

BOOKING FORM FOR COMMUNITY LAW SECTION 2024/2025

Location: Find a Law Practice/Lawyer section under 'Community Law'

Type of Advertisement - Basic Listing		
Basic Listing (unlimited places)	Tick Where Appropriate	Advertising period: 1 August 2024 to 31 July 2025
Accident & Personal Injury Claims		Cost: \$100 (excludes GST) Advertisers in this section will have the following information displayed:
Conveyancing, Landlord & Tenant		
Criminal		
Employment Law		
Family Law		
Immigration Matters		
Insurance Law		
Islamic Law		
Landlord & Tenant		
Trusts, Wills, Probate & LPA		
		<ul style="list-style-type: none"> • Name of lawyer • Name of firm • 1 main address • 1 main contact number • 1 email address • Website • Practice areas • Spoken languages • Disabled friendly: Yes/No • Home visits: Yes/No

Select where appropriate (*Please complete this section if you are taking a listing for Community Law*)

Disabled friendly: Yes / No / Not applicable

Home visits: Yes / No / Not applicable

Location (tick only one):

<input type="checkbox"/> Central	Thomson, Marymount, Sin Ming, Ang Mo Kio, Bishan, Serangoon Gardens, Bishan, Toa Payoh, MacRitchie
<input type="checkbox"/> East	Serangoon, Punggol, Hougang, Tampines, Pasir Ris, Loyang, Simei, Kallang, East Coast, MacPherson, Bedok, Marine Parade
<input type="checkbox"/> North	Admiralty, Kranji, Woodlands, Sembawang, Yishun, Yio Chu Kang, Seletar, Sengkang
<input type="checkbox"/> South	Holland, Queentown, Bukit Merah, Telok Blangah, Pasir Panjang, Bukit Timah, Newton, Orchard, CBD, Marina South
<input type="checkbox"/> West	Lim Chu Kang, Choa Chu Kang, Bukit Panjang, Tuas, Jurong, Bukit Batok, Hillview, West Coast, Clementi

Languages (tick where appropriate) (It is assumed that English is offered by all lawyers).

<input type="checkbox"/> Bengali	<input type="checkbox"/> Hakka/Khek	<input type="checkbox"/> Mandarin	<input type="checkbox"/> Shanghainese
<input type="checkbox"/> Bahasa Indonesia	<input type="checkbox"/> Hainanese	<input type="checkbox"/> Malay	<input type="checkbox"/> Sindhi
<input type="checkbox"/> Cantonese	<input type="checkbox"/> Hindi	<input type="checkbox"/> Malayalam	<input type="checkbox"/> Spanish
<input type="checkbox"/> Foochow	<input type="checkbox"/> Hock Chew	<input type="checkbox"/> Persian	<input type="checkbox"/> Tamil
<input type="checkbox"/> French	<input type="checkbox"/> Hokkien	<input type="checkbox"/> Portuguese	<input type="checkbox"/> Teochew
<input type="checkbox"/> German	<input type="checkbox"/> Italian	<input type="checkbox"/> Punjabi	<input type="checkbox"/> Thai
<input type="checkbox"/> Gujarati	<input type="checkbox"/> Japanese	<input type="checkbox"/> Russian	<input type="checkbox"/> Urdu

All prices subject to 9% GST.

Total amount: _____ (before 9% GST)

Name of Law Practice: _____

Address: _____

Tel no.: _____ E-mail add: _____

Name of Person Authorised to Apply: _____

Designation: _____

Contact Person: _____ Designation: _____

Tel number of Contact Person: _____ E-mail add: _____

We agree to the terms and conditions set by the Law Society. This contract is made subject to the terms and conditions contained in this contract.

Signature

Date

This form must be submitted by e-mail to publications@lawsoc.org.sg by **15 July 2024**.

Terms and Conditions

- 1 All advertisements in the online directory of legal services published or to be published by the Law Society of Singapore (the 'Directory') must strictly adhere to the Law Society of Singapore's specifications.
- 2 The style, colours and fonts used in the advertisement of the Advertiser will be the style, colours and fonts as may be specified by the Law Society of Singapore.
- 3 The type and particulars of information that may be included in the advertisement of the Advertiser shall be as prescribed by the Law Society of Singapore. The maximum word limit for the description of the law practice and its services is 500 words. The maximum word limit for the description of each partner/director is 300 words (photograph optional). The maximum number of photographs of partners/directors that may be included in each advertisement is 5.
- 4 It is the sole responsibility of the Advertiser to check the accuracy of its advertisement before it is published. The Advertiser shall be solely responsible that its advertisement complies with all laws, acts, statutes, regulations, guidelines and/or directions relating to its advertisement.
- 5 The Advertiser shall indemnify the Law Society of Singapore and keep the Law Society of Singapore fully and effectively indemnified against any and all losses, damages, claims, demands, actions, costs (including legal fees), charges, expenses and liabilities of whatsoever nature incurred by the Law Society of Singapore arising, directly or indirectly, out of or in connection with the advertisement of the Advertiser and the contents thereof or any part thereof.
- 6 The Law Society of Singapore shall not be held liable for any errors in the information contained in any of the advertisements in the Directory, whether or not such errors were made by the Advertiser.
- 7 The Law Society of Singapore shall have the absolute discretion in determining the placement (within each class or category) of advertisements in the Directory. The Law Society of Singapore shall be entitled to make such editorial changes as it deems fit to the advertisement.
- 8 Time is of the essence. The Advertiser shall comply with all timings and deadlines specified by the Law Society of Singapore.
- 9 The Law Society of Singapore reserves the right to use such information in its possession if the Advertiser fails to supply information as may be required by the deadline specified by the Law Society of Singapore.
- 10 All bookings for advertisements must be made in the prescribed form. **The Advertiser shall make full payment of all fees and charges payable for the advertisement within 14 days after the date of the Law Society of Singapore's written confirmation of the booking.** The Law Society of Singapore reserves the right to charge interest at the rate of 1% per month on all due and unpaid amounts. The Advertiser will indemnify the Law Society for all costs and expenses, legal or otherwise, that may be incurred by the Law Society of Singapore in connection with

the enforcement of its rights and remedies in respect of any failure to make payment of any amount payable by the Advertiser.

- 11 The Advertiser shall not be entitled to cancel a booking in respect of any advertisement(s) after the date of confirmation of booking by the Law Society of Singapore. The Advertiser shall be liable for all fees and charges payable for all advertisements cancelled after the date of confirmation of booking by the Law Society of Singapore. The Advertiser shall not be entitled to any refunds in respect of any payment made to the Law Society of Singapore in relation to any advertisement.
- 12 The Law Society of Singapore shall not be held liable for any failure to publish or disseminate the Directory as a result of any act of God, strikes, fire and/or any circumstances not within the control of the Law Society of Singapore.
- 13 In the event that there is, at any time, any increase in the Good and Services Tax ('GST') or any equivalent tax payable in respect of the said advertisement, the Advertiser shall pay to the Law Society of Singapore such additional GST or equivalent tax forthwith.
- 14 No commission shall at any time be payable by the Law Society of Singapore to any Advertiser's agency in relation to any advertisement of the Advertiser.