

**Application for Practising Certificate 2022/2023**

FLP/QFLP/JLV ↓ Apply for your Certificate of Registration (COR) with LSRA	Statutory Board/LawSoc ↓ Apply for your Certificate of the Attorney General	Singapore Law Practice ↓ Apply for your Professional Indemnity insurance from Lockton.  Apply for PC 24-hours after receiving Lockton's email confirming evidence of insurance
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Accountant's report requirements

Did you practice as a partner/director/sole proprietor/associate director in a Singapore law practice in the last practice year?

No → Apply for PC via e-Litigation

Yes ↓

Did you hold any client's account/conveyancing account/conveyancing (CPF) account?

No → Apply for exemption with Statutory Declaration.  
  
Obtain Certificate from Council  
  
Upload Certificate from Council in place of Accountant's report when applying for PC via e-Litigation

Yes ↓

Did the said accounts contain any monies at any point in time in the accounting period of 1 January 2021 to 31 December 2021?

No →

Yes ↓

Has there been movement in the account(s) in the previous practice year, apart from bank charges?

No →

Yes ↓

Accountant's report is required

Apply for Practising Certificate via e-Litigation

Attached documents where applicable		
Certificate of registration for FLP/JLV/QFLP	Certificate of the AG for statutory board/LawSoc	Accountant's report/letter of exemption for lawyers required to produce an accountant's report

If you are in the Middle/Junior category and required to vote in the 2021 Annual Election of Council and have voted, please ensure that no penalty is reflected in your PC application before submitting it.

The failure to vote incurs a penalty of \$500.

If you were unable to cast your vote for various reasons, you may seek a waiver from the voting requirements from the Registrar, Supreme Court.

Applications for waiver are made through e-Litigation.

Please note that the decision to grant a waiver lies purely under the discretion of the Supreme Court and not the Law Society.

\*Kindly note that Senior Category were not required to vote in the 2021 Annual Election of Council.

Approval by the Law Society

Approval by the Supreme Court

Practising Certificate is renewed for the 2022/2023 Practice year.

If you have more queries, please contact [compliance@lawsoc.org.sg](mailto:compliance@lawsoc.org.sg)