceptional circumstances who do not meet the criteria for existing legal aid schemes but nonetheless are in urgent need.

The Ad Hoc Pro Bono Scheme ("AHPBS") was set up to prevent persons in dire need of legal help from falling through the cracks in the justice system. Upon receiving an application, which are accepted on a referral-only basis (e.g. from the Courts, Social Service Agencies, government organisations, lawyers, etc), LSPBS conducts a full assessment of the applicant's suitability for help, and matches qualified applicants with volunteer lawyers.

Project LEAF

Project LEAF (Legal Empowerment and Assistance for Foreign spouses) started in December 2018 together with Ms June Lim, our Pro Bono Ambassador for 2018. Project LEAF is a pilot project which serves as a precursor to the upcoming Family Justice Support Scheme, one component of which will be to institutionalise formal structures to provide assistance in the area of foreign spouses.

Project LEAF provides pro bono legal advice, assistance and/or representation to foreign spouses with Singaporean children. Priority is given to applicants residing in crisis shelters due to domestic violence and/or breakdown of marriage.

To gain a better understanding of the issues faced by these foreign spouses and to identify eligible residents who may require legal assistance, Project LEAF worked with four crisis shelters (Casa Raudha Women Home, SCWO Star Shelter, Anglican Family Centre and The Good Shepherd Shelter). Below are some of the key challenges identified:-

- a. Foreign spouses with Singaporean children are a particularly vulnerable group in our community. Often, they are heavily reliant on their spouses in all areas of their lives, including basic needs such as housing and living expenses. When the marriage breaks down and/or they face domestic abuse, they have no one to turn to for support and assistance.
- b. Foreign spouses face the possibility of repatriation if their Singaporean spouse stops sponsoring visa renewals. This issue is particularly pressing where they have Singaporean children, who will either be uprooted from the country or separated from their mothers, who are usually the primary caregivers.
- c. Many of them cannot afford to engage a private lawyer but do not qualify for existing national legal aid schemes as they are neither Singapore Citizens nor Permanent Residents. Thus, they are left to navigate the complex court system, which could lead to miscarriages of justice.

Project LEAF empowers foreign spouses by educating them on their rights and enabling them to present their case in court effectively, thereby achieving a fair and just outcome with minimal acrimony, while safeguarding the welfare of the children involved.



33 successful matches

"My ex-husband stopped paying maintenance...Thanks to LSPBS and the volunteer lawyer, my daughter can continue her studies to fulfil her dream to be a medical doctor. They saved my daughter's dream."
AHPBS Beneficiary

BAR MEMORIAL SCHOLARSHIP FUND



The **Bar Memorial Scholarship Fund** ('the Scholarship') was founded by the members of the Singapore Bar in memory of fellow members who perished in the First World War. It is an annual award given to Singaporean candidates who have obtained admission to, or who are currently taking a course in subjects of study relating to law. Other considerations being equal, preference is given to an undergraduate admitted to, or pursuing, a Bachelor of Law (LLB) course at a Singapore law school, subject to a maximum of \$5,000.00 per annum.

Aside from academic performance, other factors taken into consideration include the character and financial needs of candidates.

For the period April 2018 to March 2019, eight applications were received and considered. Six were awarded the Scholarship at \$2,500.00 per annum until their studies are completed.



DONORS AND PARTNERS



350
DONORS



\$1,045,422.18
RAISED

TOP DONORS

CLAS FELLOWSHIP

Allen & Gledhill LLP
Dentons Rodyk & Davidson LLP
Drew & Napier LLC
Rajah & Tann Foundation
WongPartnership LLP

ANNUAL PLEDGES

Allen & Gledhill LLP
Allen & Overy LLP
Clifford Chance Pte Ltd
Drew & Napier LLC
K&L Gates Straits Law LLC
Linklaters Singapore Pte Ltd
Providence Law Asia LLC
Rajah & Tann Foundation

JUST MAKAN

Far East Organisation
Lee Foundation
Eugene Thuraisingam LLP
TSMP Foundation
Baker McKenzie Wong & Leow
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Duane Morris & Selvam LLP
Ms Ho Ching
Hong Leong Foundation
K&L Gates Straits Law LLC
Keppel Foundation
Providence Law Asia LLC
Singapore Law Academy
Tito Isaac & Co LLP
WongPartnership LLP
The Law Society of Singapore

FOUNDATION & GRANT MAKERS

Community Foundation of Singapore



PARTNERS

Agency for Integrated Care
Anglican Family Centre
Association of Corporate Counsel
Association of Women for Action and Research (AWARE)
Casa Raudha Women Home
Catholic Lawyers Guild
Centre for Domestic Employees (CDE)
Centre for Non-Profit Leadership (CNPL)
Community Development Councils
Community Justice Centre
Family Justice Courts
Foreign Domestic Worker Association for Social Support and Training (FAST)
HealthServe
Humanitarian Organisation for Migration Economics (HOME)
Institute of Estate Agents
Justice Without Borders
Migrant Workers' Centre
Ministry of Social and Family Development
National Arts Council
National Council of Social Service
National Volunteer & Philanthropy Centre (NVPC)
People's Association
Methodist Welfare Services
Ministry of Law
National University of Singapore
Singapore Centre for Social Enterprise (raiSE)
Singapore Council of Women's Organisations
Star Shelter
Singapore University of Social Sciences
Singapore Management University
Singapore Academy of Law
Singapore Corporate Counsel Association
Singapore Institute of Legal Education
The Good Shepherd Shelter
The State Courts
Transient Workers Count Too (TWC2)
Tripartite Alliance for Dispute Management (TADM)

CLAS MOU FIRMS

Abbots Chambers LLC
Allen & Gledhill LLP
Baker McKenzie Wong & Leow LLC
Damodara Hazra LLP
Dentons Rodyk & Davidson LLP
Drew & Napier LLC
Eldan Law LLP
Eversheds Harry Elias LLP
Gloria James-Civetta & Co
Kennedys Law LLP
K&L Gates Straits Law LLC
Morgan Lewis Stamford LLC
Oon & Bazul LLP
Shook Lin & Bok LLP
TSMP Law Corporation
WMH Law Corporation

COMMUNITY LEGAL CLINICS ANCHOR FIRMS

Allen & Gledhill LLP
Baker & McKenzie.Wong & Leow LLC
Dentons Rodyk & Davidson LLP
Drew & Napier LLC
Eversheds Harry Elias LLP
Fortis Law Corporation
Lexton Law Corporation
Quahe Woo & Palmer LLC
Rajah & Tann Singapore LLP
Shook Lin & Bok LLP
K&L Gates Straits Law LLC
Tan Kok Quan Partnership
Tan Rajah & Cheah
TSMP Law Corporation
WongPartnership LLP

MEDIA & PR SUPPORT

Asia PR Werkz

MEDIA MENTIONS



2

Print Media



44

Online Media

S/N	Media Platform	Date	Article	Featured
1	The Straits Times (online)	Tuesday, 10 April 2018	Recalcitrant offender jailed again for molestation, theft and performing obscene acts in public	CLAS
2	The New Paper (online)	Wednesday, 11 April 2018	Man jailed 15 months for theft and sex offences	CLAS
3	The Straits Times (online)	Wednesday, 11 April 2018	Serial offender jailed 15 months for theft, obscene acts, molestation	CLAS
4	The Straits Times (online)	Friday, 13 April 2018	NGO rolls out online centre to guide people who resist, themselves in court	CLAS
5	The Straits Times (online)	Saturday, 14 April 2018	Self-representing in court? Show a here to help	CLAS
6	The Straits Times (online)	Monday, 23 April 2018	American woman jailed for a year for money-laundering offences in Singapore	CLAS
7	The Straits Times (online)	Tuesday, 5 June 2018	Drug offender admits to slashing ex-girlfriend's face with penknife while out on bail	CLAS
8	The Straits Times (online)	Thursday, 7 June 2018	Recalcitrant offender given 9 years' preventive detention after committing robbery	CLAS
9	The Straits Times (online)	Friday, 8 June 2018	Preventive detention for recalcitrant offender	CLAS
10	Channel NewsAsia	Monday, 17 June 2018	Lawyers doing more pro bono work (video)	CLC
11	The Straits Times (online)	Friday, 29 June 2018	Cyclist admits to negligent act after colliding into elderly woman, who breaks her hip in market	CLAS
12	The Straits Times (online)	Tuesday, 3 July 2018	Retiree jailed 3 years for slashing son with chopper	CLAS
13	The Straits Times (online)	Wednesday, 4 July 2018	Man jailed for putting tranquilliser in breakfast of employer's family	CLAS
14	The Straits Times (online)	Wednesday, 4 July 2018	Retiree jailed for attacking his son with chopper	CLAS
15	Today (online)	Tuesday, 24 July 2018	2 weeks' jail for cyclist who knocked down elderly woman, fracturing her hip	CLAS
16	The Straits Times (online)	Tuesday, 24 July 2018	Cyclist, who injured woman after knocking into her in market, given two weeks' jail	CLAS
17	The New Paper (online)	Wednesday, 25 July 2018	Singapore Woman jailed two weeks for riding bike into elderly woman	CLAS
18	The Straits Times (online)	Wednesday, 25 July 2018	Cyclist who hit woman jailed	CLAS
19	Berita Harian (print)	Thursday, 19 September 2019	Lebih 10,000 pendudukan terima hasil guaman perampas	CLC
20	Berita Harian (online)	Thursday, 19 September 2019	Lebih 10,000 pendudukan terima hasil guaman perampas	CLC
21	The Straits Times (online)	Monday, 24 September 2018	Money-changer employee jailed for absconding with almost \$500,000	CLAS
22	The Straits Times (online)	Tuesday, 25 September 2018	Mother jailed 6 weeks for punching student welfare officer at son's primary school	CLAS
23	The Straits Times (online)	Tuesday, 25 September 2018	Man jailed for fleeing Singapore with \$500k of boss' money	CLAS
24	The Straits Times (online)	Tuesday, 25 September 2018	Jail for man who fled Spore with \$470k taken from employer	CLAS
25	The Straits Times (online)	Wednesday, 26 September 2018	She quits job, takes on law degree to challenge herself, help people	CLAS
26	The Straits Times (online)	Wednesday, 26 September 2018	Mum jailed for punching welfare officer at son's school	CLAS
27	The Straits Times (online)	Thursday, 4 October 2018	Guiding couples through the divorce processes	Law Awareness
28	The Straits Times (online)	Saturday, 6 October 2018	Court reverses mum's move to change child's name, race	CLAS
29	The Straits Times (online)	Monday, 22 October 2018	Man jailed 10 weeks for threatening to post nude photos of married lover online	CLAS
30	The Straits Times (online)	Tuesday, 23 October 2018	Man jailed for threatening to post nude photos	CLAS
31	The Straits Times (online)	Wednesday, 24 October 2018	Jailed for threatening ex-lover and insulting her modesty	CLAS
32	The Straits Times (online)	Monday, 5 November 2018	Man who offered Uber driver durian before molesting her gets jail, caning	CLAS
33	The Straits Times (online)	Thursday, 8 November 2018	Father admits hitting his crying baby, causing multiple skull fractures	CLAS
34	The Straits Times (online)	Friday, 9 November 2018	Father fractures toddler's skull because he didn't stop crying	CLAS
35	The Straits Times (online)	Friday, 23 November 2018	Nursing home worker charged of molesting bedbound patient	CLAS
36	The Straits Times (online)	Friday, 28 December 2018	65-year-old woman who harassed Yishun neighbours gets probation in ram case	CLAS
37	Lianhe Zaobao (print)	Monday, 4 February 2019	提升城市廉洁度 计划四年内推出 法律义工代表被借人数增加三倍	CLAS
38	Lianhe Zaobao (online)	Tuesday, 5 February 2019	提升城市廉洁度 计划四年内推出 法律义工代表被借人数增加三倍	CLAS
39	Lianhe Zaobao (Facebook)	Wednesday, 6 February 2019	提升城市廉洁度 计划四年内推出 法律义工代表被借人数增加三倍	CLAS
40	The Straits Times (online)	Monday, 4 February 2019	新加坡法庭 提升城市廉洁度 计划四年内推出 法律义工代表被借人数增加三倍	CLAS
41	The Straits Times (online)	Wednesday, 20 February 2019	Man jailed for cheating 'godna' of \$125,000 with fake Rolex and family crisis nurse	CLAS
42	The Straits Times (online)	Monday, 4 March 2019	Parliament: Criminal/legal aid cases jumped 4-fold last year, compared to 2015, says Edwin Tong	CLAS
43	The Straits Times (online)	Monday, 4 March 2019	More than 500 Protection Order applications made under POHA since Nov 2014: Edwin Tong	CLAS
44	The Straits Times (online)	Tuesday, 5 March 2019	Debate on ministries' budgets: Communications and Information; Nearly 1,600 helped by Criminal Legal Aid Scheme last year	CLAS
45	The Straits Times (online)	Tuesday, 5 March 2019	鼓吹以非以外方式解决涉海及网络诈骗或网络诈骗 苏文琪 傅新云 余思达	CLAS
46	The Straits Times (online)	Wednesday, 27 March 2019	Courier gets 10 weeks' jail for assaulting pregnant girlfriend and road-rage incident	CLAS

JUST MAKAN 2019: JUSTICE IS SERVED

Fullerton Hotel, Friday, 29 March 2019

In keeping with the spirit of Just Walk (2015), Just Sing (2016) and Just Jubilee (2017), **Just Makan: Justice is Served** fundraising dinner served as a platform for uniting both the legal fraternity and the community in promoting legal awareness and access to justice.

Just Makan was held on 29 March 2019 at the Fullerton Hotel. Senior Minister of State, Edwin Tong, Ministry of Law and Ministry of Health was our Guest of Honour.

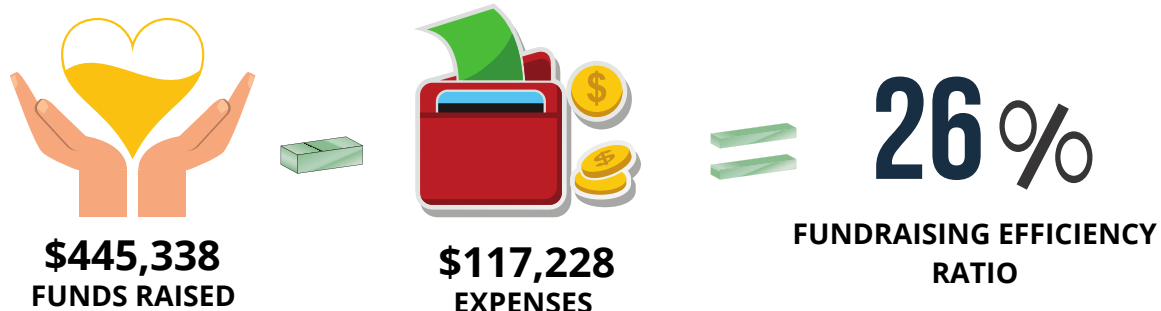
The dinner:

- Recognised and appreciated the volunteers who have given their time and expertise to the pro bono legal landscape of Singapore;
- Recognised and appreciated the anchor donors, institutional partners, and CLAS Fellowship sponsors, and all others who have given their financial resources for the furtherance of the mission of LSPBS.
- Showcased the five pillars of LSPBS and the work they each do, and the stories and testimonials given by the beneficiaries of our programmes.
- Fundraised for our programmes for the year and beyond.

The evening's programme included a video titled "60 seconds on pro bono", where our Chairman, Mr Gregory Vijayendran, SC, and each of the programme Committee heads shared about the importance of pro bono to them, as well as the work they had done and their vision for their respective programmes.

Champion volunteers and donors of LSPBS were recognised and presented with a teapot set, Brush with the Law 2019, specially made by Kim Whye Kee for their dedication towards the pro bono cause. A live auction was helmed by Paul Foster. Guests were entertained by music from Chain Reaction followed by a rocking night with music from Guilty as Charged who donated their time and talent to the event. Over 450 guests attended the dinner and over \$400,000 was raised for LSPBS.

LSPBS is grateful to all partners, volunteers and staff who contributed to the success of **Just Makan: Justice is Served**.











Top 2018 Community Legal Clinics Volunteers
*Krishna Sharma, Ng Boon Gan
 and Richard Tan (l-r)*



Top CLAS Volunteers
*Chong Yi Mei, Stacia Yong for Wilbur Lim and
 Amogh Nallachandran (l-r)*



Top Ad Hoc Volunteers
*Haryini Iyengar, Melissa Tonglee, Mia Watanabe, Ng Li Yen
 and Nicole Fraser (l-r)*



Top Law Awareness Volunteers
*Jeremiah Choy, Ng Bin Hong Patrick Tay
 and Richard Siaw (l-r)*

OUR YEAR AHEAD



Our New Home

The State Courts currently houses CLAS operations, while all other operations are at the Grand Building office (previously Golden Shoe Carpark). Once the new State Courts Tower, scheduled to be fully operational by the first quarter of 2020, is ready, we will operate under one roof.

JUST...Wait for it

Following our hugely successful Just Makan this year, many of our partners and donors have been asking ***“What’s next?”***. Plans are already underway, and our next annual fundraiser promises to be an exciting and entertaining event (currently slotted to take place in March 2020).



OUR YEAR AHEAD

Family Justice Support Scheme (FJSS)

The concept of a Family Law Assistance Scheme was first brought up by the Chief Justice during his Opening of the Legal Year speech in 2018. The idea was for the *"FJC to work with the Law Society to explore the possibility of launching a Family Law Assistance Scheme"*, to *"develop a low bono model ... [and] increase access to legal services for those within the "sandwich class" who get embroiled in family disputes. The underlying thinking is that if trained and committed practitioners bring their wisdom and counsel to bear on these disputes, this too should help reduce acrimony in the proceedings"*. LSPBS, together with the Family Law Practice Committee, hosted a town hall session on 7 August 2018 at the State Courts Bar Room, to obtain feedback from the Family Bar on the proposed FJSS. The session, which was attended by more than 60 members, provided an opportunity for members to discuss, interact and provide feedback on the FJSS. Following the town hall session, a questionnaire was circulated for Family Law Practitioners to share their feedback on the proposed FJSS.

The feedback was positive and indicated the Family Bar's support for the proposed FJSS. More than 65% of the respondents agreed that help should be extended to litigants who fail LAB's means test as well as impecunious foreign spouses. Nearly 80% of the respondents agreed that a legal clearing house will help categories of people who are under-lawyered. Since then, LSPBS has been working with various stakeholders to scope out the conceptual framework of the proposed Family Justice Support Scheme, which we target to launch by the end of 2019.

Assistance for Migrant Workers Social Service Agencies

The LSPBS Migrant Workers' Group, which will be launched officially in Q4 2019, was set up to foster greater alignment and closer collaboration in enhancing legal awareness and access to justice in the migrant worker community in Singapore.

The collaboration aims to facilitate access to justice and legal knowledge for the migrant worker community by, inter alia:

- Identifying areas of needs and potential areas of collaboration amongst the participating Voluntary Welfare Organisations (VWOs);
- Providing opportunities for the VWOs to collaborate with LSPBS and other organisations to demonstrate social responsibility towards the migrant worker community; and
- Providing a platform for discussion, exchange of ideas and sharing of resources.

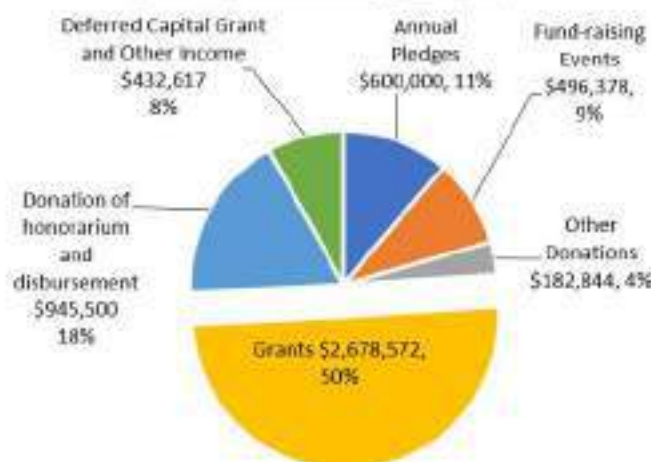
Law Awareness webinars on "taboo" topics

Due to the stigma associated with certain "taboo" legal topics, members of the public may be hesitant to attend some of the law awareness talks in person. To reach out to the wider community, LSPBS is working with the LAWs @ CDC Committee and other partners to produce webinars (web-based seminars), which would allow individuals to attend the "live" talks using their personal electronic devices, including their handphones. Through the interactive Q&A segment, attendees will be able to ask questions in real time anonymously, thereby removing any reservations they may have due to the nature of the topics discussed. To kickstart this series, two common taboo topics have been selected: **Dealing with Debt and Divorce and You**. Additionally, in partnership with the Singapore Heart Foundation, there will be a third webinar where the ethical and legal issues of being a Good Samaritan are discussed to encourage and help more come forward to help others.



FINANCIAL HIGHLIGHTS

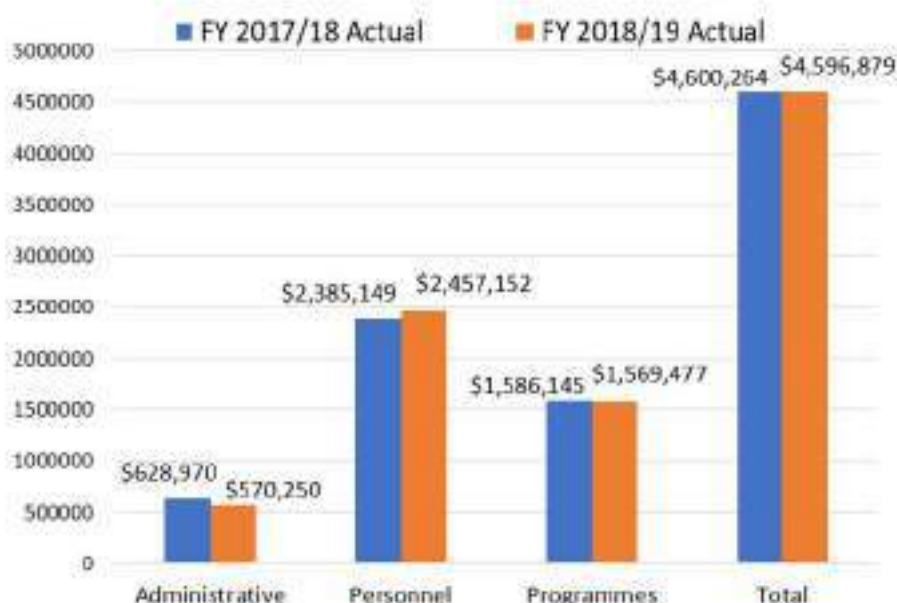
FY 2018/19 Income (\$5,335,912)



FY 2018/19 Expenses by Programme (\$1,569,477)



FY 2018/19 Expenses Compared with Last Year





GOVERNANCE

A. BOARD & EXECUTIVE MANAGEMENT

LSPBS Board of Directors

LSPBS is governed by a Board of Directors ("the Board"). The Board provides leadership to enable LSPBS to carry out its objects as set out in the Constitution.

The composition, powers and functions of the Board are governed by the Constitution.

The majority of the Board shall as far as practicable be lawyers with a practicing certificate issued under Section 25 of the Legal Profession Act (Cap. 161) in force.

No Board member is paid any remuneration or fees for his services and no Board member is a staff of LSPBS.

Roles and Responsibilities

It is the responsibility of the Board to ensure that LSPBS complies with the Constitution and all relevant laws and regulations, as well as make sure LSPBS is governed and managed responsibly and prudently to achieve organizational effectiveness, credibility and sustainability. The Board's roles and responsibilities include to:

- Set LSPBS long-term objectives, purpose and strategy, including the charity's mission, vision, values and standards;
- Ensure necessary management and financial controls are in place;
- Approve annual operating and capital expenditure budgets and any material changes to them;
- Approve the annual report and audited accounts.

Term Limit of Board

Board members are appointed for a term of two (2) years and may be re-appointed at the expiration of the term. To ensure succession planning and steady renewal in the spirit of sustainability of LSPBS, the Board has a term limit of ten years.

Board Meetings and Attendance

The Board meets at least once every four (4) months with a quorum of four (4) Board members. The following table sets out the individual Board member's attendance at the meetings.

Board Member	Current Designation	Date of First Appointment (DD/MM/YYYY)	Board Attendance
Gregory Vijayendran Ganesamoorthy, SC	Chairman	04/01/2017	4 of 4
Kelvin Wong	Deputy Chairman	04/01/2017	3 of 4
Dinesh Singh Dhillon	Treasurer	04/01/2017	3 of 4
Mrs Arafat Selvam	Board Member	04/01/2017	4 of 4
Cyril Chua	Board Member	04/01/2017 - 03/01/2019	3 of 3
Derek Kang Yu Hsien	Board Member	04/01/2017	2 of 4
N Sreenivasan, SC	Board Member	04/01/2017	0 of 4
Paul Seah	Board Member	01/02/2019	1 of 1
Tan Cheow Hung	Board Member	04/01/2017	4 of 4
Adrian Tan	Board Member	04/01/2017	1 of 1
Thio Shen Yi, SC	Board Member	04/01/2017	1 of 4
Wendell Wong Hin Pkin	Board Member	04/01/2017	2 of 4



Board and Programme Committees

The Board is further complemented by 4 Board Committees and 4 Programme Committees.

Board Committees

(i) Audit

The Audit Committee facilitates the external and internal audit of LSPBS for the Board to obtain independent information about LSPBS activities.

The Audit Committee's responsibilities include:

- To oversee the financial reporting and disclosure process, and monitor the choice of accounting policies and principles;
- To review the audit plans and reports of the external auditors and internal auditors, and considers the effectiveness of the actions taken by management on the auditors' recommendations;
- To conduct periodic internal checks on key processes to ensure compliance with the established procedures, and report to the Board on the findings and recommendations for improvements;
- To analyse and address the risks that are associated with the key processes;
- To oversee regulatory compliance and whistleblower guidelines;
- To report to the Board of any financial irregularities, concerns and opportunities; and
- To liaise with auditors on any significant matters arising.

(ii) Finance

The responsibilities of the Finance Committee include:

- To prepare LSPBS' budget for Board's approval;
- To develop coherent financial policies for LSPBS including investment policies and guidelines for the Board's approval;
- To review the various functions and activities of LSPBS which impact the finances of LSPBS;
- To ensure that the appropriate internal controls and risk management strategies (both operational and financial risks) are in place; and
- To ensure accountability to the Board, LSPBS and its stakeholders.

The Treasurer of LSPBS is the Chairperson of the Finance Committee.

(iii) Fundraising

The Fundraising Committee is responsible for overseeing LSPBS' overall fundraising and, in particular, the fundraising done by the Board. The Fundraising Committee's responsibilities include:

- To work with staff to establish a fundraising plan that incorporates a series of appropriate vehicles, such as special events, direct mail, fundraising campaigns, etc;
- To work with fundraising staff in their efforts to raise money;
- To identify and solicit funds from external sources of support;
- To take the lead in certain types of outreach efforts, such as chairing a dinner/dance committee or hosting fundraising parties, etc;
- To be responsible for involvement of all Board members in fundraising; and
- To monitor fundraising efforts to ensure that the fundraising activities are transparent and ethical, that donors are acknowledged appropriately, and that fundraising efforts are cost-effective.

(iv) Human Resource

The responsibilities of the HR Committee include:

- Reviewing job descriptions;
- Establishing a system for setting the remuneration of staff;
- Establishing a volunteer management system;
- Establishing a fair and transparent performance review and appraisal system for staff;
- Reviewing staff salary and benefits package; and
- Guiding the development, review and authorisation of HR policies and procedures.

Programme Committees

(i) Criminal Legal Aid Scheme (CLAS)

The Terms of Reference of the CLAS Committee are:

- i. To co-ordinate and advise the Board on the administration of the Criminal Legal Aid Scheme (the Scheme);
- ii. To hold dialogue sessions, seminars, talks and visits relevant for volunteer lawyers and / or pupils of the Scheme on criminal law, practice and procedure;
- iii. To publish relevant information to the public on the Scheme and on criminal law and procedure;
- iv. To organise fund raising activities for the Scheme on behalf of LSPBS; and
- v. To keep the Board apprised of all such activities.

(ii) Community Legal Clinics (CLC)

The Terms of Reference of the CLC Committee are:

- i. To ensure that the proposed expansion plans are implemented effectively, efficiently and according to the timeline.
- ii. To provide guidance and oversee the implementation process.
- iii. To co-ordinate and advise the Board on the administration of the Community Legal Clinics network.
- iv. To hold dialogue sessions, seminars, talks and visits relevant for volunteer lawyers and / or pupils on Community Legal Clinics processes, practice and procedure.
- v. To publish relevant information to the public on the Community Legal Clinics network and the services provided.
- vi. To organize fund raising activities for the Community Legal Clinics network on behalf of LSPBS; and
- vii. To keep the Board apprised of all such activities.

(iii) Law Awareness

The Terms of Reference of the Law Awareness Committee are:

- i. To assist the Board in its purpose to facilitate the acquisition of legal knowledge by members of the public;
- ii. To recommend and implement law awareness projects and programmes for the public's benefit;
- iii. To undertake fund raising projects on behalf of LSPBS for law awareness programmes; and
- iv. To apprise the Board of all such activities.

(iv) Project Law Help (PLH)

The Terms of Reference of the PLH Committee are:

- i. To make provision for a scheme by which legal practices and advocates and solicitors can provide pro bono non-litigation commercial legal advice to charities, non-profit organizations, social enterprises and voluntary welfare organisations.
- ii. To facilitate, promote, support and encourage a sustainable commitment to pro bono work within the legal profession in Singapore.

B. HUMAN RESOURCE MANAGEMENT

Annual Remuneration of 3 Highest Paid Staff

Salary Bands (in bands of SGD100,000)	Number of Staff
SGD100,000 – SGD199,999	2
SGD200,000 – SGD299,999	1

No LSPBS staff serve in the Board.

LSPBS does not have paid staff who are close members of the family of the Executive Head or Board members.

C. FINANCIAL MANAGEMENT AND INTERNAL CONTROL

Reserves Policy

For long-term stability of the operations, it is the objective of LSPBS to achieve a reserve that would be able to sustain operations for a three years period in the event of a decline in donations.

Whistle-blowing Policy

LSPBS has in place a Whistle-blowing Policy to address concerns about possible wrong-doing or improprieties in financial or other matters within LSPBS.

Conflict of Interest Management

Every Board Member is required to comply with the LSPBS Conflict of Interest & Related Party Transactions Policy, as well as the provisions of the Companies Act relating to the disclosure of the interests of the Board Members.

The Board has put in place documented procedures for Board members and staff to declare actual or potential conflicts of interest on a regular and need-to basis.

Board members also abstain and do not participate in decision-making on matters where they have a conflict of interest.

D. GOVERNANCE EVALUATION CHECKLIST

S/N	Code guideline	Code ID	Compliance
Board Governance			
1	Induction and orientation are provided to incoming governing board members upon joining the Board. Are there governing board members holding staff appointments? (skip items 2 and 3 if "No")	1.1.2	Complied No
2	Staff does not chair the Board and does not comprise more than one third of the Board.	1.1.3	NA
3	There are written job descriptions for the staff's executive functions and operational duties, which are distinct from the staff's Board role.	1.1.5	NA
4	The Treasurer of the charity (or any person holding an equivalent position in the charity, e.g. Finance Committee Chairman or a governing board member responsible for overseeing the finances of the charity) can only serve a maximum of 4 consecutive years . If the charity has not appointed any governing board member to oversee its finances, it will be presumed that the Chairman oversees the finances of the charity.	1.1.7	Complied
5	All governing board members must submit themselves for re-nomination and re-appointment , at least once every 3 years.	1.1.8	Complied
6	The Board conducts self-evaluation to assess its performance and effectiveness once during its term or every 3 years, whichever is shorter. Is there any governing board member who has served for more than 10 consecutive years? (skip item 7 if "No")	1.1.12	Complied No
7	The charity discloses in its annual report the reasons for retaining the governing board member who has served for more than 10 consecutive years .	1.1.13	NA
8	There are documented terms of reference for the Board and each of its committees.	1.2.1	Complied
Conflict of Interest			
9	There are documented procedures for governing board members and staff to declare actual or potential conflicts of interest to the Board at the earliest opportunity.	2.1	Complied
10	Governing board members do not vote or participate in decision making on matters where they have a conflict of interest.	2.4	Complied
Strategic Planning			
11	The Board periodically reviews and approves the strategic plan for the charity to ensure that the charity's activities are in line with the charity's objectives.	3.2.2	Complied

D. GOVERNANCE EVALUATION CHECKLIST

S/N	Code guideline	Code ID	Compliance
Human Resource and Volunteer Management			
12	The Board approves documented human resource policies for staff.	5.1	Complied
13	There is a documented Code of Conduct for governing board members, staff and volunteers (where applicable) which is approved by the Board.	5.3	Complied
14	There are processes for regular supervision, appraisal and professional development of staff.	5.5	Complied
	Are there volunteers serving in the charity? (skip item 15 if "No")		Yes
15	There are volunteer management policies in place for volunteers.	5.7	Complied
Financial Management and Internal Controls			
16	There is a documented policy to seek the Board's approval for any loans, donations, grants or financial assistance provided by the charity which are not part of the charity's core charitable programmes.	6.1.1	Complied
17	The Board ensures that internal controls for financial matters in key areas are in place with documented procedures .	6.1.2	Complied
18	The Board ensures that reviews on the charity's internal controls, processes, key programmes and events are regularly conducted.	6.1.3	Complied
19	The Board ensures that there is a process to identify, and regularly monitor and review the charity's key risks.	6.1.4	Complied
20	The Board approves an annual budget for the charity's plans and regularly monitors the charity's expenditure.	6.2.1	Complied
	Does the charity invest its reserves (e.g. in fixed deposits)? (skip item 21 if "No")		Yes
21	The charity has a documented investment policy approved by the Board.	6.4.3	Complied
Fundraising Practices			
	Did the charity receive cash donations (solicited or unsolicited) during the financial year? (skip item 22 if "No")		Yes
22	All collections received (solicited or unsolicited) are properly accounted for and promptly deposited by the charity.	7.2.2	Complied
	Did the charity receive donations in kind during the financial year? (skip item 23 if "No")		No
23	All donations in kind received are properly recorded and accounted for by the charity.	7.2.3	NA

D. GOVERNANCE EVALUATION CHECKLIST

S/N	Code guideline	Code ID	Compliance
Disclosure and Transparency			
24	The charity discloses in its annual report — (a) the number of Board meetings in the financial year; and (b) the attendance of every governing board member at those meetings. Are governing board members remunerated for their services to the Board? (skip items 25 and 26 if "No")	8.2	Complied
25	No governing board member is involved in setting his own remuneration.	2.2	NA
26	The charity discloses the exact remuneration and benefits received by each governing board member in its annual report. OR The charity discloses that no governing board member is remunerated. Does the charity employ paid staff? (skip items 27, 28 and 29 if "No")	8.3	NA
27	No staff is involved in setting his own remuneration.	2.2	Complied
28	The charity discloses in its annual report — (a) the total annual remuneration for each of its 3 highest paid staff who each has received remuneration (including remuneration received from the charity's subsidiaries) exceeding \$100,000 during the financial year; and (b) whether any of the 3 highest paid staff also serves as a governing board member of the charity. The information relating to the remuneration of the staff must be presented in bands of \$100,000.	8.4	Complied
29	The charity discloses that there is no paid staff, being a close member of the family belonging to the Executive Head or a governing board member of the charity, who has received remuneration exceeding \$50,000 during the financial year.	8.5	Complied
Public Image			
30	The charity has a documented communication policy on the release of information about the charity and its activities across all media platforms.	9.2	Complied



CORE PROGRAMME INFORMATION



LSPBS provides:

- (a) pro bono legal assistance for the most disadvantaged in the community as well as for organisations serving the needy;
- (b) support for lawyers undertaking pro bono work; and
- (c) support for other organisations engaged in access to justice initiatives.

Policies adopted by LSPBS during the financial year in pursuance of the Charity's objectives have included policies to:

- (a) facilitate the recruitment and mobilization of volunteers for pro bono services through:
 - the presentation of a range of pro bono volunteer opportunities catering to different interests, time commitments and legal/practice expertise; and
 - the transfer of skills, know-how and a positive pro bono spirit from senior volunteers to junior volunteers;
- (b) facilitate volunteer networking, the transfer and dissemination of information and ideas among volunteers and the organic development of pro bono initiatives to meet needs/gaps in the legal assistance framework; and
- (c) encourage law practices to support their lawyers to volunteer for pro bono work.

Programmes for individuals

Our **Law Awareness** programmes reach out to members of the public to increase understanding of how the law applies in their daily lives. We do this through:

- Free public legal education talks, seminars, exhibitions and information booklets;
- Collaborations such as our Law Works partnership with NTUC and our annual Law Awareness Weeks @CDC collaboration with the Community Development Councils and People's Association;
- Focused outreach such as our **Project Schools** programme which provides legal knowledge to students and Law Cares which seeks to raise legal awareness concerning end of life issues (wills, lasting power of attorney etc.)

Our **Community Legal Clinics** offer free basic legal advice to members of the public who are facing a legal issue on personal matters and do not have access to legal advice or representation. Needy applicants are also offered alternate legal clinic options through our partnership with the Community Justice Centre to provide specialised Civil Legal Clinics, Family Legal Clinics and daily on-site legal advice at the State Courts.

Our **Criminal Legal Aid Scheme** offers pro bono criminal defence representation for needy accused persons regardless of nationality.

Our **Ad Hoc Pro Bono Scheme** offers legal representation for persons with exceptional circumstances who do not meet the criteria for existing legal aid schemes but nonetheless are in urgent need.

Please see **Appendix A** for a table providing an overview of our main pro bono programmes for individuals and the reports of the Programme Committee Chairpersons for the **Law Awareness, Community Legal Clinics, Criminal Legal Aid Schemes and Project Law Help**.



Programmes for non-profit organisations

Recognizing that charities, voluntary welfare organisations, non-profit organisations and social enterprises (collectively referred to as community organisations) are often run on limited resources and may have difficulty affording legal consultation and representation, we have 3 legal assistance schemes for non-profit organisations: the **Community Organisation Clinic**, **Project Law Help** and the **Joint International Pro Bono Committee**.

The **Community Organisation Clinic** offers free basic legal advice on operational issues for community organisations in Singapore that have an objective to meet community concerns or needs.

Project Law Help assists community organisations doing community work in Singapore by matching eligible organisations with a volunteer law practice that will provide pro bono non-litigation corporate legal assistance.

Legal assistance rendered under Project Law Help covers pro bono corporate transactional assistance in addition to legal advice.

The **Joint International Pro Bono Committee** assists non-profit organisations based in Singapore but doing community work overseas with pro bono non-litigation corporate legal assistance.

We also run free legal awareness talks for non-profit organisations to (a) update their frontline staff/social service workers on laws which may assist their beneficiaries or (b) update management staff/board members on laws concerning the operation/governance of their organisations.

We also provide legal information relevant to the set-up and running of non-profit organisations through our online NPO guide information portal as well as our “Legalese” publication which is made available free of charge and can also be downloaded from our website.

Please see **Appendix B** for a table providing an overview of our main pro bono programmes for non-profit organisations and the report of the Programme Committee Chairperson for the **Project Law Help Scheme**.

Programmes supporting our volunteers

We have a number of programmes to support our volunteers including:

- (a) **Capacity building** and training talks for our volunteers to enhance their pro bono legal advice and representation work.
- (b) The **Ad Hoc Pro Bono Scheme** (AHPBS) which assists practitioners and firms who wish to undertake pro bono work for needy persons on an ad hoc basis by screening and preparing a suitability report on the potential recipient of the pro bono assistance.
- (c) The **Volunteer Initiative Support Scheme** which assists practitioners undertaking their own pro bono initiatives with administrative support and volunteer coordination and mobilization.
- (d) Social Service Agency referral service which helps to alleviate the burden often encountered by practitioners in searching for relevant assistance schemes to help dysfunctional pro bono clients. We provide guidance on relevant social service agencies/schemes and assists in making referrals to those agencies/schemes.

Please see **Appendix C** for a table providing an overview of our main volunteer support programmes.



Programmes to assist or collaborate on access to justice initiatives with other organisations

We strive for synergy and an integrated approach in delivering access to justice initiatives.

We have developed systems and procedures for the running of pro bono programmes. Systems for programme administration, volunteer mobilisation and volunteer support materials are a valuable resource for other organisations seeking to start or develop their pro bono programmes. We give ready access to our resources to organisations initiating or administering pro bono programmes. We assist agencies with volunteer recruitment by publicising pro bono opportunities with these agencies to our pool of volunteers and organise regular inter-agency networking sessions to share on new developments and needs within the pro bono landscape.

We work closely with law faculties, pro bono law centres and law student pro bono groups such as the NUS Pro Bono Group and SMU Outreach Club to provide meaningful pro bono volunteer opportunities for law students.

We have collaborated or are collaborating with a number of other organisations including the Agency for Integrated Care, Association of Women for Action and Research (AWARE), Association of Corporate Counsel, Centre for Domestic Employees (CDE), Centre for Non-Profit Leadership (CNPL), Community Justice Centre, Family Justice Courts, Foreign Domestic Worker Association for Social Support and Training (FAST), HealthServe, Humanitarian Organisation for Migration Economics (HOME), Justice Without Borders, Mayors Committee of the Community Development Councils, Methodist Welfare Services, Migrant Workers' Centre, Ministry of Law, Ministry of Social and Family Development, National Arts Council, National Council of Social Service, National Volunteer & Philanthropy Centre (NVPC), National University of Singapore, NTUC, People's Association, Singapore Centre for Social Enterprise (raiSE), Singapore Management University, Singapore Academy of Law, Singapore Corporate Counsel Association, Singapore Institute of Legal Education, State Courts, Transient Workers Count Too (TWC2), Tripartite Alliance for Dispute Management (TADM).

APPENDIX A

Programmes for Individuals

Legal Clinic Advice		
Programme	Service Provided	Operations
Community Legal Clinics	General legal clinic advice on personal legal issues	4 x per week, alternating between the North West, Central, South East and South West Community Development Councils
Civil Legal Clinics	Specialist legal clinic advice on civil legal proceedings	1 x per week at the State Courts
Family Legal Clinics	Specialist legal clinic advice on family legal proceedings	2 x per week at the State Courts
Law Works Clinics	Legal clinics focusing on employment legal issues	1 x month at the NTUC

Programmes	
Programme	Description
Ad Hoc Pro Bono Assessment Scheme	Assists practitioners who are planning to do ad hoc pro bono work for needy persons by assessing the prospective client's suitability for pro bono assistance.
Volunteer Capacity Building Series (VolCapBSeries)	Practice refreshers and legal seminars/workshops to enhance the delivery of pro bono services by our volunteers.
Criminal Legal Aid Training Programme	Practice refreshers and legal seminars to enhance the delivery of pro bono services by our CLAS volunteers.
Mentor/Specialist Resource Guidance	Matching of junior pro bono lawyers with a mentor/practice specialist to provide practice guidance.
Paralegal Support for criminal trials	Paralegal trial support for pro bono lawyers undertaking criminal legally aided cases.
Briefings for law practices on pro bono Opportunities	On site pro bono briefings on volunteer opportunities for law practices.
Pro Bono Guide for Law Practices	Guide for law practices on providing structured support for lawyers to engage in pro bono, available in hard and soft copy.
Pro Bono Guide for Volunteers	Guide for volunteers on pro bono opportunities in Singapore, available in hard and soft copy.
Singapore In-House Legal Counsel Pro Bono Guide	Collaboration with DLA Piper and with the support of the Singapore Corporate Counsel Association, the guide was launched on 29 January 2016. The Guide highlights opportunities open to individual in-house lawyers who wish to undertake pro bono legal work independent of their employers.
Pro Bono Networking Sessions	Quarterly networking sessions to connect new volunteers with pro bono programmes.
Pro Bono Research Initiative	Research support for pro bono lawyers undertaking cases involving complex issues of law.
Volunteer Initiative Support Scheme	Assistance for practitioners involved in regular pro bono work for group of persons or community in need.
Volunteer Management Portal	An online portal on LSPBS' website for volunteers to track the number of pro bono hours they have expended in a year and to register to volunteer for pro bono programmes.



APPENDIX B

Programmes for Non-Profit Organisations

Legal Assistance		
Programme	Service Provided	Requirement
Community Organisation Clinics	General legal advice for community organisations	Upon request by non-profit organisation.
Project Law Help	Match-up service for local community organisations undertaking community work within Singapore and law firms to provide pro bono corporate legal assistance.	Assignment of volunteer law practice upon successful application.
Joint International Pro Bono Committee	Match-up service for non-profit organisations based in Singapore (undertaking work outside of Singapore) and law firms to provide pro bono corporate legal assistance.	Assignment of volunteer law practice upon successful application.

Capacity Building Programmes	
Programme	Description
LEGALESE, a legal toolkit for Community Organisations (made possible with donations from DBS Foundation, SBF Foundation and Withers KhattarVong LLP)	LEGALESE is a publication which aims to provide bite-sized pieces of information to the on the various legal aspects of setting up and running a social enterprise or non-profit entity. The first edition focused solely on social enterprises. The second edition was expanded to cover charities. The LEGALESE toolkit can be downloaded for free from LSPBS website http://probono.lawsociety.org.sg/Pages/LegaleSE.aspx
"First Responder" support - Early Intervention Initiative to assist frontline workers providing social service assistance	Provide support to social workers in a variety of ways (including capacity building talks, legal input for case management discussions, legal clinics, etc). The aim is to equip social workers with basic knowledge of common legal issues so that they are able to identify potential cases that may be suitable for early legal intervention, as well as to answer any legal queries they may have.
Assisting the Intermediate to Long Term Care (ILTC) sector	Raising awareness on advance planning issues (e.g. Mental Capacity Act, Lasting Powers of Attorney, etc) and providing legal assistance to the sector, including the elderly, medical social workers and ILTC sector leaders.
Social Service Capacity Building Series (SSCapBSeries)	Capacity building within the social service sector through a series of talks. The aim is to equip the sector with legal knowledge so that they may improve their services to the sector.



APPENDIX C

Volunteer Programmes

Programmes	
Programme	Description
Ad Hoc Pro Bono Assessment Scheme	Assists practitioners who are planning to do ad hoc pro bono work for needy persons by assessing the prospective client's suitability for pro bono assistance.
Volunteer Capacity Building Series (VolCapBSeries)	Practice refreshers and legal seminars/workshops to enhance the delivery of pro bono services by our volunteers.
Criminal Legal Aid Training Programme	Practice refreshers and legal seminars to enhance the delivery of pro bono services by our CLAS volunteers.
Mentor/Specialist Resource Guidance	Matching of junior pro bono lawyers with a mentor/ practice specialist to provide practice guidance.
Paralegal Support for criminal trials	Paralegal trial support for pro bono lawyers undertaking criminal legally aided cases.
Briefings for law practices on pro bono Opportunities	On site pro bono briefings on volunteer opportunities for law practices.
Pro Bono Guide for Law Practices	Guide for law practices on providing structured support for lawyers to engage in pro bono, available in hard and soft copy.
Pro Bono Guide for Volunteers	Guide for volunteers on pro bono opportunities in Singapore, available in hard and soft copy.
Singapore In-House Legal Counsel Pro Bono Guide	Collaboration with DLA Piper and with the support of the Singapore Corporate Counsel Association, the guide was launched on 29 January 2016. The Guide highlights opportunities open to individual in-house lawyers who wish to undertake pro bono legal work independent of their employers.
Pro Bono Networking Sessions	Quarterly networking sessions to connect new volunteers with pro bono programmes.
Pro Bono Research Initiative	Research support for pro bono lawyers undertaking cases involving complex issues of law.
Volunteer Initiative Support Scheme	Assistance for practitioners involved in regular pro bono work for group of persons or community in need.
Volunteer Management Portal	An online portal on LSPBS' website for volunteers to track the number of pro bono hours they have expended in a year and to register to volunteer for pro bono programmes.



APPENDIX D

Access to Justice Collaborations

Legal Assistance		
Partners/Project	Service Provided	Description
Community Justice Centre	The Community Justice Centre seeks to assist litigants in person with the following pro bono services: (a) information services; (b) Practical support services; (c) Referral services; (d) Lay Assistance Scheme; (e) Legal clinics; and (f) Public outreach services	The Law Society through LSPBS is supporting the Community Justice Centre initiative (CJC), in collaboration with the State Courts, the Family Justice Courts, the Ministry of Law, the Ministry of Social and Family Development and the Tan Chin Tuan Foundation. A duty officer from LSPBS is stationed at CJC to take in and process registrations for the Criminal, Family and Civil legal clinics run at the State Courts.
Community Legal Clinics Network	Support for independent legal clinics through implementation of clinic best practices, volunteer mobilisation and other technical support	Independent legal clinics join this network by signing a Memorandum of Understanding with LSPBS committing to a set of best practices/Standard operating procedures
Specialised Clinics - Migrant Worker Centre (MWC) - Foreign Domestic Worker Association for Social Support and Training (FAST)	Legal clinics for foreign workers	LSPBS provides the following support: (a) the sharing of LSPBS materials including the Community Legal Clinic manual and our clinic forms for the use/adaptation; (b) technical assistance including the training/attachment stints of staff on legal clinic administration and procedures; (c) highlighting to our volunteer practitioner pool legal clinic volunteer opportunities; and (d) volunteer mobilisation and coordination. A total of 69 legal appointments were run at MWC and 9 at FAST during this reporting period.
AWARE's Sexual Assault Care Centre (SACC)	Legal clinic advice to victims of sexual abuse attending Aware's Sexual Assault Care Centre for counselling.	Under a collaboration with AWARE, LSPBS has offered legal advice to 181 victims referred by the SACC during this reporting period
Singapore Management University School of Law Pro Bono Centre	The work of the SMU Pro Bono Centre includes the facilitation of access to justice via its campus legal clinics for indigents and the sensitization of law students to social justice issues.	LSPBS provides the same scope of support as outlined above for the Specialised Clinics.





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<https://sg.linkedin.com/company/law-society-pro-bono-services>

FINANCIAL STATEMENTS



**THE LAW SOCIETY OF SINGAPORE
AND ITS SUBSIDIARY**

**CONSOLIDATED FINANCIAL STATEMENTS
FOR THE FINANCIAL YEAR ENDED
31 MARCH 2019**

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THE LAW SOCIETY OF SINGAPORE AND ITS SUBSIDIARY

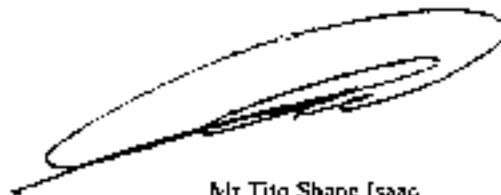
STATEMENT BY THE COUNCIL

In the opinion of the Council, the consolidated financial statements of The Law Society of Singapore (the "Society") and its subsidiary (the "Group") as set out on pages 5 to 60 are properly drawn up in accordance with the Legal Profession Act, Chapter 161 and Financial Reporting Standards in Singapore so as to present fairly, in all material respects the financial position of the Group as at 31 March 2019 and of the financial performance, changes in accumulated funds and fair value reserve and cash flows of the Group for the financial year ended on that date.

On behalf of the Council


Mr G. V. Vijayendran
President

27 September 2019



Mr Tito Shane Isaac
Treasurer

**INDEPENDENT AUDITOR'S REPORT TO THE MEMBERS OF
THE LAW SOCIETY OF SINGAPORE****Report on the Audit of the Financial Statements*****Opinion***

We have audited the accompanying financial statements of The Law Society of Singapore (the "Society") and its subsidiary (the "Group") as set out on pages 5 to 60, which comprise the balance sheet of the Group as at 31 March 2019, and the statement of comprehensive income, statement of changes in accumulated funds and fair value reserve and statement of cash flows for the year then ended, and notes to the financial statements, including a summary of significant accounting policies.

In our opinion, the accompanying consolidated financial statements of the Group are properly drawn up in accordance with the Legal Profession Act, Chapter 161 (the "Act") and Financial Reporting Standards in Singapore ("FRSs") so as to present fairly, in all material respects, the financial position of the Group as at 31 March 2019 and of the financial performance, changes in accumulated funds and fair value reserve and cash flows of the Group for the year ended on that date.

Basis for Opinion

We conducted our audit in accordance with Singapore Standards on Auditing ("SSAs"). Our responsibilities under those standards are further described in the *Auditor's Responsibilities for the Audit of the Financial Statements* section of our report. We are independent of the Society in accordance with the Accounting and Corporate Regulatory Authority (ACRA) *Code of Professional Conduct and Ethics for Public Accountants and Accounting Entities* (ACRA Code) together with the ethical requirements that are relevant to our audit of the financial statements in Singapore, and we have fulfilled our other ethical responsibilities in accordance with these requirements and the ACRA Code. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Other Information

The Management is responsible for the other information. The other information obtained at the date of this auditor's report is the Treasurer's Report and the Statement by the Council as set out on page 1 but does not include the financial statements and our auditor's report thereon.

Our opinion on the financial statements does not cover the other information and we do not express any form of assurance conclusion thereon.

In connection with our audit of the financial statements, our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the audit or otherwise appears to be materially misstated. If, based on the work we have performed on the other information obtained prior to the date of this auditor's report, we conclude that there is a material misstatement of this other information, we are required to report that fact. We have nothing to report in this regard.

**INDEPENDENT AUDITOR'S REPORT TO THE MEMBERS OF
THE LAW SOCIETY OF SINGAPORE (cont'd)**

Report on the Audit of the Financial Statements (cont'd)

Responsibilities of the Management and Those Charged with Governance for the Financial Statements

The Management is responsible for the preparation and fair presentation of these financial statements in accordance with the Act and FRSs, and for such internal control as the Management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the Management is responsible for assessing the Group's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the Management either intends to liquidate the Group or to cease operations, or has no realistic alternative but to do so.

Those charged with governance are responsible for overseeing the Group's financial reporting process.

Auditor's Responsibilities for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with SSAs will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

As part of an audit in accordance with SSAs, we exercise professional judgement and maintain professional scepticism throughout the audit. We also:

- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error; design and perform audit procedures responsive to those risks; and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Group's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by the Management.

**INDEPENDENT AUDITOR'S REPORT TO THE MEMBERS OF
THE LAW SOCIETY OF SINGAPORE (cont'd)**

Report on the Audit of the Financial Statements (cont'd)

Auditor's Responsibilities for the Audit of the Financial Statements (cont'd)

- Conclude on the appropriateness of the Management's use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the Group's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditor's report to the related disclosures in the financial statements or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditor's report. However, future events or conditions may cause the Society to cease to continue as a going concern.
- Evaluate the overall presentation, structure and content of the financial statements, including the disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.
- Obtain sufficient appropriate audit evidence regarding the financial information of the entities or business activities within the Group to express an opinion on the consolidated financial statements. We are responsible for the direction, supervision and performance of the group audit. We remain solely responsible for our audit opinion.

We communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

Report on Other Legal and Regulatory Requirements

In our opinion, the accounting and other records required by the Act to be kept by the Society has been properly kept in accordance with the provisions of the Act.


Baker Tilly TFW LLP
Public Accountants and
Chartered Accountants
Singapore

23 September 2019

THE LAW SOCIETY OF SINGAPORE AND ITS SUBSIDIARY

CONSOLIDATED BALANCE SHEET

As at 31 March 2019

Note	General Fund		Other Funds		Compensation Fund		Monica held in Trust		Pro Bono Services		Total
	2019	2018	2019	2018	2019	2018	2019	2018	2019	2018	
	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	
ASSETS											
Non-current assets											
Property, plant and equipment	4,794,057	4,991,829	-	-	-	-	-	-	123,809	204,769	4,917,866
Intangible assets	16,022	32,045	-	-	-	-	-	-	166,662	313,331	182,504
Deferred expenditure	-	-	-	-	-	-	-	-	-	34,240	-
Available-for-sale financial assets	-	4,506,651	-	-	-	5,693,422	-	-	-	-	10,200,073
Funds placed with fund manager	-	1,194,428	-	-	-	1,194,428	-	-	-	-	2,388,856
Financial assets at fair value through profit or loss	1,007,926	-	-	-	1,007,926	-	-	-	-	-	-
Financial assets at fair value through other comprehensive income	3,776,198	-	-	-	4,783,934	-	-	-	-	-	-
	<u>9,594,203</u>	<u>10,724,953</u>	<u>-</u>	<u>-</u>	<u>5,791,860</u>	<u>6,887,850</u>	<u>-</u>	<u>-</u>	<u>290,471</u>	<u>552,334</u>	<u>18,165,117</u>
Current assets											
Available-for-sale financial assets	-	125,250	-	-	-	125,250	-	-	-	-	250,500
Financial assets at fair value through other comprehensive income	687,798	-	-	-	813,964	-	-	-	-	-	1,501,734
Inventories	-	-	48,617	52,967	-	-	-	-	-	-	52,967
Receivables	2,117,118	3,092,964	15,875	13,673	-	-	-	-	384,402	608,084	2,537,395
Fixed deposits, bank and cash balances	10,989,359	9,015,442	276,198	281,164	9,044,039	8,197,056	1,142,718	1,053,740	4,191,177	4,421,013	25,640,485
Deferred expenditure	-	-	-	-	-	-	-	-	37,888	21,998	21,998
Contract assets	-	-	-	-	-	-	-	-	187,020	-	-
	<u>13,794,261</u>	<u>12,213,656</u>	<u>360,690</u>	<u>347,804</u>	<u>9,854,983</u>	<u>8,322,306</u>	<u>1,142,718</u>	<u>1,053,740</u>	<u>4,800,487</u>	<u>5,141,095</u>	<u>29,953,139</u>
											<u>27,098,601</u>
Interfund - amount due (to)/from											
	(249,294)	82,175	(169,370)	(129,790)	418,664	47,615	-	-	-	-	-
Total assets	<u>23,139,170</u>	<u>23,040,284</u>	<u>191,320</u>	<u>218,014</u>	<u>16,065,907</u>	<u>15,257,771</u>	<u>1,142,718</u>	<u>1,053,740</u>	<u>5,090,959</u>	<u>5,693,429</u>	<u>45,629,573</u>
											<u>45,263,738</u>

The accompanying notes form an integral part of these financial statements.

THE LAW SOCIETY OF SINGAPORE AND ITS SUBSIDIARY

CONSOLIDATED BALANCE SHEET (cont'd)

As at 31 March 2019

Note	Total before inter-segment elimination		Inter-segment elimination		Total after inter-segment elimination	
	2019 \$	2018 \$	2019 \$	2018 \$	2019 \$	2018 \$
ASSETS						
Non-current assets						
Property, plant and equipment	4,917,866	5,196,592	-	-	4,917,866	5,196,592
Intangible assets	182,584	345,376	-	-	182,584	345,376
Deferred expenditure	-	34,240	-	-	-	34,240
Available-for-sale financial assets	-	10,200,073	-	-	-	10,200,073
Funds placed with fund manager	-	2,388,856	-	-	-	2,388,856
Financial assets at fair value through profit or loss	2,015,852	-	-	-	2,015,852	-
Financial assets at fair value through other comprehensive income	8,560,132	-	-	-	8,560,132	-
	<u>15,676,434</u>	<u>18,165,137</u>	<u>-</u>	<u>-</u>	<u>15,676,434</u>	<u>18,165,137</u>
Current assets						
Available-for-sale financial assets	-	250,500	-	-	-	250,500
Financial assets at fair value through other comprehensive income	1,501,734	-	-	-	1,501,734	-
Inventories	48,617	52,967	-	-	48,617	52,967
Receivables	2,537,395	1,804,721	(1,527)	(764,083)	2,535,868	3,040,634
Fixed deposits, bank and cash balances	25,640,485	22,968,415	-	70,117	25,640,485	23,038,532
Deferred expenditure	37,888	21,998	-	-	37,888	21,998
Contract assets	187,020	-	-	-	187,020	-
	<u>29,953,139</u>	<u>27,098,601</u>	<u>(1,527)</u>	<u>(693,970)</u>	<u>29,951,612</u>	<u>26,404,631</u>
Interfund - amount due (to)/from	-	-	-	-	-	-
Total assets	<u>45,629,573</u>	<u>45,263,738</u>	<u>(1,527)</u>	<u>(693,970)</u>	<u>45,628,046</u>	<u>44,569,768</u>

The accompanying notes form an integral part of these financial statements.

THE LAW SOCIETY OF SINGAPORE AND ITS SUBSIDIARY

CONSOLIDATED BALANCE SHEET (cont'd)

As at 31 March 2019

		General Fund		Other Funds		Compensation Fund		Monies held in Trust		Pro Bono Services		Total
	Note	2019	2018	2019	2018	2019	2018	2019	2018	2019	2018	
		\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
LIABILITIES												
Non-current liability												
Deferred capital grant	31	-	-	-	-	-	-	-	314,860	338	514,860	
Current liabilities												
Contract liabilities	12	1,989,596	-	45,677	159,600	-	-	-	-	2,194,873	-	
Subscription fees paid in advance		-	2,480,337	-	43,600	-	168,700	-	-	-	2,692,637	
Amount due to The Law Society of Singapore		-	-	-	-	-	-	-	693,970	1,527	693,970	
Payables and deferred income	13	608,123	350,157	13,779	15,298	300	300	-	1,090,756	1,277,522	1,456,511	
Monies held in trust	23	-	-	-	-	-	-	1,142,718	1,053,740	1,142,718	1,053,740	
Deferred capital grant	11	-	-	-	-	-	-	-	-	316,005	15,000	
Income tax payable		132,000	94,000	-	-	-	-	-	-	132,000	94,000	
		2,729,719	2,924,494	59,456	58,898	159,900	169,000	1,142,718	1,053,740	972,862	1,799,726	
		2,729,719	2,924,494	59,456	58,898	159,900	169,000	1,142,718	1,053,740	972,862	2,314,586	
Total liabilities		20,409,451	20,116,290	131,864	159,116	15,905,607	15,088,771	-	-	4,117,876	3,378,843	
Net assets										40,564,798	38,743,020	
Represented by:												
Accumulated funds	14 to 22	20,190,971	19,756,996	131,864	159,116	15,630,632	14,648,251	-	-	4,117,876	3,273,843	
		218,480	359,294	-	-	274,975	440,520	-	-	-	-	
Fair value reserve		20,409,451	20,116,290	131,864	159,116	15,905,607	15,088,771	-	-	4,117,876	3,378,843	
										40,564,798	38,743,020	

The accompanying notes form an integral part of these financial statements.

THE LAW SOCIETY OF SINGAPORE AND ITS SUBSIDIARY

CONSOLIDATED STATEMENT OF COMPREHENSIVE INCOME

For the financial year ended 31 March 2019

	General Fund (Note 15)		Other Funds (Notes 18 to 23)		Compensation Fund (Note 16)		Pro Rata Services (Note 17)		Total before inter-segment elimination	
	2019	2018	2019	2018	2019	2018	2019	2018	2019	2018
	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
INCOME										
Subscriptions and Compensation Fund dues	5,485,296	5,252,596	-	-	603,000	577,600	-	-	6,088,296	5,830,196
Investment income and interest income from fixed deposits and current bank accounts	376,467	339,307	1,326	1,296	365,095	350,342	41,886	39,815	784,774	730,760
Income from operating activities	1,625,901	1,925,113	55,087	85,563	27,917	331,852	5,294,026	4,719,329	7,002,931	7,061,857
	7,487,664	7,517,016	56,413	86,859	996,012	1,259,794	5,335,912	4,759,144	13,876,001	13,622,813
LESS EXPENDITURE										
Expenditure from operating activities	6,175,928	5,647,392	83,665	138,586	114,304	199,824	4,596,879	4,600,264	10,970,776	10,586,066
Donations/grants/contributions to Singapore Institute of Legal Education/Pro Rata Services	601,440	631,710	-	-	-	-	-	-	601,440	631,710
Disciplinary proceedings costs	314,110	122,290	-	-	-	-	-	-	314,110	122,290
	7,091,478	6,401,392	83,665	138,586	114,304	199,824	4,596,879	4,600,264	11,886,326	11,340,066
Surplus/(deficit) before tax	396,186	1,115,624	(27,252)	(51,727)	881,708	1,059,970	739,033	158,880	1,989,675	2,282,747
Tax expense	(48,616)	(94,000)	-	-	-	-	-	-	(48,616)	(94,000)
Surplus/(deficit) for the financial year	347,570	1,021,624	(27,252)	(51,727)	881,708	1,059,970	739,033	158,880	1,941,059	2,188,747
Other comprehensive income/(loss) for the financial year, net of tax										
Items that are or may be reclassified subsequently to profit or loss:										
Financial assets at fair value through other comprehensive income/available for sale financial assets	-	-	-	-	-	-	-	-	-	-
- fair value gains: debt securities and equity investments	-	48,066	-	-	-	34,136	-	-	-	82,202
- reclassification	-	64,324	-	-	-	79,760	-	-	-	144,084
Items that will not be reclassified subsequently to profit or loss:										
Financial assets at fair value (through other comprehensive income)	(54,409)	-	-	-	(64,872)	-	-	-	(119,281)	-
- fair value loss - equity investments										
Total comprehensive income/(loss) for the financial year	293,161	1,134,014	(27,252)	(51,727)	816,836	1,173,866	739,033	158,880	1,821,778	2,415,033

The accompanying notes form an integral part of these financial statements.

THE LAW SOCIETY OF SINGAPORE AND ITS SUBSIDIARY

CONSOLIDATED STATEMENT OF COMPREHENSIVE INCOME (cont'd)

For the financial year ended 31 March 2019

	Note	Total before inter-segment elimination		Inter-segment elimination		Total after inter-segment elimination	
		2019	2018	2019	2018	2019	2018
		\$	\$	\$	\$	\$	\$
INCOME							
Subscriptions and Compensation Fund dues		6,088,296	5,830,196	-	-	6,088,296	5,830,196
Investment income and interest income from fixed deposits and current bank accounts		784,774	730,760	-	-	784,774	730,760
Income from operating activities		7,002,931	7,061,857	(55,750)	(264,842)	6,947,181	6,797,015
		13,876,001	13,622,813	(55,750)	(264,842)	13,820,251	13,357,971
LESS EXPENDITURE							
Expenditure from operating activities		10,970,776	10,586,066	(25,750)	(179,342)	10,945,026	10,406,724
Donations/Gifts/Contributions to Singapore Institute of Legal Education/Pro Bono Services		601,440	631,710	(30,000)	(85,560)	571,440	546,210
Disciplinary proceedings costs		314,110	122,290	-	-	314,110	122,290
		11,886,326	11,340,066	(55,750)	(264,842)	11,830,576	11,075,224
Surplus before tax		1,989,675	2,282,747	-	-	1,989,675	2,282,747
Tax expense	24	(48,616)	(94,000)	-	-	(48,616)	(94,000)
Surplus for the financial year		1,941,059	2,188,747	-	-	1,941,059	2,188,747
Other comprehensive (loss)/income for the financial year, net of tax							
<i>Items that are or may be reclassified subsequently to profit or loss:</i>							
Financial assets at fair value through other comprehensive income/available-for-sale financial assets		-	82,202	-	-	-	82,202
- fair value gains - debt securities and equity investments - reclassification		-	144,084	-	-	-	144,084
<i>Items that will not be reclassified subsequently to profit or loss:</i>							
Financial assets at fair value through other comprehensive income		(119,281)	-	-	-	(119,281)	-
- fair value loss - equity investments		-	-	-	-	-	-
Total comprehensive income for the financial year		1,821,778	2,415,035	-	-	1,821,778	2,415,035

The accompanying notes form an integral part of these financial statements.

THE LAW SOCIETY OF SINGAPORE AND ITS SUBSIDIARY

CONSOLIDATED STATEMENT OF CHANGES IN ACCUMULATED FUNDS AND FAIR VALUE RESERVE
For the financial year ended 31 March 2019

Note	Effect of		Income	Expenditure	Net Change	Transfer of Funds	At 31 March
	As at 1 April, as reported	adoption of new accounting standard (Note 1(a))					
	\$	\$	\$	\$	\$	\$	\$
2019							
Accumulated Funds							
General Fund	19,756,996	86,405	7,487,664	(7,140,094)	347,570	-	20,190,971
Compensation Fund	13,967,576	110,673	985,063	(114,304)	870,759	(354,146)	14,584,862
Compensation Fund - Library	680,675	-	10,949	-	10,949	354,146	1,045,770
Pro Bono Services	3,378,841	-	5,335,912	(4,596,879)	739,033	-	4,317,876
Other Funds							
Jus Cuius Fund	208,845	208,845	11,849	(342)	11,507	-	220,352
Pastoral Care Fund	(11,550)	(11,550)	-	(4,320)	(4,320)	-	(15,870)
Sports Meet Fund	(147,347)	(147,347)	42,566	(62,343)	(19,777)	-	(167,144)
Wellfare Fund	58,601	58,601	-	(16,660)	(16,660)	-	41,941
Library Fund	50,587	50,587	398	-	398	-	51,185
Practise Resilience Fund	-	-	1,400	-	1,400	-	1,400
	159,116	159,116	56,413	(83,665)	(27,252)	-	131,864
	37,943,286	187,478	13,876,101	(11,934,942)	1,941,059	-	40,071,343
Fair value reserve							
	799,814	(181,878)	-	(119,281)	(119,281)	-	493,455
	38,743,020	-	13,876,001	(12,054,223)	1,821,778	-	40,564,798
2016							
Accumulated Funds							
General Fund	18,735,372	-	7,517,016	(6,495,392)	1,021,624	-	19,756,996
Compensation Fund	13,257,948	-	1,255,845	(199,124)	1,056,021	(346,393)	13,967,576
Compensation Fund - Library	330,333	-	3,949	-	3,949	346,393	680,675
Pro Bono Services	3,219,963	-	4,759,144	(4,600,364)	158,880	-	3,378,843
Other Funds							
Jus Cuius Fund	194,056	-	15,436	(647)	14,789	-	208,845
Pastoral Care Fund	(11,550)	-	-	-	-	-	(11,550)
Sports Meet Fund	(95,148)	-	70,839	(122,739)	(51,919)	-	(147,167)
Wellfare Fund	73,801	-	-	(15,200)	(15,200)	-	58,601
Library Fund	49,984	-	603	-	603	-	50,587
	210,343	-	86,859	(138,586)	(51,727)	-	159,116
	35,754,459	-	13,622,813	(11,434,065)	2,188,747	-	37,943,286
Fair value reserve							
	573,528	-	226,286	-	226,286	-	799,814
	36,327,987	-	13,849,099	(11,434,065)	2,415,033	-	38,743,020

The accompanying notes form an integral part of these financial statements.

THE LAW SOCIETY OF SINGAPORE AND ITS SUBSIDIARY

CONSOLIDATED STATEMENT OF CASH FLOWS
For the financial year ended 31 March 2019

	Note	2019 \$	2018 \$
Cash flows from operating activities			
Surplus before tax		1,989,675	2,282,747
Adjustments for:			
Amortisation on intangible assets	3	162,792	163,238
Amortisation of deferred capital grant	11	(225,490)	(157,727)
Amortisation of deferred expenditure		21,998	-
Depreciation of property, plant and equipment	2	548,282	459,836
Fair value loss on financial assets at fair value through profit or loss		114,614	-
Gain on disposal of available-for-sale financial assets		-	(11,309)
Impairment loss on available-for-sale financial assets		-	236,109
Interest income		(362,672)	(267,715)
Investment income		(422,101)	(463,045)
Intangible assets written off		-	1,015
Loss on redemption of financial assets at fair value through other comprehensive income		4,251	-
Property, plant and equipment written off		375	6,208
Waiver of honorariums and disbursements charged by lawyers		(945,500)	-
Operating cash flows before working capital changes		886,224	2,249,357
Fixed deposits and bank balances held in trust		88,978	346,208
Inventories		4,350	(8,042)
Receivables		1,014,667	(338,414)
Deferred capital grant received		17,378	337,836
Contract liabilities		(497,764)	628,897
Deferred expenditure		(8,998)	(56,235)
Payables and monies held in trust		(20,523)	(571,790)
Cash from operations		1,484,312	2,587,814
Income tax paid		(9,744)	-
Net cash from operating activities		1,474,568	2,587,814
Cash flows from investing activities			
Additions of available-for-sale financial assets		-	(3,099,706)
Cash withdrawal from funds placed with fund managers		258,391	-
Funds placed with fund managers		-	(294,254)
Proceeds from disposal of available-for-sale financial assets		-	2,270,359
Purchase of intangible assets	3	-	(48,094)
Purchase of property, plant and equipment	2	(269,931)	(251,232)
Purchase of financial assets at fair value through other comprehensive income		(250,624)	-
Proceeds from disposal of financial assets at fair value through other comprehensive income		515,798	-
Interest received		362,672	252,224
Investment income received		422,101	463,045
Net cash from/(used in) investing activities		1,038,407	(707,658)

The accompanying notes form an integral part of these financial statements.

THE LAW SOCIETY OF SINGAPORE AND ITS SUBSIDIARY

CONSOLIDATED STATEMENT OF CASH FLOWS

For the financial year ended 31 March 2019

	Note	2019 \$	2018 \$
Net increase in cash and cash equivalents		2,512,975	1,880,156
Cash and cash equivalents at the beginning of financial year		<u>21,984,792</u>	<u>20,104,636</u>
Cash and cash equivalents at the end of financial year		<u>24,497,767</u>	<u>21,984,792</u>
Cash and cash equivalents comprise:			
Fixed deposits, bank and cash balances	10	25,640,485	23,028,532
Less: Monies held in trust	10	(1,142,718)	(1,053,740)
		<u>24,497,767</u>	<u>21,984,792</u>

The accompanying notes form an integral part of these financial statements.

THE LAW SOCIETY OF SINGAPORE AND ITS SUBSIDIARY
DETAILED CONSOLIDATED STATEMENT OF CASH FLOWS
For the financial year ended 31 March 2019

	General Fund	Other Funds	Compensation Fund	Monica held in Trust	Pro Bono Services	Total
	\$	\$	\$	\$	\$	\$
Cash flows from operating activities						
Surplus before tax	396,186	(27,257)	881,708	-	739,033	1,989,675
Adjustments for:						
Amortisation of intangible assets	16,023	-	-	-	146,769	162,792
Amortisation of deferred capital grant	-	-	-	-	(225,490)	(125,490)
Amortisation of deferred expenditure	-	-	-	-	21,998	21,998
Depreciation of property, plant and equipment	446,550	-	-	-	101,732	548,282
Fair value loss on financial assets at fair value through profit or loss	57,307	-	57,307	-	-	114,614
Interest income	(186,556)	(1,326)	(132,904)	-	(41,886)	(362,672)
Investment income	(189,910)	-	(252,191)	-	-	(422,101)
Loss on redemption of financial assets at fair value through other comprehensive income	1,948	-	2,303	-	-	4,251
Property, plant and equipment written off	-	-	-	-	375	375
Waiver of honorariums and disbursement charged by lawyers	-	-	-	-	(945,500)	(945,500)
Operating cash flows before working capital changes	541,548	(28,578)	576,223	88,978	(202,969)	986,224
Fixed deposits and bank balances held in trust	-	-	-	-	-	88,978
Inventories	-	-	-	-	-	4,350
Receivables	904,857	-	-	-	132,012	1,014,667
Deferred capital grant received	-	-	-	-	17,378	17,378
Contract liabilities	(400,741)	2,677	(9,100)	-	-	(407,164)
Deferred expenditure	-	-	-	-	(8,998)	(8,998)
Payables and monies held in trust	257,966	(1,519)	-	-	(187,992)	(10,523)
Interfund - amount due from/to	331,469	39,580	(371,049)	-	-	-
Cash fund/(used in) operations	1,543,099	(6,292)	196,074	-	(250,569)	1,484,312
Income tax paid	(9,744)	-	-	-	-	(9,744)
Net cash from/(used in) operating activities	1,535,355	(6,292)	196,074	-	(250,569)	1,474,568

The accompanying notes form an integral part of these financial statements

THE LAW SOCIETY OF SINGAPORE AND ITS SUBSIDIARY

DETAILED CONSOLIDATED STATEMENT OF CASH FLOWS (cont'd)

For the financial year ended 31 March 2019

	General Fund	Other Funds	Compensation Fund	Monies held in Trust	Pro Bono Services	Total
	\$	\$	\$	\$	\$	\$
Cash flows from investing activities						
Cash withdrawal of financial assets at fair value through profit/loss	129,195	-	129,196	-	-	258,391
Purchase of property, plant and equipment	(248,778)	-	-	-	(21,153)	(269,931)
Purchase of financial assets at fair value through other comprehensive income	(125,312)	-	(125,312)	-	-	(250,624)
Proceeds from disposal of financial assets at fair value through other comprehensive income	236,868	-	278,930	-	-	515,798
Interest received	186,556	1,326	132,904	-	41,886	362,672
Investment income received	189,910	-	232,191	-	-	422,101
Net cash used in investing activities	368,439	1,326	647,909	-	20,733	1,038,407
Net increase/(decrease) in cash and cash equivalents	1,903,794	(4,966)	843,983	-	(229,836)	2,512,975
Cash and cash equivalents at the beginning of financial year	9,083,359	281,164	8,197,056	-	4,421,013	21,984,792
Cash and cash equivalents at the end of financial year	10,989,353	276,198	9,041,039	-	4,191,177	24,497,767

The accompanying notes form an integral part of these financial statements.

THE LAW SOCIETY OF SINGAPORE AND ITS SUBSIDIARY

DETAILED CONSOLIDATED STATEMENT OF CASH FLOWS
For the financial year ended 31 March 2018

	General Fund	Other Funds	Compensation Fund	Monies held in Trust	Pro Bono Services	Total
	\$	\$	\$	\$	\$	\$
Cash flows from operating activities						
Surplus before tax	1,115,624	(51,727)	1,059,970	-	158,880	2,282,747
Adjustments for:						
Amortisation of intangible assets	16,023	-	-	-	147,215	163,238
Amortisation of deferred capital grant	-	-	-	-	(157,727)	(157,727)
Depreciation of property, plant and equipment	369,291	-	-	-	90,045	459,336
Impairment loss on available-for-sale financial assets	104,306	-	131,807	-	-	236,109
Interest income	(127,892)	(1,296)	(98,712)	-	(39,815)	(267,715)
Investment income	(211,415)	-	(251,630)	-	-	(463,045)
Intangible assets written off	-	-	-	-	1,015	1,015
Gain on disposal of available-for sale financial assets	(4,556)	-	(6,753)	-	-	(11,309)
Property, plant and equipment written off	-	-	-	-	6,208	6,208
Operating cash flows before working capital changes	1,261,881	(53,025)	834,678	-	205,821	2,249,357
Fixed deposits and bank balances held in trust	-	-	-	346,208	-	346,208
Inventories	-	(8,047)	-	-	-	(8,047)
Receivables	(268,212)	1,950	-	-	(72,152)	(338,414)
Deferred capital grant received	-	-	-	-	337,836	337,836
Fees received in advance	616,797	-	9,900	-	-	628,897
Deferred expenditure	-	2,200	-	-	(56,238)	(56,238)
Payables and monies held in trust	(671,507)	3,282	-	(346,208)	442,643	(571,790)
Interfund - amount due from/to	119,335	33,692	107,317	-	(260,344)	-
Cash from/(used in) operations	1,058,294	(19,941)	951,895	-	597,566	2,587,814
Income tax paid	-	-	-	-	-	-
Net cash from/(used in) operating activities	1,058,294	(19,941)	951,895	-	597,566	2,587,814
Cash flows from investing activities						
Additions of available-for-sale financial assets	(1,374,513)	-	(1,725,193)	-	-	(3,099,706)
Funds placed with fund manager	(147,127)	-	(147,127)	-	-	(294,254)
Proceeds from disposal of available-for-sale financial assets	1,050,641	-	1,219,718	-	-	2,270,359
Purchase of intangible assets	-	-	-	-	(48,094)	(48,094)
Purchase of property, plant and equipment	(74,217)	-	-	-	(177,915)	(252,132)
Interest received	130,086	1,296	99,869	-	20,973	252,224
Investment income received	211,415	-	251,630	-	-	463,045
Net cash (used in)/from investing activities	(203,715)	1,296	(301,103)	-	(204,136)	(707,658)
Net increase/(decrease) in cash and cash equivalents	854,579	(18,645)	650,792	-	393,430	1,890,156
Cash and cash equivalents at the beginning of financial year	8,230,980	299,809	7,546,264	-	4,027,583	20,104,636
Cash and cash equivalents at the end of financial year	9,085,559	281,164	8,197,056	-	4,421,013	21,984,792

The accompanying notes form an integral part of these financial statements.

THE LAW SOCIETY OF SINGAPORE AND ITS SUBSIDIARY

NOTES TO THE FINANCIAL STATEMENTS For the financial year ended 31 March 2019

These notes form an integral part of and should be read in conjunction with the accompanying financial statements.

1 Summary of significant accounting policies

(a) Basis of preparation

The financial statements, expressed in Singapore dollar ("S\$"), which is the Society's functional currency, have been prepared in accordance with the Legal Profession Act, Chapter 161 and Financial Reporting Standards in Singapore ("FRSs"). The financial statements have been prepared under the historical cost convention except as disclosed in the accounting policies below.

The preparation of financial statements in conformity with FRSs requires the use of estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of income and expenditure during the financial year. Although these estimates are based on management's best knowledge of current events and actions and historical experiences and various other factors that are believed to be reasonable under the circumstances, actual results may ultimately differ from those estimates.

Use of estimates and judgements

These estimates and assumptions are assessed on an on-going basis and are based on experience and relevant factors, including expectations of future events that are believed to be reasonable under the circumstances.

In the process of applying the Group's accounting policies described below, management has made the following judgement that has the most significant effect on the amounts recognised in the financial statements:

The Group depreciates its property, plant and equipment based on a straight-line basis over their expected useful lives. The carrying amount of the Group's property, plant and equipment at 31 March 2019 was \$4,917,866 (2018: \$5,196,592). Changes in the level of usage and market uses could impact the useful lives and residual values of these assets and hence future depreciation charges could be revised.

The carrying amounts of cash and cash equivalents, other current receivables and payables approximate their respective fair values due to the relatively short-term maturity of these financial instruments.

New and revised standards

In the current financial year, the Group has adopted all the new and revised FRSs and Interpretations of FRSs ("INT FRSs") that are relevant to its operations and effective for the current financial year. Changes to the Group's accounting policies have been made as required, in accordance with the transitional provisions in the respective FRSs and INT FRSs.

The adoption of these new and revised FRSs and INT FRSs did not have any material effect on the financial results or position of the Group.

1 Summary of significant accounting policies (cont'd)

(a) Basis of preparation (cont'd)

New and revised standards (cont'd)

FRS 115: Revenue from Contracts with Customers

FRS 115 replaces FRS 18 'Revenue', FRS 11 'Construction contracts' and other revenue-related interpretations. It applies to all contracts with customers, except for leases, financial instruments, insurance contracts and certain guarantee contracts and non-monetary exchange contracts. FRS 115 provides a single, principle-based model to be applied to all contracts with customers. An entity recognises revenue in accordance with the core principle in FRS 115 by applying a 5-step approach.

Under FRS 115, an entity recognises revenue when (or as) a performance obligation is satisfied, i.e. when "control" of the goods or services underlying the particular performance obligation is transferred to the customer. The entity is required to exercise judgement, taking into consideration all of the relevant facts and circumstances when applying each step of the model; to contracts with their customers. The standard also specifies the accounting for incremental costs of obtaining a contract and the costs directly related to fulfilling a contract.

The Group adopted FRS 115 using the modified retrospective approach without restating prior periods' information and recognises any difference between the previous carrying amount and the carrying amount at the beginning of the annual reporting period at the date of initial application in the opening accumulated funds as at 1 April 2018.

Under this method, the standard can be applied either to all contracts at the date of initial application or only to contracts that are not completed as at this date. The Group has elected the practical expedient to apply the standard to contracts that are not completed at the date of initial application.

At the date of initial application and 31 March 2019, the Group has assessed that the adoption of FRS 115 does not have any material impact to the financial position and results of the Group except as follows:

The effect of adopting FRS 115 as at 1 April 2018 was as follows:

	Increase/(Decrease) \$
Receivables	(304,328)
Contract assets	304,328
Fees received in advance	(2,692,637)
Contract liabilities	<u>2,692,637</u>

Contract assets represent contribution receivable from Ministry of Law for services performed for CLAS cases not billed. In the financial period ended 31 March 2018, this contribution receivable from Ministry of Law was classified as receivables.

Contract liabilities represent subscription fees paid in advance by members. In the financial year ended 31 March 2018, this was classified as fees received in advance.

1 Summary of significant accounting policies (cont'd)

(a) Basis of preparation (cont'd)

New and revised standards (cont'd)

FRS 109 Financial Instruments

FRS 109 replaces FRS 39 Financial Instruments: Recognition and Measurement for annual periods beginning on or after 1 January 2018. It includes guidance on (i) the classification and measurement of financial assets and financial liabilities; (ii) impairment requirements for financial assets; and (iii) general hedge accounting. Financial assets are classified according to their contractual cash flow characteristics and the business model under which they are held. The impairment requirements in FRS 109 are based on expected credit loss model and replace FRS 39 incurred loss model.

The Group applied FRS 109 using a modified retrospective approach, with date of initial application on 1 April 2018. The Group has not restated the comparative information, which continues to be reported under FRS 39. Differences arising from the adoption of FRS 109 have been recognised directly in accumulated funds and other components of equity.

The effect of adopting FRS 109 as at 1 April 2018 was as follows:

Non-current assets	References	(Decrease)/Increase
Available for sale financial assets ("AFS")	(a)	(10,200,073)
Funds placed with fund managers	(b)	(2,388,856)
Financial assets at fair value through other comprehensive income ("FVOCI")	(a)	10,200,073
Financial assets at fair value through profit or loss ("FVTPL")	(b)	2,388,856
		<u>—</u>
Current assets		
Available for sale financial assets ("AFS")	(a)	(250,500)
Financial assets at FVOCI	(a) & (b)	250,500
		<u>—</u>
Equity		
Fair value reserve	(c)	187,078
General Fund	(c)	(86,405)
Compensation Fund	(c)	(100,673)
		<u>—</u>

The following are the changes in classification and measurement arising from adopting FRS109:

- (a) AFS of \$10,450,573 reclassified to FVOCI (\$10,200,073)
- (b) Funds placed with fund managers of \$2,388,856 reclassified to FVTPL (\$2,388,856)
- (c) For the previously held AFS equity securities measured at FVOCI, cumulative impairment charge of \$236,109 previously recognised in profit or loss was reclassified from General Fund and Compensation Fund to Fair Value Reserve as at 1 April 2018.

In addition, fair value gain of \$49,031 pertaining to fund placed with fund manager previously recognised in other comprehensive income was classified from Fair Value Reserve to General Fund and Compensation Fund as at 1 April 2018.

1 Summary of significant accounting policies (cont'd)

(a) Basis of preparation (cont'd)

New and revised standards (cont'd)

FRS 109 Financial Instruments (cont'd)

The nature of these adjustments are described below:

(a) Classification and measurement

Under FRS 109, the Group classifies its financial assets based on entity's business model for managing the financial assets and the contractual cash flow characteristics of the financial assets. The assessment of the Group's business model was made as of the date of initial application on 1 April 2018. The assessment of whether contractual cash flows on debt instruments are solely comprised of principal and interest was made based on the facts and circumstances as at the initial recognition of the assets.

The following are the changes in classification and measurement arising from adopting FRS 109:

- Loans and receivables including receivables, fixed deposits, bank and cash balances as at 31 March 2018 are held to collect contractual cash flows. These are classified and measured as debt instruments at amortised cost beginning 1 April 2018.
- Investment in quoted equity shares classified as available-for-sale ("AFS") financial assets as at 31 March 2018 are classified and measured as equity instrument at fair value through other comprehensive income ("FVOCI") beginning 1 April 2018. The Group expects to hold these assets to collect contractual cash flows and to sell from time to time should the need arise.
- Quoted debt instruments classified as AFS financial assets as at 31 March 2018 are classified and measured as FVOCI beginning 1 April 2018. The quoted debt instruments are held within a business model with the objective of both holding to collect contractual cash flows and selling to give rise to cash flows representing solely payments of principal and interest.
- Funds placed with fund managers as at 31 March 2018 are classified and measured at fair value through profit or loss ("FVTPL") beginning 1 April 2018. As a result of the change in measurement of Society's funds placed with fund managers to FVTPL, fair value gain of \$49,031 related to funds placed fund managers that was previously taken to fair value reserve was reclassified to General Fund and Compensation Fund as at 1 April 2018.

The Group has not designated any financial liabilities at fair value through profit or loss. There are no changes in classification and measurement for the Group's financial liabilities.

1 Summary of significant accounting policies (cont'd)

(a) Basis of preparation (cont'd)

New and revised standards (cont'd)

FRS 109 Financial Instruments (cont'd)

(a) Classification and measurement (cont'd)

The following summarises the required or elected reclassifications as at 1 April 2018 upon adoption of FRS 109:

	Original carrying amount \$	FRS 109 measurement category FVOCI \$	Amortised cost \$	FVTPL \$
Group				
FRS 39 measurement category				
<i>Loans and receivables</i>				
Non-current assets				
Available-for-sale financial assets	10,200,073	10,200,073	–	–
Funds placed with fund managers	2,388,856	–	–	2,388,856
Current assets				
Available-for-sale financial assets	250,500	250,500	–	–
Receivables	3,040,634	–	3,040,634	–
Fixed deposits, bank and cash balances	23,038,532	–	23,038,532	–

(b) Impairment

FRS 109 requires the Group to record expected credit losses on all of its financial assets at amortised cost either on a 12-month or lifetime basis.

At the date of initial application and 31 March 2019, the Group has assessed that the adoption of FRS 109 does not have a material impact on the financial position and results of the Group.

I Summary of significant accounting policies (cont'd)

(a) Basis of preparation (cont'd)

New and revised standards (cont'd)

New standards, amendments to standards and interpretations that have been issued at the balance sheet date but are not yet effective for the financial year ended 31 March 2019 have not been applied in preparing these financial statements. None of these are expected to have a significant effect on the financial statements of the Group except as disclosed below:

FRS 116 Leases

FRS 116 replaces the existing FRS 17: Leases. It reforms lessee accounting by introducing a single lessee accounting model. Lessors are required to recognise all leases on their balance sheets to reflect their rights to use leased assets (a "right-of-use" asset) and the associated obligations for lease payments (a lease liability), with limited exemptions for short term leases (less than 12 months) and leases of low value items. In addition, the nature of expenses related to those leases will change as FRS 116 replaces the straight-line operating lease expense with depreciation charge of right-of-use asset and interest expense on lease liability. The accounting for lessors will not change significantly.

The standard is effective for annual periods beginning on or after 1 January 2019. As at the reporting date, the Group has non-cancellable lease commitments of \$459,340 (2018: \$385,228) (Note 28). The Group expects to recognise the above right-of-use assets and lease liabilities on 1 April 2019. The Group is in the process of performing a detailed assessment of the impact on its financial position and results.

(b) Basis of consolidation

The consolidated financial statements comprise the financial statements of the Society and its subsidiary as at the balance sheet date. The subsidiary is consolidated from the date on which the Group obtains control, and continue to be consolidated until the date that such control ceases.

The financial statements of the subsidiary are prepared for the same reporting date as the parent company. Consistent accounting policies are applied for like transactions and events in similar circumstances.

Intragroup balances and transactions, including income, expenses and dividends, are eliminated in full. Profits and losses resulting from intragroup transactions that are recognised in assets, such as inventory and property, plant and equipment, are eliminated in full.

Business combinations are accounted for using the acquisition method. The consideration transferred for the acquisition comprises the fair value of the assets transferred, the liabilities incurred and the equity interests issued by the Group. The consideration transferred also includes the fair value of any contingent consideration arrangement and the fair value of any pre-existing equity interest in the subsidiary. Acquisition-related costs are recognised as expenses as incurred. Identifiable assets acquired and liabilities and contingent liabilities assumed in a business combination are measured initially at their fair values at the acquisition date.

(c) Subsidiary

A subsidiary is an entity controlled by the Group. The Group controls the entity as the Group is exposed to, or has rights to, variable returns or losses from its involvement with the entity and has the ability to affect those returns through its power over the entity.

1 Summary of significant accounting policies (cont'd)

(d) Income recognition

Income is recognised when the service is performed and completed for the customer at the amount of promised consideration to which the Society is expected to be entitled, excluding those amounts collected on behalf of third parties.

Income is recognised on the following basis:

Donations	- when received in cash or the right to receive payment is established
CLAS Co-Payment collection	- when service is rendered
Conference fees, CLAS Training programme fees, income from self financing project	- when the event is held
Interest income	- on a time proportion basis using the effective interest method
Subscription from members and contributions	- straight-line over the subscription period
Dividend income	- right to receive payment is established
Sale of goods on credit	- when goods are delivered and in respect of cash sales, when goods are taken and paid for over the counter

(e) Government grants

Government grants are recognised at their fair value where there is a reasonable assurance that the grant will be received and all attaching conditions will be complied with. Where the grant relates to an asset, the fair value is recognised in the deferred capital grant on the balance sheet and amortised to profit or loss over the expected useful life of the relevant asset by equal annual instalments.

When the grant related to expenditure item, it is recognised in profit or loss over the period necessary to match them on a systematic basis to the expenditure that it is intended to compensate.

(f) Employee's benefits

Defined contribution plans

The Group makes contributions to the Central Provident Fund ("CPF"), a defined contribution plan regulated and managed by the Singapore Government. The Group's contributions to CPF are charged to profit or loss in the period in which the related service is performed.

Employee leave entitlement

Employee entitlements to annual leave are recognised when they accrue to employees. A provision is made for the estimated liability for annual leave as a result of services rendered by employees up to the balance sheet date.

(g) Operating leases

Leases where a significant portion of the risks and rewards incidental to ownership are retained by the lessor are classified as operating leases. Payments made under operating leases (net of any incentives received from the lessor) are recognised in profit or loss on a straight-line basis over the period of the lease.

When an operating lease is terminated before the lease period expires, any payment required to be made to the lessor by way of penalty is recognised as an expenditure in the period in which termination takes place.

1 Summary of significant accounting policies (cont'd)

(h) Income taxes

Income tax on the profit or loss for the year comprises current and deferred tax. Current and deferred tax are recognised in profit or loss except to the extent that they relate to items recognised outside profit or loss, either in other comprehensive income or directly in fund in which the tax is also recognised outside profit or loss (either in other comprehensive income or directly to the fund respectively).

Current tax is the expected tax payable or recoverable on the taxable income for the current year, using tax rates enacted or substantively enacted at the balance sheet date, and any adjustment to tax payable or recoverable in respect of previous years.

Deferred income tax is provided using the liability method, on all temporary differences at the balance sheet date arising between the tax bases of assets and liabilities and their carrying amounts in the financial statements.

Deferred tax assets are recognised to the extent that it is probable that future taxable profit will be available against which the temporary differences can be utilised.

Deferred tax assets and liabilities are measured at the tax rates that are expected to apply in the year when the asset is realised or the liability is settled, based on currently enacted or substantively enacted tax rates at the balance sheet date.

(i) Property, plant and equipment

Property, plant and equipment are initially recorded at cost. Subsequent to initial recognition, property, plant and equipment are stated at cost less accumulated depreciation and any accumulated impairment losses.

The cost of property, plant and equipment initially recognised includes its purchase price and any cost that is directly attributable to bringing the asset to the location and condition necessary for it to be capable of operating in the manner intended by management.

Dismantlement, removal or restoration costs are included as part of the cost of property, plant and equipment if the obligation for dismantlement, removal or restoration is incurred as a consequence of acquiring or using the asset.

On disposal of a property, plant and equipment, the difference between the net disposal proceeds and its carrying amount is taken to profit or loss.

Depreciation is calculated on a straight-line basis to allocate the depreciable amount of property, plant and equipment over their expected useful lives. The estimated useful lives are as follows:

	Years
Leasehold building	50
Renovation	3 to 10
Computer equipment	5
Office equipment	5
Furniture and fittings	10
Air-conditioners	3 to 5
Library books	5

The residual values, estimated useful lives and depreciation method of property, plant and equipment are reviewed, and adjusted as appropriate, at each balance sheet date. The effects of any revision are recognised in profit or loss when the changes arise.

Fully depreciated assets are retained in the financial statements until they are no longer in use.

1 Summary of significant accounting policies (cont'd)

(j) Intangible assets

Computer software development costs are capitalised on the basis of the costs incurred to acquire and bring to use the specific software. Direct expenditure, which enhances or extends the performance of computer software beyond its original specifications and which can be reliably measured, is recognised as a capital improvement and added to the original cost of the software. Costs associated with maintaining computer software are recognised as an expense as incurred.

Computer software development costs and acquired computer software licences are stated at cost less accumulated amortisation and accumulated impairment losses. These costs are amortised using the straight-line method over their estimated useful lives of 5 years.

The amortisation period and amortisation method of intangible assets are reviewed at least at each balance sheet date. The effects of any revision are recognised in profit or loss when the changes arise.

(k) Impairment of non-financial assets

Non-financial assets are reviewed for impairment at each balance sheet date or whenever events or changes in circumstances indicate that the carrying amount of an asset may not be recoverable. Whenever the carrying amount of an asset exceeds its recoverable amount, an impairment loss is recognised in profit or loss.

Reversal of impairment losses recognised in prior years is recorded when there is an indication that the impairment losses recognised for the asset no longer exist or have decreased. The reversal is recorded in profit or loss. However, the increased carrying amount of an asset due to a reversal of an impairment loss is recognised to the extent it does not exceed the carrying amount that would have been determined (net of amortisation or depreciation) had no impairment loss been recognised for that asset in prior years.

(l) Inventories

Inventories comprising publication, gifts and souvenirs held for resale are valued at the lower of cost and net realisable value with cost being determined on a first-in, first-out basis. Net realisable value is the estimated selling price in the ordinary course of business less selling expenses.

(m) Financial assets

The accounting policy for financial assets before 1 April 2018 onwards is as follows:

The Group classifies its financial assets in the following categories: loans and receivables and available-for-sale. The classification depends on the nature of the assets and the purpose for which the assets were acquired. Management determines the classification of its financial assets at initial recognition.

Loans and receivables

Loans and receivables are non-derivative financial assets with fixed or determinable payments that are not quoted in an active market. They arise when the Group provides money, goods or services directly to a debtor with no intention of trading the receivable. They are included in current assets, except those maturing later than 12 months after the balance sheet date which are classified as non-current assets. Loans and receivables are presented as "Interfund-amount due from", "Receivables" (excluding prepayments) and "Fixed deposits, bank and cash balances" on the balance sheet.

Loans and receivables are measured at initial recognition at fair value plus transaction costs, and are subsequently measured at amortised cost using the effective interest method, less impairment.

1 Summary of significant accounting policies (cont'd)

(m) Financial assets (cont'd)

The accounting policy for financial assets before 1 April 2018 onwards is as follows (cont'd):

Loans and receivables (cont'd)

An allowance for impairment of loans and receivables is recognised when there is objective evidence that the Group will not be able to collect all amounts due according to the original terms of the receivables.

Significant financial difficulties of the debtor, probability that the debtor will enter bankruptcy or financial reorganisation, and default or delinquency in payments are considered indicators that the receivable is impaired. The amount of the allowance is the difference between the asset's carrying amount and the present value of estimated future cash flows, discounted at the original effective interest rate. The carrying amount of the asset is reduced through the use of an allowance account, and the amount of the loss is recognised in profit or loss. When a receivable is uncollectible, it is written off against the allowance account for the receivables. Subsequent recoveries of amounts previously written off are credited in profit or loss.

If in subsequent periods, the impairment loss decreases, and the decrease can be related objectively to an event occurring after the impairment loss was recognised, the previously recognised impairment loss is reversed through profit or loss to the extent that the carrying amount of the asset does not exceed its amortised cost at the reversed date.

Available-for-sale financial assets

Available-for-sale financial assets are non-derivatives that are either designated in this category or not classified in any of the other categories. They are included in non-current assets unless management intends to dispose of the assets within 12 months after the balance sheet date.

Purchase and sales of investments are recognised on trade-date - the date on which the Group commits to purchase or sell the asset. Investments are derecognised when the rights to receive cash flows from the financial assets have expired or have been transferred and the Group has transferred substantially all risks and rewards of ownership.

Available-for-sale financial assets are initially recognised at fair value plus transaction costs and subsequently carried at fair value.

Unrealised gains and losses arising from changes in the fair value of investments classified as available-for-sale are recognised in the other comprehensive income and accumulated in fair value reserve within funds. When investments classified as available-for-sale are sold or impaired, the accumulated fair value adjustments in the fair value reserve are included in profit or loss.

The fair values of quoted financial assets are based on market price at the balance sheet date. If the market for a financial asset is not active, the Group establishes fair value by using valuation techniques. These included the use of recent arm's length transactions, reference to other instruments that are substantially the same, discounted cash flow analysis, and option pricing models refined to reflect the issuer's specific circumstances.

1 Summary of significant accounting policies (cont'd)

(m) Financial assets (cont'd)

The accounting policy for financial assets before 1 April 2018 onwards is as follows (cont'd):

Available-for-sale financial assets (cont'd)

The Group assesses at each balance sheet date whether there is objective evidence that a financial asset or a group of financial assets is impaired. In the case of equity investments classified as available-for-sale, a significant or prolonged decline in the fair value of the investment below its cost is considered in determining whether the investments are impaired. If any such evidence exists for available-for-sale financial assets, the cumulative loss is measured as the difference between the acquisition cost and the current fair value, less any impairment loss on that financial asset previously recognised in profit or loss, is removed from the fair value reserve within fund and recognised in profit or loss. Impairment losses recognised in profit or loss on equity investments are not reversed through profit or loss, until the equity investments are disposed of.

The accounting policy for financial assets from 1 April 2018 is as follows:

Recognition and derecognition

Regular way purchases and sales of financial assets are recognised on trade date – the date on which the Group commits to purchase or sell the asset. Financial assets are derecognised when the rights to receive cash flows from the financial assets have expired or have been transferred and the Group has transferred substantially all risks and rewards of ownership.

Financial assets are initially measured at fair value. Transaction costs that are directly attributable to the acquisition of financial assets (other than financial assets at fair value through profit or loss) are added to the fair value of the financial assets on initial recognition. Transaction costs directly attributable to acquisition of financial assets at fair value through profit or loss are recognised immediately in profit or loss. Trade receivables without a significant financing component is initially measured at transaction prices.

Classification and measurement

All financial assets are subsequently measured in their entirety at either amortised cost or fair value, depending on the classification of the financial assets.

The Group classifies its financial assets in the measurement categories:

- Amortised cost;
- Fair value through other comprehensive income ("FVOCI"); and
- Fair value through profit or loss ("FVTPL").

The classification is based on the entity's business model for managing the financial asset and the contractual cash flow characteristics of the financial assets.

The Group reclassifies financial assets when and only when its business model for managing those assets changes.

Subsequent measurement

i) Debt instruments

Debt instruments include receivables (excluding prepayments), fixed deposits and bank and cash balances and investment in debt securities on the balance sheet. The financial assets, depending on the Group's business model for managing the asset and cash flow characteristics of the asset:

1 Summary of significant accounting policies (cont'd)

(m) Financial assets (cont'd)

The accounting policy for financial assets from 1 April 2018 is as follows (cont'd)

Subsequent measurement (cont'd)

i) Debt instruments (cont'd)

Amortised cost

The Group measures financial assets at amortised cost if both of the following conditions are met:

- The financial asset is held within a business model with the objective to hold financial assets in order to collect contractual cash flows; and
- The contractual terms of the financial asset give rise on specific dates to cash flows that are solely payments of principal and interest on the principal amount outstanding.

Financial assets at amortised cost are subsequently measured using the effective interest rate ("EIR") method and are subject to impairment. Gains and losses are recognised in profit or loss when the asset is derecognised, modified or impaired. Interest income from these financial assets is included in interest income using the EIR method.

Fair value through other comprehensive income ("FVOCI")

The Group measures debt instruments at FVOCI if both of the following conditions are met:

- The financial asset is held within a business model with the objective of both holding to collect contractual cash flows and selling; and
- The contractual terms of the financial asset give rise on specified dates to cash flows that are solely payments of principal and interest on the principal amount outstanding.

Movements in fair values for debts instruments at FVOCI are recognised in other comprehensive income and accumulated in fair value reserve, except for the recognition of impairment gains or losses, interest income and foreign exchange gains and losses, which are recognised in profit or loss. When the financial asset is derecognised the cumulative gain or loss previously recognised in other comprehensive income is reclassified from equity to profit or loss as a reclassification adjustment and presented in "other income/expense". Interest income from these financial assets is recognised in profit or loss using the EIR method.

ii) Equity instruments

The Group has designated all of its equity investments that are not held for trading at FVOCI at initial recognition. Gains and losses arising from changes in fair value of these equity investments classified as FVOCI are presented as "fair value gains/losses" in other comprehensive income and accumulated in fair value reserve and will never be reclassified to profit or loss. On disposal of an equity investment, the difference between the carrying amount and sales proceed amount would be recognised in profit or loss except for equity investment designated at FVOCI which would be recognised in other comprehensive income. Fair value reserve relating to the disposed asset would be transferred to retained earnings upon disposal. Dividends from equity investments are recognised in profit or loss and presented in "other income". Equity investments classified as FVOCI are not subject to impairment assessment.

1 Summary of significant accounting policies (cont'd)

(m) Financial assets (cont'd)

The accounting policy for financial assets from 1 April 2018 is as follows (cont'd):

iii) Funds placed with fund managers

The Group classify a portfolio of financial assets that is managed and whose performance is evaluated on a fair value basis as financial assets at fair value through profit or loss. Such portfolio of financial assets is neither held to collect contractual cash flows nor held both to collect contractual cash flows and to sell financial assets. The collection of contractual cash flows is only incidental to achieving the Group's objective. The Group's primary focus on a portfolio of financial assets is on the fair value information and uses that information to assess the assets' performance and to make decisions.

Impairment

The Group recognises an allowance for expected credit losses ("ECLs") for financial assets carried at amortised cost and debt instruments at FVOCI. ECLs are based on the difference between the contractual cash flows due in accordance with the contract and all the cash flows that the Group expects to receive, discounted at an approximation of the original effective interest rate.

The impairment methodology applied depends on whether there has been a significant increase in credit risk. For credit exposures for which there has not been a significant increase in credit risk since initial recognition, ECLs are provided for credit losses that result from default events that are possible within the next 12-months (a 12-month ECL). For those credit exposures for which there have been a significant increase in credit risk since initial recognition, a loss allowance is required for credit losses expected over the remaining life of the exposure, irrespective of the timing of the default (a lifetime ECL).

For trade receivables and contract assets that do not have a significant financing component, the Group applies a simplified approach to recognise a loss allowance based on lifetime ECLs at each reporting date. The Group has established a provision matrix that is based on its historical credit loss experience, adjusted as appropriate for current conditions and forward-looking factors specific to the debtors and the economic environment.

If the Group has measured the loss allowance for a financial asset at an amount equal to lifetime ECL in the previous reporting period, but determines at the current reporting date that the conditions for lifetime ECL are no longer met, the Group measures the loss allowance at an amount equal to 12-month ECL at the current reporting date.

The Group recognises an impairment gain or loss in profit or loss for all financial assets with a corresponding adjustment to their carrying amount through a loss allowance account, except for investments in debt instruments that are measured at FVOCI, for which the loss allowance is recognised in other comprehensive income, and does not reduce the carrying amount of the financial asset in the statement of financial position.

Offset

Financial assets and liabilities are offset and the net amount presented on the balance sheet, when and only when the Group has a legal right to offset the amounts and intends either to settle on a net basis or to realise the asset and settle the liability simultaneously.

(n) Financial liabilities

Financial liabilities include interfund - amount due to, amount due to The Law Society of Singapore, payables (excluding donations received in advance and grants received in advance) and monies held in trust. Financial liabilities are recognised on the balance sheet when, and only when, the Group becomes a party to the contractual provisions of the financial instruments. Financial liabilities are initially recognised at fair value plus directly attributable transaction costs and subsequently measured at amortised cost using the effective interest method.

1 Summary of significant accounting policies (cont'd)

(n) Financial liabilities (cont'd)

A financial liability is derecognised when the obligation under the liability is extinguished. Gains and losses are recognised in profit or loss when the liabilities are derecognised and through amortisation process.

(o) Provisions

Provisions are recognised when the Group has a present legal or constructive obligation as a result of past events, and it is probable that an outflow of resources will be required to settle the obligation and a reliable estimate of the amount can be made. Where the Group expects a provision to be reimbursed, the reimbursement is recognised as a separate asset but only when the reimbursement is virtually certain.

(p) Funds

Unless specifically indicated, fund balances are not represented by any specific assets or liabilities but are represented by all assets of the Group.

(q) Cash and cash equivalents in the statement of cash flows

For the purpose of presentation in the statement of cash flows, cash and cash equivalents comprise cash on hand, deposits with financial institutions which are subject to an insignificant risk of change in value and other short-term highly liquid investments that are readily convertible to a known amount of cash and are subject to an insignificant risk of changes in value and excludes monies held in trust.

2 Property, plant and equipment

	Leasehold building \$	Renovation \$	Computer equipment \$	Office equipment \$	Air- conditioner \$	Library books \$	Total \$
2019							
Cost							
At 1 April 2018	7,776,606	3,009,862	824,716	173,925	206,678	132,866	12,124,553
Additions	-	102,918	154,922	12,091	-	-	269,931
Written off	-	-	(3,044)	(2,758)	-	-	(6,802)
At 31 March 2019	7,776,606	3,112,780	976,594	182,258	206,678	132,866	12,387,782
Accumulated depreciation							
At 1 April 2018	3,058,799	2,664,773	738,139	156,771	176,713	132,866	6,928,051
Depreciation charge	155,532	285,825	83,806	7,759	15,260	-	548,282
Written off	-	-	(3,044)	(3,363)	-	-	(6,407)
At 31 March 2019	3,214,331	2,950,598	818,901	161,147	192,073	132,866	7,469,916
Net carrying value							
At 31 March 2019	4,562,275	162,182	157,693	21,111	14,605	-	4,917,866
Comprises:							
General Fund	4,562,275	77,830	147,782	6,970	-	-	4,794,857
Pro Bono Services	-	85,152	9,911	14,141	14,605	-	123,809
	4,562,275	162,182	157,693	21,111	14,605	-	4,917,866
2018							
Cost							
At 1 April 2017	7,776,606	2,905,135	773,477	181,540	181,640	132,866	11,951,264
Additions	-	139,642	70,187	16,364	21,038	-	251,231
Written off	-	(34,916)	(18,948)	(23,979)	-	-	(77,843)
At 31 March 2018	7,776,606	3,009,862	824,716	173,925	206,678	132,866	12,124,553
Accumulated depreciation							
At 1 April 2017	2,905,266	2,452,222	714,438	174,393	162,675	132,866	6,539,860
Depreciation charge	155,533	242,811	41,273	6,081	14,038	-	459,836
Written off	-	(30,260)	(17,672)	(23,703)	-	-	(71,635)
At 31 March 2018	3,058,799	2,664,773	738,139	156,771	176,713	132,866	6,928,051
Net carrying value							
At 31 March 2018	4,717,807	345,089	86,577	17,154	29,965	-	5,196,592
Comprises:							
General Fund	4,717,807	193,654	75,390	4,979	-	-	4,991,829
Pro Bono Services	-	151,435	11,188	12,175	29,965	-	204,763
	4,717,807	345,089	86,577	17,154	29,965	-	5,196,592

Depreciation of property, plant and equipment is charged as follows:

	2019 \$	2018 \$
General Fund (Note 14e)	446,550	369,791
Pro Bono Services (Note 16)		
- General Pro Bono Services Office ("General PBSO")	46,222	35,583
- Criminal Legal Aid Scheme ("CLAS")	55,510	54,462
	548,282	459,836

3 Intangible assets

	Computer software development costs \$	Computer software \$	Total \$
2019			
Cost			
At the beginning and end of the year	<u>765,862</u>	<u>48,094</u>	<u>813,956</u>
Accumulated amortisation			
At the beginning of the year	458,961	9,619	468,580
Amortisation charge	<u>153,173</u>	<u>9,619</u>	<u>162,792</u>
At the end of financial year	<u>612,134</u>	<u>19,238</u>	<u>631,372</u>
Net carrying value			
At the end of financial year	<u>153,728</u>	<u>28,856</u>	<u>182,584</u>
Comprises			
General Fund	16,022	-	16,022
Pro Bono Services	<u>137,706</u>	<u>28,856</u>	<u>166,562</u>
	<u>153,728</u>	<u>28,856</u>	<u>182,584</u>
2018			
Cost			
At the beginning of the year	768,297	-	768,297
Additions	-	48,094	48,094
Written off	<u>(2,435)</u>	<u>-</u>	<u>(2,435)</u>
At the end of financial year	<u>765,862</u>	<u>48,094</u>	<u>813,956</u>
Accumulated amortisation			
At the beginning of the year	306,762	-	306,762
Amortisation charge	153,619	9,619	163,238
Written off	<u>(1,420)</u>	<u>-</u>	<u>(1,420)</u>
At the end of financial year	<u>458,961</u>	<u>9,619</u>	<u>468,580</u>
Net carrying value			
At the end of financial year	<u>306,901</u>	<u>38,475</u>	<u>345,376</u>
Comprises			
General Fund	32,045	-	32,045
Pro Bono Services	<u>274,856</u>	<u>38,475</u>	<u>313,331</u>
	<u>306,901</u>	<u>38,475</u>	<u>345,376</u>

	2019 \$	2018 \$
Amortisation is charged as follows:		
General Fund (Note 14c)	16,023	16,023
Pro Bono Services (Note 16)		
- Office fund	137,150	137,596
- CLAS	9,619	9,619
	<u>162,792</u>	<u>163,238</u>

The computer software development costs were mainly incurred for computerisation of General PBSO workflows for implementation of a customer relationship management system.

4 Available-for-sale financial assets

Available-for-sale financial assets comprise:

	2019 \$	2018 \$
Non-current assets		
Quoted interest bearing securities	-	7,890,237
Quoted equity instruments	-	2,309,836
	-	<u>10,200,073</u>
Current assets		
Quoted interest bearing securities	-	250,500
	-	<u>10,450,573</u>

Available-for-sale financial assets are analysed as follows:

	2019 \$	2018 \$
Non-current		
General Fund	-	4,506,651
Compensation Fund	-	5,693,422
	-	<u>10,200,073</u>
Current		
General Fund	-	125,250
Compensation Fund	-	125,250
	-	<u>250,500</u>
	-	<u>10,450,573</u>

In 2018, interest bearing securities earned interests at fixed rates from 1.85% to 6.00% per annum and the maturity dates of certain securities were due within 1 to 7 years from the balance sheet date. The balances included perpetual bonds.

In 2018, impairment loss of \$236,109 was charged to profit or loss as follows:

	2019 \$	2018 \$
General fund (Note 14e)	-	104,306
Compensation fund (Note 15)	-	131,803
	-	<u>236,109</u>
Impairment loss was from:		
- Available-for-sale financial assets	-	92,025
- Fair value reserve - reclassification	-	144,084
	-	<u>236,109</u>

5 Funds placed with fund managers

Funds are placed with the professional fund managers. The fund managers are given discretionary powers within certain guidelines to invest the funds.

	2019 \$	2018 \$
Quoted equities	-	552,036
Quoted interest bearing securities	-	1,782,973
Total investments	-	2,335,009
Bank balances	-	53,847
	-	2,388,856
Comprises:		
General Fund	-	1,194,428
Compensation Fund	-	1,194,428
	-	2,388,856

6 Financial assets at fair value through profit or loss

	2019 \$	2018 \$
Funds placed with fund managers	2,015,852	-
Comprises:		
General Fund	1,007,926	-
Compensation Fund	1,007,926	-
	2,015,852	-

The fund managers are given discretionary powers within certain guidelines to invest the funds. The funds are primarily placed in quoted equity securities and debt instruments.

7 Financial assets at fair value through other comprehensive income

	2019 \$	2018 \$
<i>Non-current</i>		
Quoted debt instruments	6,625,012	-
Quoted equity investments in Singapore	1,935,120	-
	8,560,132	-
<i>Current</i>		
Quoted debt instruments	1,501,734	-
Comprises:		
<i>Non-current</i>		
General Fund	3,776,198	-
Compensation Fund	4,783,934	-
	8,560,132	-
<i>Current</i>		
General Fund	687,790	-
Compensation Fund	813,944	-
	1,501,734	-

7 Financial assets at fair value through other comprehensive income (cont'd)

Debt instruments earn interests at fixed rates from 1.85% to 4.6% per annum and the maturity dates of certain securities are due within 1 to 6 years from the balance sheet date.

The fair values of the quoted equity investments and debt instruments are determined based on quoted market prices at the balance sheet date. These instruments are included in Level 1 of the fair value hierarchy.

8 Inventories

	2019 \$	2018 \$
Publications, gifts and souvenirs (Note 17)	48,617	52,967

9 Receivables

	General Fund \$	Other Funds \$	Pro Bono Services \$	Total before inter-segment elimination \$	Inter-segment elimination \$	Total after inter-segment elimination 2019 \$	2018 \$
Amount due from Law Society Pro Bono Services	1,527	-	-	1,527	(1,527)	-	-
Subscription fees received by Supreme Court on behalf of the Society	1,639,844	-	-	1,639,844	-	1,639,844	1,743,456
Sundry receivables - Min Law	-	-	187,000	187,000	-	187,000	619,367
Sundry deposits	41,034	35,019	20,770	96,823	-	96,823	224,076
Interest receivables	-	-	20,877	20,877	-	20,877	18,842
Others receivables	283,131	1,602	145,266	429,999	-	429,999	382,498
Prepayments	151,582	1,254	13,489	166,325	-	166,325	52,455
	2,117,118	35,875	384,402	2,537,395	(1,527)	2,535,868	3,040,634

10 Fixed deposits, bank and cash balances

2019	Fixed deposits \$	Bank and cash balances \$	2019 Total \$
General Fund	9,994,574	994,679	10,989,353
Compensation Fund	7,716,415	1,324,623	9,041,039
	<u>17,711,090</u>	<u>2,319,302</u>	<u>20,030,392</u>
<u>Other Funds:</u>			
Jus Curio Fund	43,940	122,667	166,607
Library Fund	41,013	10,000	51,013
Pastoral Care Fund		(15,870)	(15,870)
Sports Meet Fund	-	31,107	31,107
Welfare fund		41,941	41,941
Practice Resilience Fund	-	1,400	1,400
	<u>84,953</u>	<u>191,245</u>	<u>276,198</u>
<u>Pro Bono Services:</u>			
General PBSO	3,004,406	961,159	3,965,575
CLAS		182,591	182,591
Law Awareness Fund	-	16,794	16,794
Bar Memorial Scholarship Fund	16,092	16,125	26,217
	<u>3,020,498</u>	<u>1,170,679</u>	<u>4,191,177</u>
	<u>20,816,541</u>	<u>3,681,226</u>	<u>24,497,767</u>
Monies held in Trust (Note 23)	<u>754,384</u>	<u>388,334</u>	<u>1,142,718</u>
Total	<u>21,570,925</u>	<u>4,069,556</u>	<u>25,640,485</u>

10 Fixed deposits, bank and cash balances (cont'd)

	Fixed deposits \$	Bank and cash balances \$	Total before inter- segment elimination \$	Inter- segment elimination \$	Total after inter- segment elimination \$
2018					
General Fund	7,560,287	1,355,155	9,015,442	70,117	9,085,559
Compensation Fund	7,502,157	694,899	8,197,056	-	8,197,056
	<u>15,162,444</u>	<u>2,050,054</u>	<u>17,212,498</u>	<u>70,117</u>	<u>17,282,615</u>
<u>Other Funds:</u>					
Jus Curio Fund	43,211	104,993	148,199	-	148,199
Library Fund	40,415	10,000	50,415	-	50,415
Pastoral Care Fund	-	(11,550)	(11,550)	-	(11,550)
Sports Meet Fund	-	35,499	35,499	-	35,499
Welfare fund	-	58,601	58,601	-	58,601
	<u>83,626</u>	<u>197,538</u>	<u>281,164</u>	<u>-</u>	<u>281,164</u>
<u>Pro Bono Services:</u>					
General PBSO	2,964,763	975,819	3,940,582	-	3,940,582
CLAS	-	415,293	415,293	-	415,293
Law Awareness Fund	-	25,093	25,093	-	25,093
Bar Memorial Scholarship Fund	15,885	24,160	40,045	-	40,045
	<u>2,980,648</u>	<u>1,440,365</u>	<u>4,421,013</u>	<u>-</u>	<u>4,421,013</u>
	<u>18,226,718</u>	<u>3,687,957</u>	<u>21,914,675</u>	<u>70,117</u>	<u>21,984,792</u>
Monies held in Trust (Note 23)	748,753	304,987	1,053,740	-	1,053,740
Total	<u>18,975,471</u>	<u>3,992,944</u>	<u>22,968,415</u>	<u>70,117</u>	<u>23,038,532</u>

The fixed deposits' interest rates as at 31 March 2019 are fixed and ranged between 0.25% to 2.10% (2018: 0.25% to 1.61%) per annum. The fixed deposits mature within 1 to 7 months (2018: 1 to 12 months) after the balance sheet date.

11 Deferred capital grant and deferred expenditure

	2019 \$	2018 \$
Deferred capital grant		
<i>Pro Bono Services</i>		
Balance at the beginning of financial year	529,860	349,751
Grants received from Singapore Totalisator Board		
- PBSO computerisation	-	205,716
Amortisation (Note 16)	(225,490)	(157,727)
Balance at the end of financial year	304,370	397,740
Grant received from Singapore Totalisator Board		
- Mobile App	-	100,000
Grant received from National Arts Council	6,966	15,000
Grant received from NCSS	10,412	17,120
Grant refundable to Ministry of Law	(5,613)	-
	<u>316,135</u>	<u>529,860</u>
Grants for project to be completed:		
Within 12 months - Current (Note 16)	316,005	15,000
More than 12 months - Non-current (Note 16)	130	514,850
	<u>316,135</u>	<u>529,860</u>
Deferred expenditure		
<i>Pro Bono Services</i>		
Deferred expenditure for National Arts Council project	3,648	21,998
Deferred expenditure for NCSS project	34,240	34,240
	<u>37,888</u>	<u>56,238</u>
Grants for project to be completed:		
Within 12 months - Current	37,888	21,998
More than 12 months - Non-current	-	34,240
	<u>37,888</u>	<u>56,238</u>

Deferred capital grants are grants received from various statutory bodies for the implementation of the various projects undertaken by the Group. Such grants which have been received are not recognised in profit or loss as the projects have not been completed and the terms and conditions relating to the grants have not been met. Similarly, expenses incurred for such uncompleted projects are deferred and not recognised in profit or loss.

When the projects are completed and the terms and conditions have been satisfied, the deferred grants received and deferred expenditure will be recognised in profit or loss.

12 Contract assets and contract liabilities

	2019 \$	2018 \$
<i>Pro Bono Services</i>		
Contract assets	<u>187,020</u>	-
<i>Society</i>		
Contract liabilities	<u>2,194,873</u>	-

Contract assets relate to the subsidiary's rights to consideration for services performed for CLAS cases not billed at the reporting date. Contract liabilities represent subscription fees paid in advance by members.

13 Payables and deferred income

	General Fund \$	Other Funds \$	Pro Bono Services \$	Compensation Fund \$	2019 \$	2018 \$
Sundry payables	519,803	10,915	83,870	300	614,888	354,170
Accrued expenses	88,320	2,864	476,450		567,634	817,341
Donations received in advance from law firms under CLAS Fellowship Scheme	-	-	95,000	-	95,000	285,000
	<u>608,123</u>	<u>13,779</u>	<u>655,320</u>	<u>300</u>	<u>1,277,522</u>	<u>1,456,511</u>

14 General Fund

	Note	2019 \$	2018 \$
INCOME			
Subscriptions from members	14a	5,485,296	5,252,596
Interest income on fixed deposits	14b	186,557	127,892
Investment income		189,910	211,415
Surplus from self-financing projects	14c	1,097,662	1,153,994
Sundry income	14d	528,239	771,119
		<u>7,487,664</u>	<u>7,517,016</u>
LESS EXPENDITURE			
Administrative expenses	14e	930,126	860,540
Personnel expenses	14f	4,816,739	4,483,782
Donations/Grants/Contributions to Singapore Institute of Legal Education/Pro Bono Services	14g	601,440	631,710
Meetings, events and other Council expenses	14h	348,654	182,308
Council budgets for special projects/expenditure	14i	80,409	115,762
Disciplinary Proceedings costs	14j	314,110	122,290
		<u>7,091,478</u>	<u>6,401,392</u>
Surplus before tax		396,186	1,115,624
Tax expense	24	(48,616)	(94,000)
Surplus for the financial year		<u>347,570</u>	<u>1,021,624</u>
Balance brought forward:			
- as reported		19,756,996	18,735,372
- effect of adoption of new accounting standard	1a	86,405	-
- as restated		<u>19,843,401</u>	<u>18,735,372</u>
Balance carried forward		<u>20,190,971</u>	<u>19,756,996</u>

14 General Fund (cont'd)

	2019 \$	2018 \$
[Note 14a]		
Analysis of subscriptions from members		
Subscriptions from Non Practitioners	48,996	55,396
Subscriptions from Practitioners	<u>5,436,300</u>	<u>5,197,200</u>
	<u>5,485,296</u>	<u>5,252,596</u>
[Note 14b]		
Analysis of interest income on fixed deposits		
Interest received on fixed deposits	<u>186,557</u>	<u>127,392</u>
[Note 14c]		
Analysis of surplus/(deficit) from self-financing projects		
<u>Annual Dinner</u>		
Income	63,247	129,482
Expenditure *	<u>(61,716)</u>	<u>(136,149)</u>
Surplus(deficit)	<u>1,531</u>	<u>(6,667)</u>
<u>Continuing Professional Development Programmes/Advocacy</u>		
Income	1,597,037	1,690,257
Expenditure *	<u>(816,296)</u>	<u>(805,197)</u>
Surplus	<u>780,741</u>	<u>885,060</u>
<u>Conference</u>		
Income	711,014	630,442
Expenditure *	<u>(395,624)</u>	<u>(354,841)</u>
Surplus	<u>315,390</u>	<u>275,601</u>
Total surplus	<u>1,097,662</u>	<u>1,153,994</u>
[Note 14d]		
Analysis of sundry income		
Advertising - online directory	96,998	109,006
Advertising - Online Law Gazette	19,985	-
Classified advertising	164,929	123,633
Grant from the Ministry of Law (Legal Industry Needs Study)	98,951	313,941
Other income - Shared services charged to Pro Bono Services	25,750	152,000
Other income	68,126	72,539
Penalty for not voting	53,500	-
	<u>528,239</u>	<u>771,119</u>

* Relates to direct expenditure only and does not include secretariat staff or admin overheads

14 General Fund (cont'd)

	2019 S	2018 S
[Note 14e]		
Analysis of administrative expenses		
Advertising	555	27,778
Amortisation of intangible assets (Note 3)	16,023	16,023
Auditor's remuneration	19,000	19,000
Bank charges	1,459	1,250
Delivery charges	2,154	807
Depreciation of property, plant and equipment (Note 2)	446,550	369,791
Fair value loss with respect to financial assets at FVTPL	57,307	-
Miscellaneous	4,222	3,973
Newspapers, periodicals and binding services	1,076	1,036
Impairment loss on available-for-sale financial assets ("AFS") (Note 4)	-	104,306
Insurance	32,666	11,874
Pantry supplies	5,292	4,681
Photocopier metered charges and paper costs	17,172	13,088
Photocopier rental fees	19,656	56,320
Postage and courier charges	14,974	17,100
Printing and stationery	15,182	13,478
Professional fees	656	12,026
Rental	82,500	-
Repairs and maintenance		
- High Court bar room	4,832	4,766
- Premises at 39 South Bridge Road	88,515	87,047
- Premises at 37 South Bridge Road	24,463	-
- Secretariat equipment and website	16,520	30,994
- State Courts bar room	20,282	23,522
Staff resources	2,402	259
Storage charges	23,206	24,729
Telephone, facsimile and email broadcast charges	13,462	16,677
	<u>930,126</u>	<u>860,540</u>
[Note 14f]		
Analysis of personnel expenses*		
Central Provident Fund and Skills Development Levy	585,646	527,201
Temporary staff and employment agency fees	118,136	121,647
Salaries (including temporary staff), bonuses and related expenses	4,029,788	2,750,246
Staff allowances	6,555	3,201
Staff fringe benefits	18,666	18,229
Staff medical fees and group hospital insurance	36,982	35,246
Staff training fees	20,966	33,012
	<u>4,816,739</u>	<u>4,488,782</u>
* Personnel expenses	4,873,688	4,556,803
Less: allocation of common costs		
- Compensation Fund	(56,949)	(68,021)
	<u>4,816,739</u>	<u>4,488,782</u>

14 General Fund (cont'd)

	2019 \$	2018 \$
[Note 14g]		
Analysis of Donations/Grants/Contributions to Singapore Institute of Legal Education/Pro Bono Services		
Book prizes	5,100	2,100
Contributions to the Singapore Institute of Legal Education	566,340	544,110
Contributions to the Pro Bono Services (Just Jubilee Project/Annual Contributions)	30,000	55,500
	<u>601,440</u>	<u>601,710</u>

[Note 14h]		
Analysis of meetings, events and other Council expenses		
Annual General Meeting	2,296	6,358
Membership fees for international bar associations	3,000	4,993
Committee meetings	17,677	17,010
Council and committee work/activities	196,892	98,662
Legal mission/tours	67,387	11,364
Foreign travel/conferences	61,402	43,921
	<u>348,654</u>	<u>182,308</u>

[Note 14i]		
Analysis of Council budgets for special projects/expenditure		
Anti-Money Laundering Inspections	88,387	87,770
Less: Ministry of Law Contributions	(88,387)	(87,725)
Law Society 50 th Anniversary - Fiat Justitia Coffee Tablebook	-	289,012
Less: Donation and sales proceeds	(1,900)	(230,808)
Law Gazette	29,257	22,277
Law Society Arbitration Scheme	(93)	(841)
Law Society Mediation Scheme	(2,250)	(841)
Law Society 50 th Anniversary	-	23,265
Legal Tech/Tech Start/Smart Law Assist	37,659	13,653
Online legal research database at 37 South Bridge Road	17,736	-
	<u>80,409</u>	<u>115,762</u>

[Note 14j]		
Analysis of Disciplinary Proceedings costs**		
Expenses	343,987	179,606
Add: expenses relating to inquiry panel	6,783	92,211
Less: penalties collected	(25,000)	(38,500)
Less: costs recovered	(11,660)	(26,788)
Less: Inquiry panel costs covered	-	(84,239)
	<u>314,110</u>	<u>122,290</u>

** Relates to direct expenditure only and does not include secretariat staff, admin overheads and volunteer lawyers' costs

15 Compensation Fund

A fund established to make grants for the purpose of relieving or mitigating loss for any person that has sustained loss in consequence of dishonesty on the part of any solicitor or any clerk or servant of a solicitor in connection with that solicitor's practice in Singapore.

	2019 S	2018 S
INCOME		
Contributions received	603,000	577,600
Interest income on fixed deposits	121,955	94,763
Investment income	232,191	251,630
Penalty under Section 50(2) of the Legal Profession Act	17,000	20,500
Unclaimed moneys transferred under the Legal Professional Act First Schedule Part II Section 11(3) (Note 23)	10,917	311,352
	<u>985,063</u>	<u>1,255,845</u>
LESS EXPENDITURE		
Bank charges	48	-
Expenses relating to establishment, maintenance, administration and application of funds	56,949	68,021
Fair value loss with respect to financial assets at FVTPL	57,307	-
Impairment loss on available-for-sale financial assets (Note 4)	-	131,803
	<u>114,304</u>	<u>199,824</u>
Surplus for the financial year	870,759	1,056,021
Transfer of fund to Compensation Fund - Library	(354,146)	(346,393)
Surplus for the financial year	<u>516,613</u>	<u>709,628</u>
Balance brought forward:		
- as reported	13,967,576	13,257,948
- effect of adoption of new accounting standard (Note 1(a))	100,673	-
- as restated	<u>14,068,249</u>	<u>13,257,948</u>
Balance carried forward	<u>14,584,862</u>	<u>13,967,576</u>

Compensation Fund - Library

A fund established for the purposes of purchasing or maintaining a library for the use of the members and amounts of \$354,146 (2018: \$346,393) have been transferred from the Compensation Fund to the Compensation Fund - Library for these purposes.

	2019 S	2018 S
INCOME		
Interest income on fixed deposits	10,949	3,949
Balance brought forward	680,675	330,333
Transfer from Compensation Fund	354,146	346,393
Balance carried forward	<u>1,045,770</u>	<u>680,675</u>

16 Pro Bono Services

Law Society Pro Bono Services ("Pro Bono Services") was incorporated on 4 January 2017 to take over the operations of Pro Bono, Learning and Support Services, a division of The Law Society of Singapore (the "Division") as a going concern.

On 1 April 2017, by virtue of the Transfer of Charitable Undertaking Agreement, the operations, activities, assets and liabilities of the Division was taken over as a going concern by Pro Bono Services.

The fair values of identifiable assets and liabilities of the Division at the date of transfer were as follows:

	2018 \$
Property, plant and equipment	124,001
Intangible assets	413,467
Receivables	607,090
Cash and cash equivalents	4,027,583
Deferred capital grant	(349,751)
Amount due to The Law Society of Singapore	(260,344)
Payables	<u>(1,342,083)</u>
Identifiable net assets transferred representing injection of funds by The Law Society of Singapore	<u>3,219,963</u>
Comprises:	
General PBSO	5,328,711
CLAS	(2,153,275)
Law Awareness Fund	2,104
BMSF	<u>42,423</u>
	<u>3,219,963</u>

Pro Bono Services is a company limited by guarantee and has a sole member who is the Society. The liability of the Society in the event of Pro Bono Services being wound up will not exceed \$10. As such, the immediate and ultimate parent of the Pro Bono Services is the Society (the "parent").

Pro Bono Services is registered under the Singapore Charities Act and has been conferred the status of an approved Institution of a Public Character. It is exempted from income tax and its donors are granted tax deductions for the donations made to the company.

Pro Bono Services coordinates and administers all pro bono initiatives of the Society, including the General Pro Bono Services Office ("General PBSO"), Criminal Legal Aid Scheme ("CLAS"), Law Awareness Fund and Bar Memorial Scholarship Fund ("BMSF"). The purpose of the Pro Bono Services is to implement the Society's vision and initiatives as to the provision of pro bono legal services in Singapore.

16 Pro Bono Services (cont'd)

	General PDSO \$	CLAS \$	Law Awareness Fund \$	BMSF \$	2019 \$	2018 \$
INCOME						
Amortisation of deferred capital grant	203,524		21,966	-	225,490	157,727
Contribution from The Law Society of Singapore (Just Jubilee Project/Annual Contribution)	-	-	-	-	-	85,500
Contribution from the Ministry of Law:						
- Operating costs	500,000	-	-	-	500,000	500,000
- CLAS cases	-	1,362,000	-	-	1,362,000	2,411,000
- CLAS Advocates	-	231,572	-	-	231,572	212,615
Contribution from SINGA Adoption	-	-	-	-	-	1,337
Contributions/donations received from others	1,349,134	40,088	-	-	1,389,222	702,816
CLAS Fellowship	-	475,000	-	-	475,000	482,000
Donation from NVPC	-	-	-	-	-	7,447
Interest income on fixed deposits	41,663	-	-	223	41,886	39,815
Other income	27,488	1,068,503	18	-	1,096,009	156,837
Conference	14,733	-	-	-	14,733	-
	<u>2,136,542</u>	<u>3,177,163</u>	<u>21,984</u>	<u>223</u>	<u>5,335,912</u>	<u>4,759,144</u>
LESS EXPENDITURE:						
Ad hoc Pro Bono Referral Scheme	-	5,298	-	-	5,298	4,972
Advocates for the Arts	-	-	21,998	-	21,998	-
Amortisation of intangible assets (Note 3)	137,150	9,619	-	-	146,769	147,215
Auditor's remuneration	7,920	-	-	-	7,920	6,661
Accounting expenses	3,573	-	-	-	3,573	6,313
Bank charges	1,272	1,272	1	35	2,580	2,703
Bar Memorial Scholarship	-	-	-	15,000	15,000	2,500
Central Provident Fund and Skills Development Levy	122,319	101,529	-	-	223,848	222,438
CLAS Criminal Law Training Programme	-	-	-	-	-	730
CLAS Fellows Expenses	-	18,095	-	-	18,095	18,506
Community legal clinics	1,700	-	-	-	1,700	65
Conferences/Study Trips	5,148	3,028	-	-	8,176	10,578
Corporate secretariat expenses	7,242	-	-	-	7,242	33,320
Delivery Charges	110	-	-	-	110	187
Depreciation of property, plant and equipment (Note 2)	46,222	56,510	-	-	101,732	90,045
Disbursement charged by assigned lawyers	-	241,678	-	-	241,678	214,258
Disbursement Specialist report	-	102,958	-	-	102,958	133,135
Balance carried forward	<u>332,656</u>	<u>538,987</u>	<u>21,999</u>	<u>15,035</u>	<u>908,677</u>	<u>893,826</u>

16 Pro Bono Services (cont'd)

	General FBSO \$	CLAS \$	Law Awareness Fund \$	BMSF \$	2019 \$	2018 \$
Balance brought forward	332,656	538,987	21,999	15,035	908,677	893,826
Enhanced CLAS (Honorariums)	-	1,045,057	-	-	1,045,057	1,000,009
Fund raising expenses	117,228	-	-	-	117,228	174,726
HR Services	7,982	5,133	-	-	13,115	78,368
Internal audit	5,350	-	-	-	5,350	-
Intangible assets written off	-	-	-	-	-	1,015
Interpretation/translation fee	-	3,199	-	-	3,199	4,189
IT Services	39,853	85,221	-	-	125,074	132,345
Law Awareness Projects	-	-	3,077	-	3,077	3,933
Marketing communications	1,070	-	469	-	1,539	19,067
Meeting expenses	1,675	470	-	-	2,145	1,286
Miscellaneous	-	-	-	-	-	600
Moving/Relocation Cost	-	-	-	-	-	3,345
Office insurance	9,593	743	-	-	10,336	7,317
Office rental	80,892	-	-	-	80,892	63,671
Pantry supplies	1,035	1,678	-	-	2,713	2,660
Photocopier metered charges and paper costs	2,271	2,839	-	-	5,110	5,855
Printing, stationery and postages	1,952	1,943	-	-	3,895	4,028
Property, plant and equipment written off	-	375	-	-	375	6,208
Project schools	-	-	2,325	-	2,325	45,561
Publication	407	-	-	-	407	267
Rental of equipment	5,136	7,704	-	-	12,840	12,750
Repair and maintenance	10,311	6,215	-	-	16,526	13,466
Resource library	585	5,284	-	-	5,869	2,851
Salaries and bonuses	910,768	802,656	-	-	1,713,424	1,398,840
Security	-	971	-	-	971	3,453
Staff allowance and transport	1,255	1,145	-	-	2,500	4,973
Staff medical fees and group hospital insurance	19,980	12,311	-	-	32,291	14,008
Staff on Secondment CLAS	-	426,167	-	-	426,167	609,357
Staff training	7,663	3,050	-	-	10,713	18,601
Staff welfare	5,093	3,730	-	-	8,823	9,400
Storage	1,858	62	-	-	1,920	469
Telephone and fax charges	6,257	6,226	-	-	12,483	19,120
Utilities	4,852	9,172	-	-	14,024	14,059
Volunteer engagement/ recognition/training	6,572	1,216	26	-	7,814	641
	<u>1,582,394</u>	<u>2,971,554</u>	<u>27,896</u>	<u>15,035</u>	<u>4,596,879</u>	<u>4,600,264</u>
Surplus/(deficit) for the financial year	554,148	205,609	(5,912)	(14,812)	739,033	158,880
Transfer of funds	(595,122)	600,593	(6,461)	1,000	-	-
Balance brought forward	<u>4,028,701</u>	<u>(719,737)</u>	<u>29,748</u>	<u>40,131</u>	<u>3,378,843</u>	<u>3,219,963</u>
Balance carried forward	<u>3,987,717</u>	<u>86,465</u>	<u>17,375</u>	<u>26,319</u>	<u>4,117,876</u>	<u>3,378,843</u>

16 Pro Bono Services (cont'd)

Balance Sheet as at 31 March 2019

	Note	General PBSO \$	CLAS \$	Law Awareness Fund \$	BMSF \$	2019 \$	2018 \$
ASSETS							
Non-current assets							
Property, plant and equipment	2	111,769	12,040	—	—	123,809	204,763
Intangible assets	3	137,706	28,856	—	—	166,562	313,331
Deferred expenditure	11	—	—	—	—	—	34,240
		<u>249,475</u>	<u>40,896</u>	<u>—</u>	<u>—</u>	<u>290,371</u>	<u>552,334</u>
Current assets							
Receivables	9	119,777	264,523	—	102	384,402	698,084
Fixed deposits, bank and cash balances	10	3,965,575	182,591	16,794	26,217	4,191,177	4,421,013
Deferred expenditure	11	34,240	—	3,648	—	37,888	21,998
Contract assets	12	—	187,020	—	—	187,020	—
		<u>4,119,592</u>	<u>634,134</u>	<u>20,442</u>	<u>26,319</u>	<u>4,800,487</u>	<u>5,141,095</u>
Total assets		<u>4,369,067</u>	<u>675,030</u>	<u>20,442</u>	<u>26,319</u>	<u>5,090,858</u>	<u>5,693,429</u>
LIABILITIES							
Non-current liability							
Deferred capital grant	11	136	—	—	—	136	514,860
Current liabilities							
Payables	13	64,551	587,596	3,067	—	655,204	1,090,756
Amount due to The Law Society of Singapore	9	658	869	—	—	1,527	693,970
Deferred capital grants	11	316,005	—	—	—	316,005	15,000
		<u>381,220</u>	<u>588,565</u>	<u>3,067</u>	<u>—</u>	<u>972,852</u>	<u>1,799,726</u>
Total liabilities		<u>381,350</u>	<u>588,565</u>	<u>3,067</u>	<u>—</u>	<u>972,982</u>	<u>2,314,586</u>
Net assets		<u>3,987,717</u>	<u>86,465</u>	<u>17,375</u>	<u>26,319</u>	<u>4,117,876</u>	<u>3,378,843</u>
Represented by:							
Accumulated Funds		<u>3,987,717</u>	<u>86,465</u>	<u>17,375</u>	<u>26,319</u>	<u>4,117,876</u>	<u>3,378,843</u>

It is the objective of the Pro Bono Services to achieve a reserve that would be able to sustain operations for a three years period in the event of a decline in donations.

While this is the objective, the current balance brought forward will cover slightly more than half year of operations.

16 Pro Bono Services (cont'd)

General Pro Bono Services Office

An Office to coordinate and manage all pro bono initiatives of the Society (including the Criminal Legal Aid Scheme, Law Awareness initiative, Project Law Help and the community legal clinics).

	2019 \$	2018 \$
INCOME		
Amortisation of deferred capital grant	203,524	157,727
Contribution from The Law Society of Singapore (Just Jubilee Project/Annual Contribution)	—	85,500
Contribution from the Ministry of Law:		
• Operating costs	500,000	400,000
Contribution from SINGA Adoption	—	3,337
Contributions/donations received from others	1,349,134	618,548
Donation from NVPC	—	7,447
Interest income on fixed deposits	41,663	39,607
Conference	14,733	—
Other income	27,488	23,634
	<u>2,136,542</u>	<u>1,335,800</u>
LESS EXPENDITURE		
Amortisation of intangible assets	137,150	137,596
Auditor's remuneration	7,920	6,661
Accounting expenses	3,573	6,313
Bank charges	1,272	1,455
Central Provident Fund and Skill Development Levy	122,319	148,809
Community legal clinics	1,700	65
Conferences/Study Trips	5,148	9,195
Corporate secretariat expenses	7,242	33,320
Delivery Charges	110	12
Depreciation of property, plant and equipment	46,222	35,583
Fund raising expenses	117,228	174,726
HR Services	7,982	42,206
Intangible assets written off	—	1,015
IT Services	39,853	70,020
Internal audit	5,350	—
Marketing communications	1,070	12,426
Meeting expenses	1,675	906
Moving/Relocation Cost	—	3,345
Office insurance	9,593	7,317
Office rental	80,892	93,671
Other activities	1,035	—
Pantry supplies	—	1,124
Balance carried forward	<u>597,334</u>	<u>785,765</u>

16 Pro Bono Services (cont'd)

General Pro Bono Services Office (cont'd)

	2019 \$	2018 \$
Balance carried forward	597,334	785,765
Photocopier rental, metered charges and paper costs	7,407	8,104
Printing and stationery and postage	1,952	2,370
Property, plant and equipment written off	—	6,208
Publication	407	—
Repair and maintenance	15,163	15,167
Resource library	585	990
Salaries and bonuses	910,768	720,029
Staff allowance and transport	1,355	3,691
Staff medical fees and group hospital insurance	19,980	7,490
Staff training	7,663	9,854
Staff welfare	5,093	6,095
Storage	1,858	274
Telephone and fax charges	6,257	12,622
Volunteer engagement/recognition/training	6,572	188
	<u>1,582,394</u>	<u>1,578,847</u>
Surplus/(deficit) for the financial year	554,148	(243,047)
Balance brought forward	4,028,701	5,328,711
Transfer of funds	(595,132)	(1,056,963)
Balance carried forward	<u>3,987,717</u>	<u>4,028,701</u>

Criminal Legal Aid Scheme

A scheme providing legal representation to impecunious persons on non-capital criminal charges.

	2019 \$	2018 \$
INCOME		
Contributions from the Ministry of Law:		
- Operating costs	—	100,000
- CLAS cases	1,362,000	2,411,000
- CLAS Advocates	231,572	212,615
Contribution from others	40,088	84,268
CLAS Fellowship	475,000	482,000
CLAS Co-Payment collection	102,812	—
Criminal Law Training Programme	11,640	15,514
Enhanced CLAS collection	—	117,739
Other income	954,051	—
	<u>3,177,163</u>	<u>3,423,136</u>

16 Pro Bono Services (cont'd)

Criminal Legal Aid Scheme (cont'd)

	2019 \$	2018 \$
LESS EXPENDITURE		
Ad hoc Pro Bono Referral Scheme	5,298	4,972
Amortisation of intangible assets	9,619	9,619
Bank charges	1,272	1,247
Central Provident Fund and Skills Development Levy	101,529	73,629
CLAS Criminal Law Training Programme	—	730
CLAS Fellows Expenses	18,095	18,506
Conference/Study Trips	3,028	1,483
Delivery Charges	—	175
Depreciation of property, plant and equipment	55,510	54,462
Disbursement charged by assigned lawyers	241,678	214,358
Disbursement Specialist report	102,958	133,135
Enhanced CLAS (Honorariums)	1,045,057	1,000,009
HR Services	5,133	36,162
Interpretation/translation fee	3,199	4,189
IT Services	85,221	62,325
Marketing communications	—	6,641
Meeting expenses	470	240
Miscellaneous	—	600
Office insurance	743	—
Pantry supplies	1,678	1,536
Photocopier rental, metered charges and paper costs	10,543	10,481
Printing and stationery and postages	1,943	1,925
Property, plant and equipment written off	375	—
Repair and maintenance	15,387	15,811
Resource library	5,284	1,861
Salaries and bonuses	802,656	678,811
Security	971	—
Staff allowance and transport	1,145	1,267
Staff medical fees and group hospital insurance	12,311	6,518
Staff on secondment CLAS	426,167	609,337
Staff training	3,050	8,747
Staff welfare	3,730	3,305
Storage	62	195
Telephone and fax charges	6,226	6,498
Volunteer engagement/recognition/training	1,216	453
	2,971,554	2,969,227
 Surplus for the financial year	 205,609	 453,909
 Balance brought forward	 (719,737)	 (2,153,275)
Transfer of funds	600,593	979,629
Balance carried forward	86,465	(719,737)

16 Pro Bono Services (cont'd)

Law Awareness Fund

A public education initiative aimed at raising awareness of the law by conducting public education seminars, forums and exhibitions, and publication of legal information

	2019 \$	2018 \$
INCOME		
Amortisation of deferred capital grant	21,966	-
Other income	18	-
	<u>21,984</u>	<u>-</u>
LESS EXPENDITURE		
Bank charges	1	1
Law Awareness Project - Advocates for the Arts	21,998	-
Law Awareness Project - Project schools	2,325	45,601
Law Awareness Project - Others	3,077	3,933
Marketing communications	469	-
Meeting expenses	-	140
Staff allowance and transport	-	15
Volunteer engagement/recognition/training	26	-
	<u>27,896</u>	<u>49,690</u>
Deficit for the financial year	(5,912)	(49,690)
Balance brought forward	29,748	2,104
Transfer of funds	(6,461)	77,334
Balance carried forward	<u>17,375</u>	<u>29,748</u>

Bar Memorial Scholarship Fund

A fund established to award to any candidate who has obtained admission or who is taking any full time course of study in any institute of higher learning in Singapore. Other considerations being equal, preference will be given to an undergraduate pursuing a degree in law.

	2019 \$	2018 \$
INCOME		
Interest income on fixed deposits	223	208
LESS EXPENDITURE		
Bar Memorial Scholarship	15,000	2,500
Bank charges	35	-
Deficit for the financial year	<u>(14,812)</u>	<u>(2,292)</u>
Transfer of funds	1,000	-
Balance brought forward	40,131	42,423
Balance carried forward	<u>26,319</u>	<u>40,131</u>

16 Pro Bono Services (cont'd)

Amount due from/to The Law Society of Singapore

	2019			2018		
	Amount due from \$	Amount (due to) \$	Total \$	Amount due from \$	Amount (due to) \$	Total \$
General PBSO		658	658	95,101	(214,799)	(119,698)
CLAS		869	869	84,242	729,426	813,668
Total	—	1,527	1,527	179,343	514,627	693,970

Relate to transactions/transfers between The Law Society of Singapore and Pro Bono Services.

17 Jus Curio Fund

A fund established to maintain the operation of Jus Curio Shop. Jus Curio Shop offers an eclectic range of stocks from corporate merchandise to various publications.

	2019 \$	2018 \$
INCOME		
Sale of Publications	750	485
Sale of Gifts and Souvenirs	26,257	20,203
Sale of Consignment Items	1,117	3,148
	<u>28,124</u>	<u>23,836</u>
LESS COST OF SALES		
Opening inventories	52,967	44,926
Purchases and related costs	12,653	17,134
Closing inventories (Note 3)	(48,617)	(52,567)
	<u>17,003</u>	<u>9,093</u>
Gross surplus	11,121	14,743
Interest income from fixed deposits	728	693
	<u>11,849</u>	<u>15,436</u>
LESS EXPENDITURE		
Bank charges	342	311
Repair and maintenance	-	336
	<u>342</u>	<u>647</u>
Surplus for the financial year	11,507	14,789
Balance brought forward	208,845	194,056
Balance carried forward	<u>220,352</u>	<u>208,845</u>

18 Pastoral Care Fund

A fund established to promote pastoral care programs for practitioners.

	2019 \$	2018 \$
Practice Consult fee expenses	(4,320)	-
Balance brought forward	(11,550)	(11,550)
Balance carried forward	<u>(15,870)</u>	<u>(11,550)</u>

19 Sports Meet Fund

A fund established to promote good relations and social intercourse among members and between members, professional bodies of the legal profession in other countries and other persons, by means of sporting events.

	2019 \$	2018 \$
INCOME		
Inter-professional Games refund	2,676	-
Other Golf Competition fees recovered	-	1,650
Singapore/Malaysia Law Games @	39,890	69,170
	<u>42,566</u>	<u>70,820</u>
LESS EXPENDITURE		
Bank charges	122	210
Miscellaneous	514	494
Inter-Professional Games	4,743	4,040
Other games	5,174	5,690
Singapore/Malaysia Law Games ®	51,790	112,305
	<u>62,343</u>	<u>122,739</u>
Deficit for the financial year	(19,777)	(51,919)
Balance brought forward	(147,367)	(95,448)
Balance carried forward	<u>(167,144)</u>	<u>(147,367)</u>

SINGAPORE/MALAYSIA LAW GAMES ®

Income		
Contributions/sponsorships received	38,600	55,100
Dinner and dance costs recovered	1,290	14,070
	<u>39,890</u>	<u>69,170</u>
Less expenditure		
Games' Day Expenses	646	7,287
Dinner and dance	7,908	43,379
Refreshments and receptions	-	16,916
Souvenirs and plaques	7,485	5,881
Transport and travelling	783	9,844
Training	19,715	28,998
Hotel accommodation	15,253	-
	<u>51,790</u>	<u>112,305</u>
Deficit	<u>(11,900)</u>	<u>(43,135)</u>

20 Welfare Fund

A fund established to afford pecuniary and other assistance to members or former members and to the wives, widows, children and other dependants, whether of members, former members or deceased members who are in need of any such assistance.

	2019 \$	2018 \$
Miscellaneous expenses	(16,660)	(15,200)
Balance brought forward	58,601	73,801
Balance carried forward	<u>41,941</u>	<u>58,601</u>

21 Library Fund

The fund was set up for the establishment of a library and the acquisition or rental of offices to house the library

	2019 \$	2018 \$
Interest income from fixed deposits	598	605
Balance brought forward	50,587	49,984
Balance carried forward	<u>51,185</u>	<u>50,587</u>

22 Practice Resilience Fund

A fund established to assist members, who are proprietors of their own legal practice and facing temporary financial difficulty in relation to their practice, to meet short-term needs that will help them to stay in practice.

	2019 \$	2018 \$
Donations received	<u>1,400</u>	<u>—</u>

23 Monies held in Trust

	2019 \$	2018 \$
Pursuant to section 74 of the Legal Professional Act ("Section 74 money")	57,494	68,547
Education Fund under compulsory professional indemnity scheme	<u>1,085,224</u>	<u>985,193</u>
	<u>1,142,718</u>	<u>1,053,740</u>

23 Monies held in Trust (cont'd)

Section 74 money comprises the following accounts:

	As at 1.4.2018 \$	Additions \$	Expenditure/ Transfer \$	Net change \$	As at 31.3.2019 \$
S Uthuman Ghani & Co *	6,177	—	(6,177)	(6,177)	—
David Rasif & Partners	29,303	—	—	—	29,303
Chida Peri & Co	4,750	—	(4,750)	(4,750)	—
Christopher Yap & Co	111	—	—	—	111
H A Jalil & Associates	5,951	—	(126)	(126)	5,825
S Gunaseelan & Partners *	22,255	—	—	—	22,255
	<u>68,547</u>	<u>—</u>	<u>(11,053)</u>	<u>(11,053)</u>	<u>57,494</u>

Expenditure/transfer comprise:

	2019 \$	2018 \$
Transfer to compensation fund (Note 15)	10,917	311,352
Bank charges	136	1,856
	<u>11,053</u>	<u>313,208</u>

* Intervention of solicitor's practice upon death of sole practitioner.

24 Tax expense

	2019 \$	2018 \$
Current income tax	<u>48,616</u>	<u>94,000</u>

The income tax expense on the results of the financial year varies from the amount of income tax determined by applying the Singapore statutory rate of income tax to surplus before tax due to the following factors:

	2019 \$	2018 \$
Surplus before tax	<u>1,989,675</u>	<u>2,282,747</u>
Tax at statutory tax rate of 17%	338,245	388,067
Compensation fund taxed at lower concessional rate	(7,668)	(8,386)
Expenses not deductible for tax purposes	64,796	83,452
Enhanced tax allowance	(29,750)	(12,827)
Income not subject to tax	(312,120)	(237,264)
Singapore statutory stepped income exemption and tax rebate	(6,822)	(33,925)
Utilisation of approved donations to the Division	(7,650)	(3,952)
Change in deferred tax assets not recognised in prior years	—	(81,288)
Others	9,585	123
	<u>48,616</u>	<u>94,000</u>

25 General information

The Society was established in 1967 and took on the name of The Law Society of Singapore in 1970. The Society is managed by a body of persons called the Council of the Society which consists of 15 elected members, as well as 3 members nominated to serve by the Minister for Law. The Council may also nominate 3 further members to serve, if it so decides in the course of the year. Elections to the Council are held every year and all lawyers who hold practising certificates vote at the elections. The members of the Council elect from amongst themselves a President, two Vice Presidents and the Treasurer of the Society. The purposes of the Society and the powers of the Council are described in the Legal Profession Act (Chapter 161).

The principal place of activities is at 28 Maxwell Road, #01-03 Maxwell Chambers Suites, Singapore 069120.

26 Financial instruments

(a) Categories of financial instruments

The following table sets out the financial instruments at their carrying amount at the balance sheet date:

	2019 S	2018 S
<i>Financial assets</i>		
Loans and receivables	–	26,026,711
At amortised cost	28,014,555	–
Available for sale financial assets	–	12,839,429
Financial assets at FVTPL	2,015,852	–
Financial assets at FVOCI	10,061,866	–
	<u>40,092,273</u>	<u>38,866,140</u>
<i>Financial liabilities</i>		
At amortised cost	<u>2,325,240</u>	<u>2,225,251</u>

(b) Financial risk management

The Group's activities expose it to minimal financial risk due to the nature of its activities and the overall risk management is determined and carried out by the Council.

Foreign exchange risk

As the Group's transactions are all carried out in Singapore dollar, it is not exposed to any foreign exchange risk.

Interest rate risk

The Group's income and operating cash flows are substantially independent of changes in market interest rates although it has significant interest-bearing deposits with financial institutions as the interest rates of these deposits are fixed. The Group has no interest-bearing liabilities.

Credit risk

Credit risk refers to the risk that a counterparty will default on its contractual obligations resulting in financial loss to the Group.

The Group does not have any significant concentrations of credit risk exposure. The maximum exposure to credit risk is represented by the carrying values of each class of financial assets recognised in the balance sheet and comprised mainly of deposits placed with financial institutions.

26 Financial instruments (cont'd)

(b) Financial risk management (cont'd)

Credit risk (cont'd)

Receivables from third parties

The Society assessed the latest performance and financial position of the counterparties and concluded that there has been no significant increase in the credit risk since the initial recognition of the financial assets. Accordingly, the Society measured the impairment loss allowance using 12-month ECL and determined that the ECL is insignificant.

Financial assets at amortised cost

Financial assets at amortised cost include other financial assets at amortised cost, receivables, fixed deposits, bank and cash balances.

Credit risk exposure in relation to financial assets at amortised costs as at 31 March 2019 is insignificant, and accordingly no credit loss allowance is recognised as at 31 March 2019.

Previous accounting policy for impairment of financial assets

Financial assets that are neither past due nor impaired

Receivables that are neither past due nor impaired are creditworthy debtors with good payment record with the Group. Fixed deposits and bank balances that are neither past due nor impaired are placed with reputable financial institutions which are regulated and have good credit standing.

Financial assets that are either past due and/or impaired

There are no financial assets that are either past due and/or impaired at the balance sheet date except as disclosed in Note 4.

Market price risk

Market risk is the risk that the fair value or future cash flows of the Group's financial instruments will fluctuate because of changes in market prices (other than interest or exchange rates). The Group is exposed to changes in equity price arising from its investment in quoted equity instruments. These equity instruments are quoted on SGX-ST in Singapore and are classified as available-for-sale financial assets.

As at 31 March 2019, the Group's financial assets at fair value through other comprehensive income amounted to \$10,061,866. A 10% increase/decrease in the underlying equity prices at the balance sheet date would increase/decrease equity by \$1,006,187.

As at 31 March 2019, the Group's financial assets at fair value through profit or loss amounted to \$2,015,852. A 10% increase/decrease in the underlying equity prices at the balance sheet date would increase/decrease surplus by \$201,585.

At 31 March 2018, the Group's investment in equity instruments and funds placed with fund managers are \$2,309,836 and \$2,388,856 respectively. If prices of the Group's investments increase/decrease by 10% with all other variables held constant, the Group's equity would have been \$230,984 and \$238,886 higher/lower respectively.

26 Financial instruments (cont'd)

(b) Financial risk management (cont'd)

Liquidity and cash flow risk

The Council exercises prudent liquidity and cash flow risk management policies and aims at maintaining an adequate level of liquidity and cash flows at all times.

The financial liabilities of the Group as presented in the balance sheet are due within twelve months from the balance sheet date and approximate the contractual undiscounted payments.

(c) Fair values

The Group classifies fair value measurement using a fair value hierarchy that reflects the significance of the inputs used in making the measurement.

The fair value hierarchy has the following levels:

Level 1 - quoted prices (unadjusted) in active markets for identical assets or liabilities.

Level 2 - inputs other than quoted prices included within Level 1 that are observable for the asset or liability, either directly (as prices) or indirectly (i.e. derived from prices).

Level 3 - inputs for the asset or liability that are not based on observable market data.

The Group's available-for-sale financial assets are traded in an active market and are based on quoted market prices at the balance sheet date. These investments are included in the Level 1 hierarchy.

The carrying amounts of the other financial assets and financial liabilities recorded in the financial statements approximate their respective fair values due to the relatively short-term maturity of these financial instruments.

27 Funds/reserves management policy

The Group's objectives when managing its funds are to safeguard and to maintain adequate working capital to continue as going concern and to develop its principal activities over the longer term.

No changes are made in the objectives, policies or processes during the financial years ended 31 March 2019 and 31 March 2018.

28 Lease commitments

The Group has operating lease commitments in respect of its office copier and office premise. Commitments in relation to the non-cancellable operating leases contracted for but not recognised as liabilities are payable as follows:

	2019 \$	2018 \$
Not later than one financial year	213,216	113,388
Later than one financial year but not later than five financial years	246,124	271,840
	<u>459,340</u>	<u>385,228</u>

29 Remuneration paid to key management personnel

The Society

No remuneration is paid to any member of the Council.

Pro Bono Services

	2019 \$	2018 \$
Salaries, bonus and benefits	686,357	668,312
CPF	68,396	72,866
Long service award	—	1,000
	<u>754,753</u>	<u>742,178</u>

Remuneration bands for 3 highest paid Pro Bono Services staff who are also key management personnel.

The 3 highest paid staff whose remuneration exceeded \$100,000 in the period were as follows:

	2019 \$	2018 \$
Number of staff in bands:		
\$100,000 to \$199,999	2	2
\$200,000 to \$299,999	<u>1</u>	<u>1</u>

No directors of Pro Bono Services have received remuneration for their services as board members and no directors are staff of the Company.

30 Interfund - amount due from/(to)

	2019			2018		
	Amount due from \$	Amount due to \$	Total \$	Amount due from \$	Amount due to \$	Total \$
General Fund	169,370	(418,664)	(249,294)	129,790	(47,615)	82,175
Other Funds	—	(169,370)	(169,370)	—	(129,790)	(129,790)
	<u>169,370</u>	<u>(588,034)</u>	<u>(418,664)</u>	<u>129,790</u>	<u>(177,405)</u>	<u>(47,615)</u>
Compensation Fund	418,664	—	418,664	47,615	—	47,615
Total	<u>588,034</u>	<u>(588,034)</u>	<u>—</u>	<u>177,405</u>	<u>(177,405)</u>	<u>—</u>

Relate to transactions/transfers between the different funds of the Society.

31 Relationship with Insolvency Practitioners Association of Singapore Limited ("IPAS")

IPAS is incorporated in Singapore and its principal activities are as follows:

- Provision of a corporate identity and organisation for insolvency practitioners
- Associate, Fellow and Student registration
- Support and advancement of the status and interest of insolvency practitioners
- Provision of recognised qualifications for persons engaged in the practice of insolvency
- Promotion of the technical competence of insolvency practitioners
- Provision of updates on developments in insolvency legislation and proposals and latest insolvency judgements by Singapore Courts and other jurisdictions

IPAS is a company limited by guarantee whereby every member of IPAS undertakes to contribute to meet the debts and liabilities of IPAS in the event of its liquidation to an amount not exceeding S10 for each member. The members of IPAS are Institute of Singapore Chartered Accountants and the Society.

The Society has 50% representation on the Board of IPAS. However the Society's relationship with IPAS is only to the extent of a loose affiliation and in the event that IPAS is wound up or dissolved and if there are any remaining assets in IPAS after the satisfaction of all IPAS's debts and liabilities, the Society's share of such remaining assets of IPAS as determined by the Board of IPAS will not be received by the Society but will be distributed to such institution or institutions having objects similar to the objects of IPAS.

Consequently, IPAS is not as an associate, a joint venture or an investment of the Society and as such, it is not recognised in the financial statements of the Society

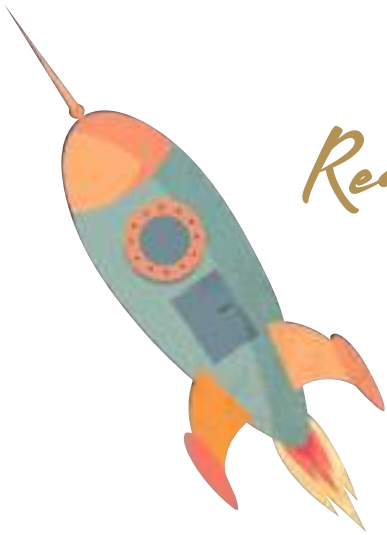
32 Subsequent events

Subsequent to the balance sheet date, the Society:

- (a) has entered into lease agreements to lease out its premises at 39 and 41 South Bridge Road, commencing 8 July 2019; and
- (b) has signed a lease agreement to lease 28 Maxwell Road, #01-03 to #01-13 and #02-08, commencing 1 August 2019.

33 Authorisation of financial statements

The consolidated financial statements of the Group for the financial year ended 31 March 2019 were authorised for issue by the Council on 23 September 2019.



Reach for The Stars!