

Taxation

Originating Summons / Summons

Writ of Summons

Writ of Seizure and Sale

Interpleader Summons

Notice of Change

Request for Exemption from Voting Under Section 50(2) LPA

Singapore International Commercial Court (SICC) User Guide

Originating Summons -Judicial Management

Enforcement of Order of Employment Claims Tribunals (ECT) & Enforcement of Registered Settlement Agreement (Employment Claims Act) (ECORC) by way of Writ of Seizure and Sale (WSS)

Defence and Counterclaim

Originating Summons under the Protection from Online Falsehoods and Manipulation Act (POFMA)

Request for Audio Recording and/or Transcript of Hearing

Authentic Court Orders

Filing an Enforcement of Order of Small Claims Tribunals (SCT)

Virtual Hearings

Inclusion of iCal attachments in eLitigation Hearings-related Emails

Protection from Harassment Act (POHA) to State Courts

Adding or Removing Parties

Amendment of Documents

[ROC 2021] Single Application Pending Trial (SAPT)

[ROC 2021] Originating Application to SICC

[ROC 2021] Appeals to Court of Appeal for SICC cases

[ROC2021] Originating Application to the Court of Appeal/Appellate Division of the High Court and Court of 3 Judges

[ROC 2021] Appeals from State Courts to the General Division of the High Court

[ROC 2021] Originating Application under the Insolvency, Restructuring



Figure 2 – Input to Case No/Sub Case No

3. In the resulting Step 1 screen, select "**Admission of Advocates & Solicitors**" in the "Category" field and "**Notice of Change of Particulars**" in the "Document Title" field. (See Figure 3 – Selection of Category and Document Title)

	List of Parties		
	tist of Backler		,
PC ENQUIRY			
C		REQUEST FOR SEALED COPY OF PRACTISING CERTIFICATE REQUEST FOR WAIVER UNDER SECTION 50(2) LPA	
~	Admission of Advocates & Solicitors	NOTICE OF CHANGE OF PARTICULARS REQUEST FOR CERTIFICATE OF GOOD STANDING	
<ul> <li>NOTIFICATION</li> <li>PREFERENCES</li> </ul>	Admission of Advocates & Solicitors		
IOTIFICATIONS AND LERTS	Filing a new document into this ase.  Category	Document Title 🕡	
AUSE BOOK SEARCH	Rehing a document that was previously rejected.		
ALENDAR	Document Details		
• DCP 25/2013			
• DCP 22/2014	Case No/Case Name: High Court File Reference No:	n	
• DCP 22/2013	Case Overview		
• BC 11/2013	Case No/Sub Case No():	HC/PC 135/2014	Search Document(s)
+ HC/AAS 7/2015	Case Search		
ASE FILE	-		
			^

Figure 3 – Selection of Category and Document Title

4. Following the appearance of the party's name under "**List of Parties**", click "Next" at the bottom right of the screen to proceed for filing. (See Figure 4 – List of Parties)

NOTIFICATIONS AND	Document Details				
ALERTS	O Refiling a document that was pre-	riously rejected.			
NOTIFICATION PREFERENCES	• Filing a new document into this ca	se.			
PC	Category		Document Title 🕥		
	Admission of Advocates & Solicitors	0	NOTICE OF CHANGE OF PARTICULARS	0	
PC ENQUIRY	Admission of Advocates & Solicitors		NOTICE OF CHANGE OF PARTICULARS		
* PC APPLICATION					
HTML5 VIEW					
	1				
	List of Parties				X
	<b>5/N</b> e	Danka Nama	Barth Tura	Depresented Dr.	Siling Part
		CHARMAINE CHEONG	Applicant	A C CHEONG & CO.	
	add New Dester Manually (2011)	CHARTRAILE CHEONG			
	Add Non-Party Manually Delete				
			Save Print Preview Cance		Next
This site is best viewed using Terms of Use   Privacy Policy	1 IE 7 <sup>+</sup> , Firefox 3.5 <sup>+</sup> . The best supported re (   <u>Subscriber Agreement</u>	solutions 1024 x 768 screens			Copyright © 2013 Government of Singapore Version 2.61538.20140917

Figure 4 – List of Parties

5. You will be brought to the Step 2 screen. Click "**Compose**" in the resulting Step 2 screen to generate the Notice of Change of Particulars form. See Figure 5 - Compose form.

Once the Notice of Change of Particulars form is generated, please complete the necessary field and provide the necessary information. Thereafter, click "**Save**" at the bottom of the Notice of Change of Particulars form and "**Close**" in the following screen unless further edits are required. See Figure 6 – Saving of form

on		FAQs   User Gu	lde   Contact Info   Feedback   R
A C CHEONG & CO.		Welcome, CHARMA	INE CHEONG ! + Logout
STEP 1: Case Info STEP 2	: Form STEP 3: Admin Det	ails STEP 4: Submission	
The following form(s) have been pro	pared based on the information y	rou have provided so far:	
1 NOTICE OF CHANG	E OF PARTICULARS*	Actions         Status           [Compose]         Draft Saved at 16-Feb-2015 10:44 AM	
Add Document Delete [	ocument		
Note: Please note the Next but	on will not be activated until all in	nformation/attachment(s) are uploaded.	
Previous		Cancel	Next
using IE 7 <sup>+</sup> , Firefox 3.5 <sup>+</sup> . The best supported re <u>Policy</u>   <u>Subscriber Agreement</u>	solutions 1024 x 768 screens.	Copyright ©	2013 Government of Singapore Version 2.61538.20140917
Compose form			
composeronni			
	NOTICE	OF CHANGE OF PARTICULARS	
Care No - HC/A AS 7/2015			
PC No.: HC/PC 135/2014			
Singapore NRIC No /FIN:	s8409397a		
Full Name(as per Singapore	gordon		
NRIC or Foreign Passport):	gordon		
1. CHANGE OF PERSONAL	PARTICULARS		
Full Name(as per Singapore NRIC or Foreign Passport):	gordon		
Alias			
If I have changed my ID/Name/.	Alias/Gender/Marital Status/Na	ationality, the documentary evidence is (are)	
Deed Poll Decree Nisi	Absolute 🛛 Marriage Certi	ificate 🛛 Others (Please specify below)	
Attach Documenta	rv Evidence(s):		
Document Ti	le	Annex	
Gender:	Male		
Marital Status			
Maritai Status:			
Nationality:	Bosnian	Bosnian	
Internet E-mail Address:		charlie@crimsonlogic.com	
Address Entry Type:	Iccal Address $\bigcirc$ Fore	ign Address	
Local Address: Block/House No:	7		
Street Name: Floor No-Unit No:	eee pppp 88 nnnnn		
Building Name:	ffffffff eeeeeee cccccccc		
Postal Code: Phone No.:	222222		
	Note: Please key in Residentia	al Address	
2. CHANGE OF PRACTIC	E PARTICULARS		
My Last Day with			
Name of Law Firm/			
Law Corporation			
Law Corporation			
As a/an (state position: Legal	r		
Assistant/Partner etc.)	1		
on(state date last worked)			
Please select one of the follow	ing		
<ul> <li>I have ceased practice wireffect from</li> </ul>	h		
Reasons(Please specify):			
• I shall commence with	Singapore Law Practice     Linear J.	e Practice	
	<ul> <li>Licensed Foreign Law</li> <li>Qualifying Foreign Law</li> </ul>	w Practice	
	<ul> <li>Joint Law Venture</li> <li>Concurrent Practise in</li> </ul>	Foreign Law Practice/Joint Law Venture and Singapore Law Practice	
	Please contact Attorney ( Foreign Law Practice to )	General's Chambers to obtain Certificate of Registration and the configuration for be done in eLitigation System.	
Appointments			
Type of Organization under Name of Law Firm or other	r which I will practice:	SELECT	
practice:	,		
Appointment in Organiza	10n:	Select	
Date of Commencement:			
Address:			
Phone No.:			
I am presently not emp law	oyed by any law practice. How	vever, I intend to remain in practice. I undertake to notify you of the name and address of the	
practice at which I will months from this date of	be practising within one week of my new law firm/law corpor-	from the date on which I resume employment. I understand that if I do not notify you three (3) ation, my practising certification will be cancelled and I have to re-apply for a new practising	
Certificate should I inte	to to practise.		
Reasons(Please spec	ify):		
I, gordon, SIN NRIC s84093 true, correct and complete.	7a do solemnly and sincerely	declare that all the information contained in this Notice of Change of Particulars is	
		Save Close Print	
		<u>\</u>	
		Form Saved Successfully	
		Edit Close	

and Dissolution Act (IRDA) to the Singapore International Commercial Court (SICC)

[ROC2021] Appeals to the Court of Appeal / Appellate Division of the High Court

Request for Hearing Administrative Support (Interpretation Services)

Request for Hearing Administrative Support (VC and MIT) – teleconference, video conference, audio visual or interactive display facilities

Corporate Entity Winding Up Application to the Singapore International Commercial Court (SICC)

Figure 6 – Saving of form

6. At the Step 2 screen, click "Next" at the bottom right of page to proceed to next step. (See Figure 7 – Proceed to next Step)

ME	Training Lawf	irm 1			Welcome, Mary Chow !	+ Logo
ING	STEP 1: Ca	se Info STEP 2: Form STEP 3: Admin Details STEP 4: S	ubmission			
se file	The following	form(s) have been prepared based on the information you have provided	so far:			
AAS 10078/2013	SNo	Form Name & Description	Actions	Status		
055 011/2012	1	NOTICE OF CHANGE OF PARTICULARS*	[Compose]	Draft Saved at 27-Dec-2013 12:11 AM	×	
055 211/2013	Add Docume	Delete Document				
D 12/2013						
	Note:					

Figure 7 – Proceed to next Step

7. The applicant will proceed to "Step 3: Admin Details" which will display the parties to be served with the application as well as payment information. Choose the parties to be served and verify the various fees to be paid. After verifying the foregoing, click on "Next" at the bottom right of the screen. (See Figure 8 – Admin Details.)

MANAGE TEAMS	A C CHEONG & CO.					
CASE ACCESS	A C SHONE & CO. A C SYED & PARTNERS		î			
OTIFICATIONS AND LERTS	A L HUSSIEN & FAIZAL WAHYUNI A MOHAMED HASHIM A. RAJANDRAN A.ROHIM NOOR LILA & PARTNERS		>><<	Immediate File & Serve 🛈		
NOTIFICATION CONFIGURATIONS	AARON & CO. ABRAHAM LOGAN & PARTNERS ABRAHAMLOW LLC ACHIEVERS LLC					
NOTIFICATION PREFERENCES	ACIES LAW CORPORATION ADVENT LAW CORPORATION ADVOCATUS LAW LLP			Deferred File & Serve 🛈		
MS INTERFACE	AEQUITAS LAW LLP ALAIN A JOHNS PARTNERSHIP		~			
FILE DOWNLOAD	ALAN SHANKAR & LIM LLC ALICE YEO & CO # Law practices involved in the case					
EVIEW FOUR	Fees Davable					
	reesrayable					
BS REPORT						
BS REPORT	Filing Fees					
BS REPORT	Filing Fees Request for Exemption/ Waiver:	None OPar	tial OFull			
IS REPORT	Filing Fees Request for Exemption/ Waiver: Document Name	None OPar     Fee	tial OFull Document Fee	Processing Fee	Transmission Fee	Sub Tot
35 REPORT	Filing Fees Request for Exemption/ Waiver: Document Name NOTICE OF CHANGE OF PARTICULARS	●None ○Par Fee Computed	tial OFull Document Fee S\$0.00	Processing Fee S\$4.00	Transmission Fee S\$1.60	Sub Tol S\$5.
IS REPORT	Filing Fees Request for Exemption/ Waiver: Document Name NOTICE OF CHANGE OF PARTICULARS eService Fees	None OPar     Fee     Computed	tial OFull Document Fee S\$0.00	Processing Fee S\$4.00	Transmission Fee S\$1.60 Total Fees Pa	Sub Tot S\$5. yable: S\$5.6
35 REPORT	Filing Fees Request for Exemption/ Waiver: Document Name NOTICE OF CHANGE OF PARTICULARS eService Fees Details	●None ○Par Fee Computed	tial OFull Document Fee S\$0.00	Processing Fee S\$4.00	Transmission Fee S\$1.60 Total Fees Pa Quantity	Sub Tot S\$5.6 yable: S\$5.6 Tot
BS REPORT	Filing Fees Request for Exemption/ Waiver: Document Name NOTICE OF CHANGE OF PARTICULARS eService Fees Details Number of Recipients	●None ○Par Fee Computed	tial OFull Document Fee S\$0.00	Processing Fee S\$4.00	Transmission Fee S\$1.60 Total Fees Pa Quantity 0	Sub Tot: S\$5.6 yable: S\$5.6 Tota
BS REPORT	Filing Fees Request for Exemption/ Waiver: Document Name NOTICE OF CHANGE OF PARTICULARS eService Fees Details Number of Recipients Number of Documents	●None ○Par Fee Computed	tial OFull Document Fee S\$0.00	Processing Fee S\$4.00	Transmission Fee S\$1.60 Total Fees Pa Quantity 0 1 Total eService Fees Pa	Sub Tot S\$5.( yable: S\$5.6 Tota
IS REPORT	Filing Fees Request for Exemption/ Waiver: Document Name NOTICE OF CHANGE OF PARTICULARS eService Fees Details Number of Recipients Number of Documents Payment Method: ©Firm's Interbank GIRO	None Par Computed	tial OFull Document Fee S\$0.00	Processing Fee S\$4.00	Transmission Fee S\$1.60 Total Fees Pa Quantity 0 1 Total eService Fees Pa	Sub Tol S\$5. yable: S\$5. Tot yable: 0.00
SREPORT	Filing Fees Request for Exemption/ Waiver: Document Name NOTICE OF CHANGE OF PARTICULARS eService Fees Details Number of Recipients Number of Documents Payment Method: ©Firm's Interbank GIRC Previous	None Par Computed	tial Full Document Fee S\$0.00 Save Print Preview Ca	Processing Fee S\$4.00	Transmission Fee S\$1.60 Total Fees Pa Quantity 0 1 Total eService Fees Pa	Sub To S\$5. yable: S\$5. Tot yable: 0.00

Figure 8 – Admin Details

8. At Step 4, all forms may be reviewed before submission. (See Figure 9 – Review for submission)

<b>e</b> Litigation	FAQs   <u>User Guide</u>   <u>Contact Info</u>   <u>Feedback</u>   <u>RSS</u>
HOME	Training Lawfirm 1 Welcome, Training LawFirm Administrator 1 ! + Logout
FILING	STEP 1: Case Info STEP 2: Form STEP 3: Admin Details STEP 4: Submission
CASE FILE	
→ OSA 100/2013	You are about to submit the following information:
→ D 76/2013	1. Case Information Details
→ AAS 150/2013	2. NOTICE OF CHANGE OF PARTICULARS 3. Hearing Date Request and other Administrative Details
→ BC 10/2013	
→ AAS 142/2013	1. You are responsible for ensuring the accuracy and proper formatting of the information entered. When composing Eforms, please ensure that the text entered is consistent in font, colour and formatting. Please preview the Eforms before submission and make changes to ensure consistency. Your submission may be rejected or you may be required to refile if the Court finds inconsistency in the text entered in the Eform in any way.
CALENDAR	<ol> <li>You are advised to         <ul> <li>Review these documents and information entered before clicking on the "submit" button. If you need to make any changes, please go back by clicking on the "previous" button</li> </ul> </li> </ol>
REPORTS	b. Retain a copy of your submission for your own records c. After submission, please check whether the documents have been sent (by checking your Sent box) and processed (by checking your Inbox)
CAUSE BOOK SEARCH	<ol> <li>If there are any issues relating to your filing(s), please contact Crimsonlogic helpdesk at 6887 7222 or e-mail to elitigation@crimsonlogic.com</li> <li>Please be reminded that use of the eLitigation service is governed by the <u>Terms of Use</u> and <u>Subscriber Agreement</u>.</li> </ol>
ADMINISTRATION	Previous Submit Cancel
+ MANAGE USERS	
→ MANAGE TEAMS	
+ CASE ACCESS	
NOTIFICATIONS AND ALERTS	
<ul> <li>NOTIFICATION CONFIGURATIONS</li> </ul>	
NOTIFICATION     PREFERENCES	

Figure 9 – Review for submission

9. Upon submission, a submission reference number will be provided. (See Figure 10 – Submission Reference Number)

<b>e</b> Litigation	FAQs   User Guide   Contact Info   Feedback	RSS
НОМЕ	Training Lawfirm 1 Welcome, Training LawFirm Administrator 1! + Logo	Jt
FILING	STEP 1: Case Info STEP 2: Form STEP 3: Admin Details STEP 4: Submission	
CASE FILE		.
→ MC 36/2013	Success: Form submission was successful. (Submission Reference No. : FESGID20131203_163743ZIRD2019)	
→ MC 41/2013		
→ MC 45/2013	You have submitted the following information:	
→ AAS 98/2013		
→ OSA 100/2013	1. Case Information Details 2. NOTICE OF CHANGE OF PARTICULARS	
CALENDAR	3. Hearing Date Request and other Administrative Details	
REPORTS	You may wish to keep a copy of these documents for your records	
CAUSE BOOK SEARCH	Back to Homepage	
ADMINISTRATION		

Figure 10 - Submission Reference Number

FAQ

RESOURCES

Reference Centre

About Service Bureau

SB e-Appointment Booking

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## SERVICES

Cause Book Search by Document Check Service Bureau Filing Status Authentic Court Orders

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